

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., TUESDAY, JANUARY 2, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

- Appoint Chairman and Chairman pro-tem for 2018
- Approve the minutes of the December 29<sup>th</sup> meeting
- Approve Supervisors' committee appointments for 2018
- Approve Board/Commission appointments
- Approve holidays for 2018
- Approve the following official newspapers for 2018: Independence Bulletin Journal; The Winthrop News and the Citizen Herald, Jesup
- Approve the re-appointment of Sheryl Hazen, Weed Commissioner
- Action to place on file manure management plan updates from the following: Mary Jo Paris Revocable Trust, facility Quasky Site in Sec. 12 Cono Twp.

**Other Items:**

- Approve the 2017 Weed Commissioners report and the IRVM plan
- Meet with Thresa Sadler regarding an appeal for disabled veterans homestead
- Update on the IRS mileage rate change from 53.5 cents to 54.5 cents per mile
- Approve the Master Matrix resolution
- Set date for rock letting

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, JANUARY 8, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the January 2<sup>nd</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$292,569.36

Action to place on file manure management plan updates from the following: new facility – Ryan Baragary, facility Ryan Baragary finisher, in Sec. 26 Middlefield Twp.

**Other Items:**

Quarterly Department reports –

- Roadside Management
- Public Health
- Environmental Health/Zoning
- EMA
- GIS/E911
- Community Services
- IT

Meet with representatives from Riverview

Discuss the Veterans Memorial with the VFW/American Legion

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, JANUARY 15, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the January 8<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$353.76

Approve the following officer's reports: Quarterly – Sheriff \$18,506.40 & Auditor \$52,800.24; Monthly – Recorder \$13,526.45, Clerk of Court \$3,741.04 and Jail \$4,416.78

Action to place on file manure management plan updates from the following: L & S Monaghan Farms, Inc., in Sec. 35 of Middlefield Twp.

**Other Items:**

9:05 a.m. Public hearing regarding the amendment to Chapter 50 Zoning Ordinance

Quarterly department report from Environmental Health/Zoning

Approve the Integrated Roadside Vegetation Management (IRVM) report for 2018

Meet with Bob Lindsay from Gallagher Consulting regarding the health insurance renewal

**Items to discuss with County Engineer, Brian Keierleber:**

- Purchase of a pickup truck

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN  
COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS'  
CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M.,  
MONDAY, JANUARY 22, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the January 15<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$338,113.28

Approve the hiring of Nick Franck, Operator II for the secondary road dept. effective January 29, 2018 at an hourly rate of \$20.11

Action to place on file manure management plan updates from the following: Alan Fuller, facility Fuller Site I, in Sec. 25 Byron Twp.; Andrew & Landon Slattery, facility Slattery Brothers Farms, LLC, Sec. 30 Middlefield Twp.

**Other Items:**

Discuss Supervisors mileage reimbursement

Meet with Jeff Heil, Vice President Public Finance with Northland Securities, Inc. to discuss refunding bonds

Set zoning hearings for the following:

1. Donald & Marjorie Pope request to rezone 14.2 acres from A-1 agricultural to R-3 residential in Sec. 6 of Perry Twp. for a building site.
2. Donald & Marjorie Pope request to rezone 21 acres from A-1 agricultural to R-3 residential in Sec. 6 of Perry Twp. for a building site.
3. Michael Wieland request to rezone 20.272 acres from A-1 agricultural to R-2 residential in Sec. 29 & 30 of Washington Twp. for the future creation of 29 lots for a subdivision.

**Items to discuss with County Engineer, Brian Keierleber:**

- Letting date for the bridge on 150<sup>th</sup> St. in Sec. 31 of Madison Twp. (Murley bridge)
- Bridge load testing with the Soybean Association

**Items to discuss with County Auditor, Cindy Gosse:**

- Monthly financial report
- Monthly report of the health trust account
- FY19 proposed budget

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, JANUARY 29, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the January 22<sup>nd</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$144.65

Action to place on file manure management plan updates from the following: Craig R. Wilgenbusch, facility CW Pork, Sec. 24 of Middlefield Twp.; JBR Farms LLC, facility Indy, Sec. 19 of Byron Twp.

**Other Items:**

Meet with Leanne Harrison from the Historical Preservation Commission for the annual report

Meet with members of the Buchanan County Fair Association for an update

Approve home occupation permit for Paula Fleming d/b/a Styles Unlimited, 2004 Three Elms Park Rd., Independence

Approve letter of engagement with Northland Securities as Underwriter

Discuss the proposed Benson Ridge Addition Urban Renewal Plan for the City of Jesup

**Items to discuss with County Engineer, Brian Keierleber:**

- Permits on tractor pulled haul truck (dump wagons)

**Items to discuss with Community Services Director, Julie Davison:**

- Mental Health fund balance

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, FEBRUARY 5, 2018**

**Supervisor Gary Gissel will attend the meeting telephonically**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the January 29<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$66,928.48

Action to place on file manure management plan updates from the following: Michael Robinson, Sec. 21 Madison Twp. and Tracy & Austen Franck, facility F & F Pork, Sec. 25 Liberty Twp.

**Other Items:**

9:05 a.m. Open bids received for road rock

9:15 a.m. Public hearing for the Donald & Marjorie Pope rezoning request to rezone 14.2 acres from A-1 agricultural to R-3 residential in Sec. 6 of Perry Twp. for a building site.

9:25 a.m. Public hearing for the Donald & Marjorie Pope rezoning request to rezone 21 acres from A-1 agricultural to R-3 residential in Sec. 6 of Perry Twp. for a building site.

9:35 a.m. Public hearing for Michael Wieland request to rezone 20.272 acres from A-1 agricultural to R-2 residential in Secs. 29 & 30 of Washington Twp. for the future creation of 29 lots for a subdivision

Vote to accept the tentative agreement reached between the County and Teamsters Local 238 on January 19, 2018

Approve proposal from Brecke to remove the vacuum condensate transfer tank

Review Pioneer Cemetery Commission annual report

**Items to discuss with County Engineer, Brian Keierleber:**

- Rail crossings in the City of Winthrop
- Trade of skid steer loader
- Contracts on Hwy. V62

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, FEBRUARY 12, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the February 5<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$1,964.45

Action to place on file manure management plan updates from the following: DosKidz, LLC, in Sec. 30 Sumner Twp.

Approve the following monthly officer's reports: Clerk of Court \$4,429.16, Recorder \$8,445.92 and Jail \$14,130.01

Accept the resignation of Jessica Lehs, Cono Township Trustee

Accept the resignation of James Quinn, GIS/E911 Coordinator effective March 2, 2018

**Other Items:**

Set zoning hearings for the following:

- Kevin & Theresa Mueller request to rezone 3.0 acres from "A-1" agricultural to "A-2" agricultural in Sec. 15 Homer Twp., to allow for construction of a single-family dwelling
- Stanley Michael request to rezone 2.1 acres from "A-1" agricultural to "A-2" agricultural in Sec. 31 of Cono Twp., to allow for construction of a new single-family dwelling
- Carson Family Trust request to rezone 5.4 acres from "A-1" agricultural to "A-2" agricultural in Sec. 35 of Cono Twp., to allow construction of a single-family dwelling with agricultural use

Set public hearing date for the FY19 proposed budget

Discuss the ceiling project in the Board of Supervisors chambers

Discuss the proposal from Hawkeye Alarm & Signal Co. for the installation of CO & gas detectors

Meet with Bob Lindsay to discuss the health insurance renewal

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., TUESDAY, FEBRUARY 20, 2018**

**Supervisor Gary Gissel will attend the meeting telephonically**

**Pledge of Allegiance**

**AMENDED AGENDA**

**Action Items:**

Approve the minutes of the February 12<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$230,286.80

Action to place on file manure management plan updates from the following: Prairie Gold, LLC, in Sec. 8 Fremont Twp.; Wapsie Pig, Inc., in Sec. 6 Perry Twp. and Bill Schmitz, in Sec. 21 of Fox Twp., Black Hawk County

Approve appointment of Linda M. Kress, Cono Twp. Trustee

**Other Items:**

Discuss the request from County Treasurer, Amy Wright for a tax correction

Approve the update to the Treasurer's depository resolution

Discuss the voluntary annexation to the City of Fairbank

Set public hearing for the refunding of 2012 General Obligation E911 and Refunding Bonds

Approve the Buchanan County Housing Needs Assessment

Discuss supporting the Maquoketa River Watershed Authority grant application

**Items to discuss with County Auditor, Cindy Gosse:**

- Monthly financial report
- Monthly Health Trust financial report

**Items to discuss with County Engineer, Brian Keierleber:**

- Tandem axle truck purchase
- Purchase of bridge materials and set letting dates

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.



**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, FEBRUARY 26, 2018**

**Supervisor Gary Gissel will attend the meeting telephonically**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the February 20<sup>th</sup> meeting

Action to place on file manure management plan updates from the following: Bacon Barn LLC, in Sec. 25 Perry Twp.; D & L Hogs, LLC, in Sec. 16 Fremont Twp.; Alan Wulfekuhle, facility G & W Pork, in Sec. 25 Middlefield Twp.; G & W Grain & Livestock, facility Kathy's site, in Sec. 26 Buffalo Twp.; WB Farms, Linda Brandel, facility WB Farms Section 27, in Sec. 27 Fairbank Twp.; WB Farms, Linda Brandel, facility WB Farms Section 33, in Sec. 33 Perry Twp.

Accept the resignation from Cindy Horn, part-time public health nurse effective 2/16/18

**Other Items:**

9:10 a.m. Public Hearing – Kevin & Theresa Mueller rezoning request to rezone 3 acres from “A-1” agricultural to “A-2” agricultural in Sec. 15 of Homer Twp.

9:15 a.m. Bid opening for a bridge replacement on 150<sup>th</sup> St., Sec. 31 of Madison Twp.

9:20 a.m. Public hearing – Stanley Michael rezoning request to rezone 2.1 acres from “A-1” agricultural to “A-2” agricultural in Sec. 31 of Cono Twp.

9:30 a.m. Public hearing – Carson Family Trust rezoning request to rezone 5.4 acres from “A-1” agricultural to “A-2” agricultural in Sec. 36 of Cono Twp.

Meet with Economic Development Director, George Lake to discuss the Housing Needs Assessment (9:45)

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN  
COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS'  
CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M.,  
MONDAY, MARCH 5, 2018**

**Supervisor Gary Gissel will attend the meeting telephonically**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the February 26<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$66,114.77

Action to place on file manure management plan updates from the following: Paul & Barbara Mossner Revocable Trust, facility Mossner Site in Sec. 17 Madison Twp.; Tom & Deb Erickson, facility Tom Erickson in Sec. 30 Middlefield Twp.; Fremont Land Farms, LC in Sec. 2 Fremont Twp.; Tyler Paris & Dexter Paris in Sec. 34 Buffalo Twp.; Five Sisters, LLC in Sec. 19 Sumner Twp. and Steve Copenhaver in Sec. 1 Washington Twp.

Approve the hiring of James Quinn, part-time GIS Coordinator effective March 5, 2018

Accept the resignation from Michelle Sly, 2<sup>nd</sup> Tax Deputy in the Treasurer's office effective March 12, 2018

**Other Items:**

9:15 a.m. Public hearing for the refunding loan agreement

Approve the contract renewal with B.G. Brecke Inc. for maintenance of the courthouse heating and cooling system

Approve the FY19 Contract Law Enforcement Agreements

Discuss the request from the Buchanan County EMS Association to sponsor a grant application

Discuss the quotes received for removing a tree on the courthouse lawn

Approve the FY19 salary resolution

10:00 a.m. Public hearing for the proposed FY19 budget

**Items to discuss with County Engineer, Brian Keierleber:**

- Set date for sale of bridges and wooden boxes
- Base stabilization around the county
- Buffalo Creek bridge in Liberty Twp.

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, MARCH 12, 2018**

**Supervisor Gary Gissel will attend the meeting telephonically**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the March 5<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$1,375.94

Approve the following officers' monthly reports: Jail \$4,302.93; Recorder \$6,082.10; Clerk of Court \$5,197.04

Action to place on file manure management plan updates from the following: Matt Frye, facility HST, LLC, in Sec. 35 Hazleton Twp.; M & M Norman, LLC, facility Stueben Site, in Sec. 12 Middlefield Twp.

Accept the resignation from Patricia Fencil, Westburg Twp. Trustee effective 3/12/18

Approve the appointment of Mandy Maki, Westburg Twp. Trustee effective 3/12/18

**Other Items:**

9:15 a.m. Open bids received for bridge construction materials

Discuss hourly rate for summer staff in the Secondary Road and Roadside Management Departments

Approve operating fund transfer resolution

Discuss lawn care contracts

**Items to discuss with County Engineer, Brian Keierleber:**

- Diamond grinding on Miller Quarry Road and Airport Road

**Items to discuss with County Auditor, Cindy Gosse:**

- Monthly financial report
- Monthly financial report of the Health Trust

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, MARCH 19, 2018**

**Supervisor Gary Gissel will attend the meeting telephonically**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the March 12<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$132,096.19

Approve ownership change on liquor license for Buchanan County Fair Association

Action to place on file manure management plan updates from the following: Doug Reck, in Sec. 25 Byron Twp.; Linda Brandel, facility WB Farms, Inc. Sec. 21 of Perry Twp.; Linda Brandel, facility WB Farms, Inc. Sec. 15 of Perry Twp.;

**Other Items:**

Approve proclamation for Child Abuse Prevention Month

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, MARCH 26, 2018**

**Supervisor Gary Gissel will attend the meeting telephonically**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the March 19<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$629.14

Approve ownership change on liquor license for Buchanan County Fair Association

Accept the resignation from Allan Nunemaker, Correctional Officer effective 4/18/2018

Action to place on file manure management plan updates from the following: Alan F. Wulfekuhle, facility Wulfekuhle Site, in Sec. 24 Newton Twp.; Donny Strauel, facility DJS Farms, Sec. 15 Westburg Twp.

**Other Items:**

Meet with Erwin Henderson to discuss farm tiling

Meet with Buchanan County Pork Producers regarding event in the park

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN  
COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS'  
CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M.,  
MONDAY, APRIL 2, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the March 26, 2018 meeting

Approve claims filed with the County Auditor for payment in the amount of \$447.38

Action to place on file manure management plan updates from the following: Monti Pork, LLC., in Sec.16 of Newton Twp.; James Dolan, facility Delaware Finisher, in Sec. 30 of Prairie Twp.(Delaware Co.); Mike Pech, facility Pech South, in Sec. 19 of Fremont Twp.; Michael Behrend, facility Hawg Heaven, in Sec. 22 of Homer Twp.

Approve the following appointments to the Buchanan County Airport Board of Adjustment: Dan Sperfslage, Karen Stephenson and Jan Short

Approve fireworks permit for Ameer Freidhof, 712 Bland Blvd, Independence, held at Henderson Event Center

**Other Items:**

9:05 a.m. Open bids received for the sale of bridges

9:10 a.m. Open bids received for 2018 lawn care

Approve proclamation for April as Prevent Child Abuse Month

Discuss the proposal received from Artisan Ceiling Systems & Acoustical Specialties for repairing the courthouse stairwell ceiling

Meet with Dan Hoover regarding a zoning issue

**Items to discuss with County Engineer, Brian Keierleber:**

- Agreements on safety funds on the Hwy. V-62 project
- Discuss summer staff

**Items to discuss with County Auditor, Cindy Gosse:**

- Payment of claims April 9, 2018
- IMWCA site visit

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE SPECIAL SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN  
COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE ASSEMBLY ROOM OF THE  
COUNTY COURTHOUSE**

**THURSDAY, APRIL 12, 2018  
8:15 A.M.**

**AGENDA**

Interview applicants for the GIS Coordinator position

**FRIDAY, APRIL 13, 2018  
9:15 A.M.**

**AGENDA**

Interview applicants for the GIS Coordinator position

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN  
COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS'  
CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M.,  
MONDAY, APRIL 16, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

- Approve the minutes of the April 2<sup>nd</sup>, 12<sup>th</sup> and 13<sup>th</sup> meetings
- Approve claims filed with the County Auditor for payment in the amount of \$125,907.03
- Action to place on file manure management plan updates from the following: Summit Pork 1 LLP, facility Buffalo 19 in Sec. 19 of Buffalo Twp.; Gissel Farms, LTD in Sec. 18 of Washington Twp.; Ben Reck in Sec. 25 of Byron Twp.
- Approve appointment of Shelly Ohrt to the Pioneer Cemetery Commission
- Accept the resignation from Richard Sperflage, Middlefield Twp. Trustee
- Approve the appointment of Andy Sperflage, Middlefield Twp. Trustee
- Approve the appointment of Marlene Brown to the Airport Zoning Commission
- Accept the resignation of Cody A. Jones, Uniformed Patrol Deputy in the sheriff's office
- Approve the liquor license renewal for the Buffalo Creek Golf Course & County Club, Winthrop
- Approve liquor license for Independence Motor Speedway, applicant AJAC Enterprises, LLC.

**Other Items:**

Quarterly Department reports –

- Roadside Management
- Public Health
- Environmental Health/Zoning
- EMA
- GIS/E911
- Community Services
- IT

Discuss the bids received for the lawn mowing service

Discuss the commercial property tax credit backfill from the State

Set public hearings on the following:

- Carson & Barron Farms Inc. rezoning request 2.7 acres from "A-1" Agricultural to "R-3" Residential in Sec. 27 of Homer Twp.
- Dean & Debra Brase rezoning request 1.5 acres from "A-1" Agricultural to "C" Commercial in Sec. 4 of Fairbank Twp.
- Karl & Lisa Lode rezoning request 2.0 acres from "A-1" Agricultural to "R-3" Residential in Sec. 32 of Cono Twp.

Discuss the replacement of the ceiling and lighting in the Board of Supervisors' chambers

Discuss the GIS Coordinator applications

Discuss the sale of county owned gravel pits

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, APRIL 23, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the April 16, 2018 meeting  
Approve claims filed with the County Auditor for payment  
Approve the liquor license renewal for the Buchanan County Fair Association, Independence  
Approve the following officer's reports: Qtrly – Sheriff \$22,469.01, Auditor \$102,140.06; monthly – Recorder \$9,379.92, Jail \$7,100.63, Clerk of Court \$6,543.89

**Other Items:**

Meet with Tony Reed, Central Iowa Detention to discuss services they can provide  
Discuss E911 Coordinator position  
Discuss GIS Coordinator position  
Discuss the ceiling repairs  
Discuss proposal from Brecke for the replacement of the air compressor for the courthouse boiler

**Items to discuss with County Auditor, Cindy Gosse:**

- Township official per diem
- Monthly financial report for the Health Trust

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN  
COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS'  
CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M.,  
MONDAY, APRIL 30, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the April 23, 2018 meeting

Approve claims filed with the County Auditor for payment in the amount of \$470,679.56

Acknowledge the hiring of the following conservation department employees:

- Jacob Schwarting, conservation technician effective 4/16/18 at an hourly rate of \$9.50
- Andrew Anderson, conservation technician effective 4/16/18 at an hourly rate of \$9.50
- Bailey Dohman, conservation seasonal naturalist intern effective 5/7/18 at an hourly rate of \$9.50

**Other Items:**

9:05 a.m. Public Hearing - Carson & Barron Farms Inc. rezoning request to rezone 2.7 acres from "A-1" agricultural to "R-3" residential in Sec. 27 of Homer Twp.

9:10 a.m. Public Hearing – Karl & Lisa Lode rezoning request to rezone 2.0 acres from "A-1" agricultural to "R-3" residential in Sec. 32 of Cono Twp.

9:15 a.m. Public Hearing – Dean & Debra Brase rezoning request to rezone 1.5 acres from "A-1" agricultural to "C" commercial in Sec. 4 of Fairbank Twp.

Approve the resolution to relinquish easement to a gravel pit

Discuss joining the Central Iowa Juvenile Detention Center and approve resolution requesting membership

Discuss letter received regarding employee health insurance

Meet with Community Services Director, Julie Davison to discuss the MH fund balance

Meet with Elizabeth from Gardiner Thomson

Discuss the Superior Cleaning service agreement renewal for the courthouse and public health/DHS buildings

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**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN  
COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS'  
CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M.,  
MONDAY, MAY 7, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the April 30, 2018 meeting

Approve claims filed with the County Auditor for payment in the amount of \$1,330.38

Action to place on file manure management plan updates from the following: Daniel Thoma, facility Daniel Thoma Site #2, Sec. 33 Westburg Twp.

**Other Items:**

9:05 a.m. Open bids received for the sale of county owned property

Discuss the tax abatement request from the County Treasurer

Set public hearings for the following rezoning requests:

- Raymond & Lucy Stutzman request to rezone 1.4 acres from "A-1" agricultural to "C" commercial in Sec. 31 of Hazleton Twp.
- C. Darrell & Kim Brunko request to rezone approximately 2.4 acres from "A-1" agricultural to "A-2" agricultural in Sec. 24 of Jefferson Twp.
- Lucretia Frye request to rezone approximately 2.1 acres from "I" industrial to "R-3" residential in Sec. 33 of Newton Twp.

**Items to discuss with County Auditor, Cindy Gosse:**

- Health insurance fund balance
- FY18 budget amendment

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, MAY 14, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the May 7, 2018 meeting

Approve claims filed with the County Auditor for payment in the amount of \$232,486.55

Approve the following monthly officer's reports: Clerk of Court 9,306.41, Recorder \$7,865.07 and Jail \$6,765.43

**Other Items:**

Meet with Ryan Smith from the Schneider Corporation regarding online permitting

Discuss E911 Coordinator position

Discuss criteria for non-elected employee attendance of non-mandatory out of county meetings

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN  
COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS'  
CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M.,  
MONDAY, MAY 21, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

- Approve the minutes of the May 14, 2018 meeting
- Approve claims filed with the County Auditor for payment in the amount of \$749.93
- Approve the hiring of James Melka, part-time seasonal staff for the secondary roads dept. effective May 22, 2018 at an hourly rate of \$13.00
- Approve the hiring of Mellisa Schweitzer, clerk in the treasurer's office effective May 30, 2018 at an hourly rate of \$13.82
- Approve hiring of Lucas Dawson, seasonal part-time staff for the roadside management dept. effective May 22, 2018 at an hourly rate of \$12.50

**Other Items:**

- Approve the Home Occupation permit for Matthew Dahl d/b/a Cedar Valley Firearms LLC, 1052 150<sup>th</sup> St., Fairbank
- 9:05 a.m. Public hearing for the Raymond & Lucy Stutzman rezoning request to rezone 1.4 acres from "A-1" agricultural to "C" commercial in Sec. 31 of Hazleton Twp.
- 9:10 a.m. Public hearing for the C. Darrell & Kim Brunko rezoning request to rezone 2.4 acres from "A-1" agricultural to "A-2" agricultural in Sec. 24 of Jefferson Twp.
- 9:15 a.m. Public hearing for the Lucretia Frye rezoning request to rezone 2.7 acres from "A-1" agricultural to "A-2" agricultural in Sec. 31 of Buffalo Twp.
- 9:20 a.m. Open the bids received for the Board of Supervisors' Chambers lighting project
- Discuss the window replacement in the courthouse for damaged windows
- Meet with Wayne Natvig and neighbors to discuss Carter Ave.
- Approve the Relay for Life Proclamation

Items to discuss with County Engineer, Brian Keierleber:

- Participation in the AASHTO Standing Committee on Research

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., TUESDAY, MAY 29, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the May 21, 2018 meeting

Approve claims filed with the County Auditor for payment in the amount of \$96,703.76

Action to place on file manure management plan updates from the following: Mike Pech, facility Pech South, in Sec. 19 of Fremont Twp.; Grassland Pork, LLC in Sec. 18 of Jefferson Twp.; Windmill Pork LLC, facility Francois Site in Sec. 27 of Byron Twp. and Kent Keppler, facility Progressive Pork LC Site 22 in Sec. 30 of Richland Twp. Delaware County

**Other Items:**

9:05 a.m. Public hearing for the FY18 budget amendment

Approve appropriations resolution

Approve fund transfer resolutions

Discuss proposal received for heating and cooling repairs at the food pantry building

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, JUNE 4, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the May 29<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$590.95

Action to place on file manure management plan updates from the following: Blake Even, facility Even Site in Sec. 10 of Jefferson Twp.

Approve the hiring of Amanda Hazlett and Dante Dawson part-time seasonal help for the Roadside Management Dept. effective June 4, 2018 at an hourly rate of \$12.50

**Other Items:**

Discuss Public Information Officer training with EMA Director, Rick Wulfekuhle

Discuss the tax abatement request from Matthew Myers

**Items to discuss with County Engineer, Brian Keierleber:**

- Contracts on the Buffalo Creek Bridge
- Placement of advanced street warning signs on Hwy. W-13

**Items to discuss with County Auditor, Cindy Gosse:**

- Health Insurance Trust financial report

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN  
COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS'  
CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M.,  
MONDAY, JUNE 11, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the June 4<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$299,087.65

Approve the hiring of Evan Sinnott, GIS Coordinator effective June 20, 2018 at an annual salary of \$50,000

**Other Items:**

Meet with Sara McInerny regarding Cummings Ave.

Discuss the resolution proposed by the Iowa Public Information Board

**TUESDAY, JUNE 12, 2108 - 8:30 A.M.**

The Board will meet as the Board of Canvassers to canvass the votes cast at the June 5<sup>th</sup> Primary Election

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.



**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 8:30 A.M., MONDAY, JUNE 18, 2018**

**Pledge of Allegiance**

**AMENDED AGENDA**

**Action Items:**

Approve the minutes of the June 11<sup>th</sup> & 12<sup>th</sup> meetings

Approve claims filed with the County Auditor for payment in the amount of \$842.65

Action to place on file manure management plan updates from the following: Boderic Higgins in Sec. 8 of Homer Twp.

Accept the resignation of Austin Westpfahl, Deputy Sheriff effective June 25, 2018

Approve fireworks permit for Gary Peiffer, Troy Mills, held at 3370 Troy Mills Blvd

**Other Items:**

Discuss E911 Coordinator job description

Meet with Christel Manson to discuss flood damage

10:00 a.m. Iowa Public Information Board Open Meetings and Open Records training

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, JUNE 25, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the June 18<sup>th</sup> meetings

Approve claims filed with the County Auditor for payment in the amount of \$333,777.73

Action to place on file manure management plan updates from the following: Gregory Becker, Sec. 17 of Westburg Twp.; John Muench, facility John Muench Farm in Sec. 21 of Buffalo Twp.

**Other Items:**

Discuss Communications Center drainage issue

Meet with Julie Davison, Community Services Director to discuss MHDD fund balance

Approve the Business Associate Agreement between Buchanan County and Iowa Technology Services

Meet with Gail Hintz regarding flooding and the condition of a secondary road bridge

Approve FY19 Wages

Approve FY19 Appropriations resolution

Approve Economic Development Policy Statement

Approve agreements between Buchanan County and INRCOG for the Zoning Ordinance update and Subdivision Ordinance creation

Discuss process for non-accessible stem traps to repair or replace without modification

Discuss camera installation proposal for the secondary road dept.

Discuss legislative priorities for ISAC

Approve Home Occupation Permits

Approve Business Permits

**Items to discuss with County Auditor, Cindy Gosse:**

- Monthly report of the Health Trust

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE SPECIAL SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 2:00 P.M., FRIDAY, JUNE 29, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the June 25<sup>h</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$142.82

Action to place on file manure management plan updates from the following: Daniel Thoma, Sec. 4 of Jefferson Twp.; Kent Keppler facility Progressive Park L.C. Site 21, in Sec. 90 of Richland Twp., Delaware County; Dustin Osvald, facility Osvald Finisher, in Sec. 20 of Byron Twp.

Approve county officer's monthly reports as follows: Clerk of Court \$5,654.51; Recorder \$10,687.43; Jail \$8,023.50

**Other Items:**

Set hearings for the following rezoning requests:

1. Paul Niemann Construction Co., to rezone 82.4 acres from "A-1" agricultural to "I" Industrial in Sec. 6 of Westburg Twp.
2. Margaret Hall to rezone 4.8 acres from "A-1" agricultural to "A-2" agricultural in Sec. 9 of Perry Twp.
3. Albert Duroe to rezone 2 acres from "A-1" agricultural to "A-2" agricultural in Sec. 8 of Perry Twp.
4. Gary Peiffer to rezone 4.4 acres from "I" industrial to "R-3" residential in Sec. 33 of Newton Twp.

Discuss permission for use of the courthouse lawn for the Buchanan County Bible Reading Marathon 2018 on Saturday, July 14, 2018

Count cash in the Treasurer's office

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, JULY 9, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

Approve the minutes of the June 29<sup>th</sup> meeting

Approve claims filed with the County Auditor for payment in the amount of \$169,018.75

Action to place on file manure management plan updates from the following: Randy Reiling, Sec. 7 of Fremont Twp.

**Other Items:**

Approved contract for lawn care services for the county home cemetery

Discuss property tax penalty abatement request from Verna M. Koch

Discuss water leak in the basement of the courthouse

Discuss concrete replacement at the east entrance of the courthouse

Discuss flag pole in front of the courthouse

Discuss phone system

Discuss out of county meeting approval form

Discuss Highway 150 corridor letter of support

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.

**AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, INDEPENDENCE, IOWA, TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS OF THE COUNTY COURTHOUSE AT 9:00 A.M., MONDAY, JULY 16, 2018**

**Pledge of Allegiance**

**AGENDA**

**Action Items:**

- Approve the minutes of the July 9<sup>th</sup> meeting
- Approve claims filed with the County Auditor for payment in the amount of \$200.56
- Approve the following officer's reports: monthly – Clerk of Court \$6,203.91; Recorder \$10,170.56; Jail \$6,132.73; quarterly – Auditor \$13,262.87; Sheriff \$21,505.74
- Approve fireworks permit for Andrew Miller, 2232 130<sup>th</sup> St., Stanley
- Approve fireworks permit for Dana Franck, 2390 220<sup>th</sup> St., Independence
- Approve hiring of Dylan Leech, Deputy Sheriff effective August 6, 2018 at \$23.13 an hour

**Other Items:**

- 9:10 a.m. Public hearing for the Paul Niemann Construction Co., rezoning request to rezone 82.4 acres from "A-1" agricultural to "I" Industrial in Sec. 6 of Westburg Twp.
- 9:15 a.m. Public hearing for the Margaret Hall rezoning request to rezone 4.8 acres from "A-1" agricultural to "A-2" agricultural in Sec. 9 of Perry Twp.
- 9:20 a.m. Public hearing for the Albert Duroe rezoning request to rezone 2 acres from "A-1" agricultural to "A-2" agricultural in Sec. 8 of Perry Twp.
- 9:25 a.m. Public hearing for the Gary Peiffer rezoning request to rezone 4.4 acres from "I" industrial to "R-3" residential in Sec. 33 of Newton Twp.

Department quarterly reports:

- Roadside Management
- Public Health
- Environmental Health/Zoning
- EMA
- GIS/E911
- Community Services
- IT

Set comment period for the Skyline Pork LLC Site construction permit application for a confinement feeding operation in Sec. 36 of Westburg Twp.

Approve the Business Permit for Todd Perkins, Perkins Excavating, 1743 150<sup>th</sup> St., Hazleton

Discuss property tax penalty abatement request from Verna M. Koch

Approve contract renewals between Buchanan County and Superior Cleaning Services, Ltd.

**Items to discuss with County Engineer, Brian Keierleber:**

- Trenching for camera cable between buildings
- Bridge postings in Liberty and Newton Twps.
- Purchase of heated oil tank

**Items to discuss with County Auditor, Cindy Gosse:**

- Monthly financial report of the Health Trust
- Monthly financial report
- Amending Resolution #18-35 to correct legal description

Discuss job description for the E911 Coordinator and approve hiring of Chris Hare possible exempt session per Iowa Code Sec. 21.9

**Public Comments**, official action cannot be taken by the Board at this time, but may be placed on a future agenda or referred to the appropriate department.