

**DEPARTMENT:** Seasonal Roadside Vegetation Technician – Roadside Vegetation Management

**DUTIES:** Under general supervision while assisting with the maintenance of the vegetation within the county right-of-ways. Will assist in weed spraying by applying chemicals and maintaining spray records; assist in brush and tree controls; and may perform planting.

**QUALIFICATIONS:** High school diploma or GED; or work related experience that provides the knowledge, skills, and abilities necessary to perform the essential functions of the position. Must possess a valid State of Iowa Driver's License and be insurable. Must possess a valid Category 6 Pesticide Applicator's License or obtain one within twenty (20) days from date of hire.

**STATUS:** Seasonal Non-Exempt Position

**SALARY:** Starting wage \$10.50 an hour

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**Applications and complete job description can be obtained at the Engineers office located at 1511 1<sup>st</sup> Street E., Independence, IA 50644 or downloaded off the County's website at [www.buchanancountyiowa.org](http://www.buchanancountyiowa.org). Completed application and signed job description will be accepted at the Engineers Office through Friday, March 2, 2018 until 4:00 pm or until an eligible candidate is located.**

Buchanan County is an Equal Opportunity Employer (EOE).  
It is the policy of Buchanan County to comply with the Americans with Disabilities Act.

# BUCHANAN COUNTY

**Position:** Roadside Vegetation Technician

**Supervises:** NA

**Department:** Roadside Vegetation Management

**Gives work direction to:** None

**FLSA Status:** Non-exempt – Seasonal Employment

**Reports to:** Roadside Vegetation Manager

**Revision date:** February 24, 2014

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## **POSITION SUMMARY**

At will position appointed by the Board of Supervisors and reports to the Roadside Manager. Assists the Roadside Vegetation Manager with the maintenance of the vegetation within the county right-of-way as addressed in the provisions of Section 314 of the Code of Iowa, the Integrated Roadside Vegetation Management (IRVM) Law, and Section 317, the Noxious Weed Law.

## **ESSENTIAL JOB DUTIES**

- Assist in weed spraying operations including equipment setup, repair, and maintenance. Help prepare spray mixtures using herbicides. Apply chemicals and maintain spray records.
- Operates a variety of hand and power tools to control trees and brush in right-of-way (i.e. pruning saw, chain saw, brush cutter, etc.)
- Assist in planting and maintenance of native and introduced grass/forbs communities in newly graded, cleaned out, or otherwise disturbed sites on county right-of-way using hydraulic seeder.
- Assist in a program of public information and education to promote public understanding of IRVM, and wise land use that contributes to the goals of the IRVM program.
- Inventory and document plant communities and trends along county right-of-way, and maintain all necessary records.
- Performs basic maintenance, cleaning, and upkeep of equipment.
- Attend ongoing in-service training within budget limitations.
- While performing the duties of this job, the employee must routinely lift/carry up to fifty (50) pounds.
- Operates the following equipment: truck mounted sprayer or hand sprayer, drives pickup trucks, ATVs, and tractors.

## **INCIDENTAL JOB DUTIES**

- Any other duties as assigned or required by the Roadside Manager.

## **KNOWLEDGE, SKILLS AND ABILITIES REQUIRED**

The individual must possess the following knowledge, skills and abilities or be able to explain and demonstrate that the individual can safely perform the essential functions of the job, with or without reasonable accommodation, using some other combination of skill and abilities.

- Ability to read, write, and communicate in English information to the public, answer questions while working in the field, and to comprehend directions and instructions.
- Ability to organize time, manage a variety of work duties, and work as a team player.
- Ability to identify native and introduced plant species, including weeds.
- Ability to drive trucks and other vehicles in a safe and conscientious manner.
- Ability to work outdoors in all types of weather conditions, day or night, in normal and emergency situations to ensure proper completion of maintenance activities.
- Knowledge, skills, and ability to operate hand tools, power tools, and perform minor repair and maintenance of equipment.
- Knowledge on the use of a Global Positioning System and data management.
- Knowledge of applicable department policies, procedures, and regulations pertaining roadside vegetation management, record keeping, and reporting requirements.

## **ENTRY REQUIREMENTS**

**Education/Training:** High school diploma or GED;

OR

**Work Experience:** work related experience that provides the knowledge, skills and abilities necessary to perform the essential functions of the position.

**Required licenses, registrations, and certifications:** Possession of a valid State of Iowa Driver's license and be insurable under the county's guidelines. Possession of a valid Category 6 Pesticide Applicator's License or ability to obtain one within twenty (20) days from date of hire to continue employment.

**Required post-offer physical examinations:** Must meet all requirements as outlined in the employee handbook.

**Required drug testing:** Drug testing shall be required as allowed by state law.

**Residency requirement:** None.

**Other testing required:** None.

## **WORK ENVIRONMENT**

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- *Physical demands:* While performing the duties of this job, the employee is frequently required to stand, walk; sit; use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms, balance, stoop, kneel, crouch, or crawl, talk or hear. The employee must routinely lift and/or carry up to fifty (50) pounds.

Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

- *Work environment:* Work is conducted primarily outdoors so the employee is exposed to weather conditions prevalent at the time. The noise level in the work environment is usually moderate to loud. Exposed to noise; moving mechanical parts, fumes or airborne particles, exposure to chemicals, and vibrations.

## **HOURS OF WORK**

This is a seasonal position that generally will work forty (40) hours per week during a seven day period for which the customary annual employment is six months or less. May be required to work additional hours or to change hours with minimal notice because of operational needs or emergency situations.

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1. Marginal functions of the position that are incidental to the performance of essential job duties have been excluded from this job description.
  2. All requirements are subject to possible modification to reasonably accommodate qualified individuals with disabilities. Prospective employee and incumbents are encouraged to discuss possible accommodations with the County.
  3. Job descriptions in no way state or imply that the description includes every duty to be performed by the employee in the position. Employees will be required to follow any other job related instructions and to perform any other job-related duties requested by their supervisor.
  4. The County reserves the right to change or reassign job duties or combine positions at any time.

## **HOURS OF WORK (continued)**

5. Buchanan County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourage prospective employees and incumbents to discuss potential accommodations with the employer.

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Department Head Signature

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Date

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Employee Signature

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Date