

**January 2, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Friday, January 2, 2015 with Ellen Gaffney, Gary Gissel and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

At 9:00 a.m. County Auditor, Cindy Gosse called the meeting to order.

Motion by Gaffney second by Shonka to appoint Gary Gissel Chairman and Don Shonka Chairman Pro-tem for 2015. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the minutes of the December 31<sup>st</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following Supervisors' committee appointments for 2015. All in favor, motion carried.

Don Shonka – Buchanan County Council on Aging; Buchanan County Greater Foundation; Independence Area Food Pantry; Resource, Conservation & Development; Resource Enhancement and Protection; Buchanan County Sanitary Landfill Commission; North Iowa Juvenile Detention (Ellen Gaffney, alternate); Transportation Policy Board; Housing Foundation for People with Mental Disabilities; Heartland Acres Agribition Center; E911 Service Board (Ellen Gaffney, alternate); Upper Wapsipinicon River Watershed Authority(Gary Gissel, alternate).

Gary Gissel – Buchanan County Empowerment Board; Buchanan County Homeless Council; Buchanan County Sanitary Landfill Commission; Buchanan County Trails Association; First Judicial District Department of Corrections (Ellen Gaffney, alternate); Habitat for Humanity Board; Iowa Northland Regional Council of Governments and Regional Transit; Local Emergency Planning Committee; MHI Advisory Board; Operation Threshold (Ellen Gaffney, alternate); Pathways; Independence & Waterloo.

Ellen Gaffney – Buchanan County Economic Development Commission; INRCOG Solid Waste Advisory Committee; Iowa Workforce Development; Buchanan County Sanitary Landfill Commission; Buchanan County Tourism; Buchanan County Volunteer Coop; MHDS-ECR Board; Regional Economic Development.

Motion by Gaffney second by Shonka to approve the following holidays for 2015: President's Day, February 16th; Good Friday (1/2 day), April 3<sup>rd</sup>; Memorial Day, May 25<sup>th</sup>; Independence Day, July 3<sup>rd</sup>; Labor Day, September 7<sup>th</sup>; Columbus Day, October 12<sup>th</sup>; Veteran's Day, November 11<sup>th</sup>; and Thanksgiving and the day after, November 26<sup>th</sup> & 27<sup>th</sup>; Christmas Eve (1/2 day) December 24<sup>th</sup>, Christmas Day, December 25<sup>th</sup>, New Year's Day, January 1, 2016. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the Independence Bulletin Journal; Citizen Herald, Jesup; and The Winthrop News as official newspapers for 2015. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following deputy appointments: Treasurer – Diana Carlson, Barbara Fischels and Tammy Jones; Recorder – Michelle Mangrich; and Attorney – Michael S.A. Hudson and Jenalee Zaputil. All in favor, motion carried.

Auditor Gosse updated the board on the IRS mileage rate increasing to \$.575 effective January 1, 2015. The Board has a standing resolution stating the county will use the IRS rate for service charges and reimbursement. No action was taken by the Board.

Motion by Gaffney second by Shonka to recess until 1:00 p.m. at 9:08 a.m. All in favor, motion carried.

The Board reconvened at 1:00 p.m. Don Shonka and Ellen Gaffney present. Gary Gissel absent. The Board met with Sherlyn Hazen, Roadside Manager and the following members of the Roadside Management Advisory Board: Anita Miller, Nyle McMartin, Dan Cohen, Jim Klever, Roger Erickson and Marlene Brown. Hazen presented the projects that were completed in the past year and the proposed program and budget for FY16. No action was taken by the Board.

Motion by Gaffney second by Shonka to adjourn at 2:02 p.m. All in favor, motion carried.

Don Shonka, Chairman Pro-tem

ATTEST: Cindy Gosse, Auditor

**January 5, 2015**

The Buchanan County Board of Supervisors met at 9:00 a.m. on Monday, January 5, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the January 2<sup>nd</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$516.21. All in favor, motion carried.

Motion by Shonka second by Gaffney to accept the resignation of Suzon Schipper, Sheriff's Dispatcher, effective January 9, 2015. All in favor, motion carried.

Motion by Gaffney second by Shonka to reappoint John P. Slattery and Marlene Brown and appoint James R. Frye to the Zoning Commission for five year terms. All in favor, motion carried.

Motion by Gaffney second by Shonka to reappoint Janet Greenley, Terrie Mazur and Cathy Poston to the Pioneer Cemetery for three year terms. All in favor, motion carried.

Motion by Gaffney second by Shonka to reappoint Alan Wulfekuhle to the Board of Adjustment for a five year term. All in favor, motion carried.

Motion by Gaffney second by Shonka to reappoint Sherlyn Hazen, Weed Commissioner for Buchanan County. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-01  
CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2015 and January 31, 2016 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Adopted this 5<sup>th</sup> day of January 2015

The Board met with the following members of the Buchanan County Library Association: Laura Blaker, Independence; Cindy Lellig, Jesup; Kim Wessels, Aurora; and Karen Teidt, Fairbank. Also present: Jane Adams, Carole Franz, Tony Bengston, Kris Wilgenbusch and Tari Robertson. Members of the community presented information regarding why the libraries are important to them. Association members presented information on funding libraries. They requested the Board of Supervisors fund the libraries at \$15.50 per capita for FY16. Members updated the Board on the changes and services provided by each library. No action was taken by the Board.

Motion by Gaffney second by Shonka to set 10:00 a.m. on Monday, January 19, 2015 for accepting bids for road rock. All in favor, motion carried.

At 10:17 a.m. the public hearing regarding the Terry Price rezoning request was called to order with Kris Wilgenbusch, Tari Robertson and Chad Beatty, Zoning Administrator present. Mr. Beatty read the minutes of the Zoning Commission meeting and stated their vote was 6 to 0 to approve the request with restrictions. After discussion, motion by Gaffney second by Shonka to close the hearing at 10:26 a.m. All in favor, motion carried. Motion by Gaffney second by Shonka to approve the following resolution pending the approval of the conditions by the applicants. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-02**

WHEREAS, Gissel proposed the adoption and enactment of a Zoning Ordinance Amendment on the 15<sup>th</sup> day of December 2014, which action is recorded in Book W Page 242 of the Minutes of the Board of Supervisors; and

WHEREAS, the same was duly published in the Independence Bulletin Journal, an official newspaper of general circulation in the county and complying with Sections 618.3 and 618.14 of the Code of Iowa, on 24<sup>th</sup> day of December 2014; and

UPON MOTION made by Gaffney and second by Shonka a vote was held to suspend the requirement for three successive readings and votes, which motion passed by a vote of a majority of the Board of Supervisors, as follows:

THOSE VOTING FOR SUSPENSION OF THE REQUIREMENT: Gaffney, Gissel and Shonka

THOSE VOTING AGAINST SUSPENSION OF THE REQUIREMENT: None

NOW THEREFORE the following was read and voted upon by the Board of Supervisors, and it passed by a vote of a majority of the Board of Supervisors:

AND IT IS NOW THEREFORE ENACTED AND ORDAINED:

### **ZONING ORDINANCE AMENDMENT 15-A-01 BUCHANAN COUNTY, IOWA**

The rezoning of property located in Homer Township, Section 4, two acres from "R-3" residential and "C-M" manufacturing to "R-1" residential and 2.78 acres to "I" industrial.

The rezoning of the following described property is approved:

"I" industrial legal: Beginning at the SW corner of Parcel I, in the SE qtr. of Sec. 4 of Homer Twp., of the 5<sup>th</sup> P.M., Buchanan County, Iowa, thence S240 ft., E505 ft., N240 ft., W505 ft., to the point of beginning.

"R-1" residential legal: Beginning at the SE corner of Parcel I, in the SE qtr. of Sec. 4 of Homer Twp., of the 5<sup>th</sup> P.M., Buchanan County, Iowa, thence S240 ft., W170 ft., S25 ft., W98 ft., N25 ft., W127 ft., N240 ft., E395 ft. to the point of beginning.

With the following conditions:

1. A twelve (12) foot fence will be constructed on the East and South property lines of the salvage yard expansion within six (6) months.
2. A professional survey will be completed and recorded within six (6) months to amend the South property line to assure the south dwelling complies with setbacks in the "R-1" residential district
3. A restriction is placed on the "I" industrial 2.78 acres to only be used for a salvage yard.

THOSE VOTING FOR THE PASSAGE: Gaffney, Gissel and Shonka.

THOSE VOTING AGAINST THE PASSAGE: None

Passed this 5<sup>th</sup> day of January 2015.

Motion by Gaffney second by Shonka to approve the reappointment of Marsha McGlaughin, Ann Sanders-Wulfekuhle, and George Lake to the Magistrate Commission for six year terms. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-03**

BE IT RESOLVED that the Buchanan County Board of Supervisors approves the transfer from the General Fund to the Supplemental Fund for operating expenses in the amount of \$400,000.

Passed this 5<sup>th</sup> day of January 2015.

Motion by Gaffney second by Shonka to adjourn at 10:32 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **January 12, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, January 12, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the January 5<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$281,432.58. All in favor, motion carried.

The Board discussed appointments to the Compensation Commission. No action was taken.

Public Health Deputy Director, Tai Burkhart presented the monthly report of the Public Health Department. The Ebola communications from Iowa Department of Public Health has slowed down; with no known cases in the state. Deputy Director Burkhart reported Influenza is widespread in Iowa. The Immunizations Services Grant has been approved with anticipated receipt of \$8,540. Burkhart is in her final stages of completing her Masters of Public Health. The next few months will be used to complete CHNA/HIP and Emergency Preparedness grant work. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Environmental Health/Zoning Administrator, Chad Beatty presented his monthly report. Administrator Beatty presented information on fee increases for test kits; Wind Turbine permit fees; and rezoning fees. After discussion, motion by Gaffney second by Shonka to accept the fee changes and the establishment of a Wind Turbine permit fee. All in favor, motion carried. Beatty reported there have been 20 well permits and 70 sewer permits issued year-to-date. Seventeen wells have been plugged year-to-date. January is Radon Awareness Month; articles will be submitted along with paid ads to area papers regarding radon awareness. ISU Extension is working on a seminar regarding radon. Grant to counties is approximately \$36,000 this year and we have used approximately 56% to date. Changes to the Floodplain Ordinance are being drafted and will need to be adopted by June 2015. The department has cancelled their post office box. All mail will be received at 210 5<sup>th</sup> Ave. N.E. Suite I. The department is driving the rural roads locating missing E911 signs. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

The Board met Beverly Taylor applicant for the Liberty Township Trustee. After discussion, motion by Gaffney second by Shonka to appoint Beverly Taylor Liberty Township Trustee effective January 12, 2015. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. There are no changes to the current Presidential Disaster. Volunteers have been working on organizing the emergency support facility. All of the required updates have been completed this year. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

GIS/E911 Coordinator, James Quinn presented the monthly report of his department. Quinn reported on the upgrade work on the communication towers; half of the upgrade work has been completed. The portable radio reception issues will be corrected with the installation of a small antenna on the Lee Ave. tower. The GeoComm E911 mapping software is installed and operating.

Dispatchers have asked for a few function changes and these are being worked on. Quinn will receive additional training on software this week. Quinn worked with the Assessor's office to comply with new mandates for the 2015 assessment. After discussion, motion by Shonka second by Gaffney to accept the monthly report. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 10:25 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

## **January 19, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, January 19, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the January 12<sup>th</sup> meeting. All in favor motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$285.40. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following officer's reports: monthly – Jail \$4,213.30; Clerk of Court \$1,754.85 and Recorder \$13,042.93; quarterly – Auditor \$34,921.28 and Sheriff \$15,675.67. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the appointment of compensation commission members as follows: Beverly Taylor, Barb Lindsay, Margaret Dange and Paul Short effective January 19, 2015. All in favor, motion carried.

County Auditor, Cindy Gosse presented the December financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

IT Director, Ray McDonald presented his monthly report. McDonald reported on the work completed the past month and what is scheduled to be completed the next 30 days. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 116 clients. Discussion was held regarding the Governor's budget proposal which did not include funding Clarinda and Mount Pleasant MHI's and how it will affect the counties. The Governor's budget did not include equalization dollars which was expected. Seven residents received rental and utility assistance. Twenty-one veterans were served. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Director Davison presented an amendment to the Memorandum of Understanding regarding reimbursement from the region for county employees. After discussion, motion by Gaffney second by Shonka to approve the amendment to the Memorandum of Understanding with the Governing Board of the Mental Health/Disability Services of East Central Region of Iowa and authorize the chairman to sign. All in favor, motion carried.

Auditor Gosse presented the December Health Insurance Trust financial report. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

Auditor Gosse presented the property and liability insurance renewal with ICAP. After discussion, motion by Gaffney second by Shonka to approve the renewal with ICAP for property and liability insurance and authorize the County Auditor to sign the documentation. All in favor, motion carried.

Deputy Auditor Karen Stephenson presented the 2014 OSHA reports. After discussion, motion by Gaffney second by Shonka to approve the reports and authorize the Chairman to sign. All in favor, motion carried.

Auditor Gosse presented the recommendation from the safety committee regarding the purchase of eye wash stations. After discussion, motion by Gaffney second by Shonka to authorize the purchase of eye wash stations for the public health building, courthouse and recommend the purchase for the Nature Center as recommended by the safety committee. All in favor, motion carried.

Auditor Gosse presented documentation for the multi-jurisdictional hazard mitigation plan update. After discussion, motion by Gaffney second by Shonka to approve the following resolutions and Memorandum of Understanding with the Iowa Northland Regional Council of Governments and authorize the Chairman to sign the necessary documentation to proceed with the update. All in favor, motion carried.

#### RESOLUTION 15-04

A RESOLUTION OF THE BUCHANAN COUNTY, IOWA BOARD OF SUPERVISORS AUTHORIZING RICK WULFEKUHLE OF BUCHANAN COUNTY EMERGENCY MANAGEMENT COMMISSION AND THE BOARD CHAIR AS THE APPLICANT'S AUTHORIZED REPRESENTATIVES FOR ALL MATTERS PERTAINING TO THE PREPARATION AND ADMINISTRATION OF A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE. EITHER OF THESE INDIVIDUALS CAN SIGN ON BEHALF OF THE COUNTY.

WHEREAS, Buchanan County wishes to have a multi-jurisdictional hazard mitigation plan update prepared;

WHEREAS, it is necessary for the County to designate an Authorized Representative for purposes of pursuing funds, securing funds, and administering the corresponding and essential paperwork associated with such a project;

WHEREAS, Buchanan County has agreed to the Intergovernmental Cooperative Agreement creating the Iowa Northland Regional Council of Governments and is a member in good standing;

NOW THEREFORE, it is hereby resolved by the Buchanan County, Iowa Board of Supervisors that **Rick Wulfekuhle, EMA Coordinator, or the Chair of the Board of Supervisors**, are hereby authorized to execute on behalf of Buchanan County, this planning grant and to file it with the Iowa Homeland Security Emergency Management Division (IHSEMD) for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (PL 93-288, as amended), the Code of Iowa (Chapter 29C), or the National Flood Insurance Act of 1968 (Sections 1366 and 1367).

Passed and approved this 19<sup>th</sup> day of January 2015.

#### RESOLUTION 15-05

A RESOLUTION OF THE BUCHANAN COUNTY, IOWA BOARD OF SUPERVISORS COMMITTING LOCAL MATCH FUNDS NECESSARY TO SECURE POTENTIAL GRANT FUNDING MADE AVAILABLE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY THROUGH THE IOWA HOMELAND SECURITY EMERGENCY MANAGEMENT DIVISION.

WHEREAS, Buchanan County (hereinafter called "the Subgrantee"), has made application through the Iowa Homeland Security Emergency Management Division (IHSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program (HMGP), in the amount of \$40,000.00 for the total project cost of developing a local multi-jurisdictional hazard mitigation plan update, of which \$6,000.00, or 15%, is the local cash or in-kind match;

WHEREAS, the Subgrantee recognizes the fact that the federal share cannot exceed 75%; the state share cannot exceed 10%; and the local non-federal share must be at least 15% of the total grant amount where, if prepared to mitigation standards as outlined by the Federal Emergency Management Agency's Hazard Mitigation Grant Program (HMGP) can be met entirely by in-kind services.

NOW THEREFORE, it is hereby resolved by the Buchanan County, Iowa Board of Supervisors that the Subgrantee agrees to provide and make available \$6,000.00 (six thousand dollars) of local monies to be used to meet the 15% cash or in-kind match requirement for this mitigation grant application.

Passed and approved this 19<sup>th</sup> day of January 2015.

#### RESOLUTION 15-06

A RESOLUTION OF THE BUCHANAN COUNTY, IOWA BOARD OF SUPERVISORS, AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE IOWA NORTHLAND REGIONAL COUNCIL OF GOVERNMENTS FOR CREATING A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE THROUGH THE HAZARD MITIGATION GRANT PROGRAM (HMGP).

WHEREAS, Buchanan County is a member in good standing with the Iowa Northland Regional Council of Governments (INRCOG), and

WHEREAS, Board of Supervisors of Buchanan County has directed the INRCOG to prepare an application through the Iowa Homeland Security Emergency Management Division (IHSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program (HMGP), and

WHEREAS, INRCOG has the expertise to provide the planning and administrative services being sought by the grant application,

NOW THEREFORE, the Buchanan County, Iowa Board of Supervisors directs its Chair to sign a Memorandum of Understanding with INRCOG to provide planning and grant administration services to the City should the grant funds be awarded.

Passed and approved this 19<sup>th</sup> day of January 2015.

Supervisor Gissel presented information regarding the Superior Cleaning Services contract for the Senior Center. After discussion, motion by Gaffney second by Shonka to approve the increase in the contract not to exceed 24 hours. All in favor, motion carried.

At 10:00 a.m. the Board proceeded to open bids for 2015 rock for 49,500 ton per division as follows: Bruening Rock Products, Inc., Decorah, Division I \$9.5099, \$470,740.05 and Division II \$9.5099, \$470,740.05; Paul Niemann Construction Co., Sumner, Division I \$9.57, \$473,715 and Division II \$9.49, \$469,755. After discussion, motion by Gaffney second by Shonka to award Division I to Bruening Rock Products, Inc. and Division II to Paul Niemann Construction Co. All in favor, motion carried.

Engineer, Brian Keierleber presented plans for the replacement of the bridge on 110<sup>th</sup> St. and Deacon Ave. After discussion, motion by Gaffney second by Shonka to approve the plans for the replacement of bridge #FHWA84160 and set the letting date for February 9<sup>th</sup> at 10:00 a.m. All in favor, motion carried.

Auditor Gosse presented the FY16 budget workbooks to the Board. The Board will begin meeting with departments this week to discuss the proposals. No action was taken by the Board.

Motion by Shonka second by Gaffney to adjourn at 11:00 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **January 20, 2015**

The Buchanan County Board of Supervisors met in special session at 8:30 a.m. on Tuesday, January 20, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

The Board met with County Auditor, Cindy Gosse; Roadside Manager, Sherlyn Hazen; Public Health Director, Amy Marlow; Environmental Health/Zoning Administrator, Chad Beatty; Conservation Director, Dan Cohen; Community Services Director, Julie Davison. No action was taken by the Board.

Motion by Gaffney second by Shonka to adjourn at 11:52 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **January 21, 2015**

The Buchanan County Board of Supervisors met in special session at 9:30 a.m. on Wednesday, January 21, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

The Board met with County Auditor, Cindy Gosse; Sheriff's Captain, Steve Hepke, Sheriff, Bill Wolfgram; and Jail Administrator, Russ West. No action was taken by the Board.

Motion by Shonka second by Gaffney to adjourn at 3:06 p.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**January 22, 2015**

The Buchanan County Board of Supervisors met in special session at 1:30 p.m. on Thursday, January 22, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

The Board met with County Auditor, Cindy Gosse; County Attorney, Shawn Harden; County Engineer, Brian Keierleber; GIS Director, James Quinn. No action was taken by the Board.

Motion by Gaffney second by Shonka to adjourn at 3:55 p.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**January 26, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, January 26, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the January 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup> meetings. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$276,234.48. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-07**

BE IT RESOLVED the Board of Supervisors approve the hiring of Jessica Isaacs, dispatcher in the Sheriff's office effective January 26, 2015 at an hourly rate of \$16.22.

Passed this 26<sup>th</sup> day of January, 2015.

Motion by Gaffney second by Gissel to accept the resignation of Conservation Board member Don Shonka effective January 26, 2015. Gaffney and Gissel voting aye; Shonka abstaining. Motion carried.

Leanne Harrison from the Certified Local Government Committee presented their annual report. After discussion, motion by Gaffney second by Shonka to approve the Iowa Certified Local Government Annual Report for Buchanan County and authorize the Chairman to sign. All in favor, motion carried.

Roadside Manager, Sherlyn Hazen presented the annual report of the Weed Commissioner and the monthly report of the Roadside Management Department. Hazen reviewed the noxious weeds in Buchanan County. After discussion, motion by Shonka second by Gaffney to approve the annual Weed Commissioners report and authorize the Chairman to sign. All in favor, motion carried. During the month of December the department cut trees and burned brush piles. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Community Services Director, Julie Davison presented a request to reduce hours for Case Manager Abby Lukas. After discussion, motion by Gaffney second by Shonka to approve the request to allow Abby Lukas to go to part-time effective February 2, 2015. All in favor, motion carried.



County Engineer, Brian Keierleber presented information on the sale of the Brandon shop and the construction of a new shop. No action was taken until additional information can be obtained.

Engineer Keierleber presented information for the closure of three bridges. After discussion, motion by Shonka second by Gaffney to approve the following resolution. On roll call all vote aye thereon. Motion carried.

### RESOLUTION 15-08

BE IT RESOLVED the Board of Supervisors approve the closing of the following bridges:

1. Bridge #FHWA83930 on 130<sup>th</sup> St. West of Henley Ave. in Hazleton Township, Section 19.
2. Bridge #FHWA83220 on 200<sup>th</sup> St. East of Deacon Ave. in Perry Township, Section 27.
3. Bridge #FHWA83330 on Victor Ave. South of 115<sup>th</sup> St. in Madison Township, Section 10.

Passed this 26<sup>th</sup> day of January, 2015.

Engineer Keierleber proposed creating a seasonal Engineer Technician position. After discussion, motion by Gaffney second by Shonka to approve the creation of a seasonal Engineer Technician position in the Secondary Road department. All in favor, motion carried.

The Board met with IT Director, Ray McDonald to review his FY16 budget proposal. No action was taken by the Board.

The Board reviewed additional FY16 budget proposals with County Auditor, Cindy Gosse. No action was taken by the Board.

#### Wages paid in 2014:

|                       |           |                     |           |
|-----------------------|-----------|---------------------|-----------|
| Albright, Linda       | 37,237.74 | Dallenbach, Dustin  | 51,631.25 |
| Amfah, Heather        | 11,429.14 | Davis, Alex         | 43,999.17 |
| Andrews, Randy        | 44,168.06 | Davis, Donald       | 16,568.28 |
| Arnold, James         | 185.00    | Davison, Julie      | 51,941.78 |
| Astleford, Mary       | 38,402.11 | Derr, Douglas       | 44,089.49 |
| Auel, Angela          | 32,842.28 | Dettbarn, Arne      | 44,752.37 |
| Bagley, Christine     | 38,936.87 | Dettbarn, Chad      | 42,101.74 |
| Baldwin, William      | 60.00     | Donnelly, Brian     | 40,704.12 |
| Bantz, Steven         | 56,108.04 | Dudley, Julie       | 180.00    |
| Baragary, Eldon       | 60.00     | Dudley, Leland      | 60.00     |
| Barske, Douglas       | 40,011.21 | Duwe, Suzanne       | 29,300.16 |
| Bearbower, Laurie     | 36,466.87 | Eder, Dale          | 3,084.12  |
| Beatty, Chad          | 46,408.37 | Esch, Laura         | 42,005.18 |
| Bergfeld, David       | 44,395.28 | Even, Maureen       | 36,574.98 |
| Berns, Allan          | 14,559.30 | Fangman, Phillip    | 41,097.00 |
| Bowers, Dennis        | 6,198.34  | Fencl, Patricia     | 60.00     |
| Brown, Charles        | 336.00    | Fischels, Barbara   | 47,235.27 |
| Brown, Robert         | 9,063.04  | Flexsenhar, Ann     | 25,871.45 |
| Brown, Sandra         | 16,341.94 | Foster, Terry       | 17,348.35 |
| Buhr, Ariel           | 3,928.76  | Fox, Kimberly       | 38,111.26 |
| Burkhart, Tai         | 47,225.87 | Franz, Carole       | 210.00    |
| Buzynski, Scott       | 51,625.43 | Franz, Gerald       | 90.00     |
| Cabell, Sondra        | 45,446.88 | Fulton, Lorraine    | 30.00     |
| Caldwell, Dennis      | 52,207.72 | Furness, Jerry      | 63,153.13 |
| Cameron, Juli         | 29,584.41 | Gaffney, Daniel     | 60.00     |
| Carlson, Diana        | 39,986.00 | Gaffney, Ellen      | 36,783.55 |
| Chesmore, Christopher | 52,174.76 | Gissel, Gary        | 34,164.58 |
| Cohen, Daniel         | 54,864.49 | Givens, Lila        | 47,294.09 |
| Conklin, Pamela       | 48,982.43 | Goedken, Roger      | 30.00     |
| Cook, Matthew         | 49,555.53 | Gosse, Cynthia      | 57,670.75 |
| Corkery, Lawrence     | 110.08    | Greiner, Richard    | 42,997.85 |
| Corkery, Tara         | 4,260.18  | Grover, Joel        | 43,345.47 |
| Covington, Albert     | 180.00    | Haas, Linda         | 8,854.48  |
| Crawford, Ronald      | 40,760.90 | Haisch, Phyllis     | 31,316.32 |
| Curry, Diane          | 55,291.38 | Hansen, Christopher | 31,985.92 |
|                       |           | Hansen, Kenneth     | 39,577.99 |
|                       |           | Harden, Shawn       | 85,002.03 |

|                       |            |                       |           |
|-----------------------|------------|-----------------------|-----------|
| Harms, Bradley        | 65,984.54  | Pech, Charles         | 871.44    |
| Hartmann, Cory        | 52,408.34  | Pech, David           | 180.00    |
| Hayward, Blake        | 12,668.44  | Peck, David           | 150.00    |
| Hayzlett, Christopher | 41,050.01  | Peck, Glen            | 75.00     |
| Hazen, Sherlyn        | 36,274.62  | Quinn, Brian          | 29,364.86 |
| Hemmingsen, Sandra    | 135.00     | Quinn, James          | 54,244.42 |
| Henderson, Blake      | 1,149.25   | Rasmussen, Michael    | 40,956.27 |
| Henderson, Stacy      | 39,923.95  | Ratchford, Michael    | 53,642.46 |
| Hepke, Steven         | 65,850.24  | Reck, Michael         | 44,890.04 |
| Holle, Amy            | 25,118.07  | Recker, Timothy       | 60.00     |
| Holle, Kristine       | 28,448.83  | Reedy, William        | 165.00    |
| Horn, Cynthia         | 916.83     | Reidy, Thomas         | 42,504.42 |
| Hudson, Michael       | 59,043.85  | Reth, Amber           | 24,306.17 |
| Hulbert, David        | 4,964.28   | Richardson, George    | 60.00     |
| Jencks, Melanie       | 6,099.48   | Ridder, Michael       | 42,947.36 |
| Johnson, Diane        | 6,081.89   | Ruffcorn, Joan        | 37,180.80 |
| Johnson, Ned          | 55,655.92  | Schaefer, Cheryl      | 165.00    |
| Johnson, Ricky        | 90.00      | Scheer, Amanda        | 4,781.25  |
| Jones, Tammy          | 39,911.54  | Schipper, Suzon       | 39,894.03 |
| Kayser, Christine     | 46,735.65  | Schwinghammer, Joseph | 51,208.07 |
| Keierleber, Brian     | 105,564.74 | Slattey, Jerome       | 45.00     |
| Kelly, Amy            | 31,288.77  | Slattey, John         | 224.64    |
| Kivell, Charles       | 42,370.86  | Sloan, Richard        | 150.00    |
| Kleitsch, Mackenzie   | 4,680.00   | Sly, Michelle         | 24,655.90 |
| Kremer, Laurence      | 44,125.81  | Sperflage, Daniel     | 45.00     |
| Kremer, Ralph         | 34,842.04  | Steenbock, Tamara     | 38,135.70 |
| Krempges, Steven      | 225.00     | Stephenson, Karen     | 48,719.56 |
| Larson, Kerry         | 32,326.04  | Strempe, Marlene      | 165.00    |
| Lehs, Richard         | 46,536.08  | Terry, Mary           | 43,448.49 |
| Letts, Katherine      | 33,126.85  | The dens, Lois        | 180.00    |
| Lopez, Max            | 4,356.25   | Tisl, Vanessa         | 44,584.43 |
| Lukas, Abby           | 33,642.92  | Trumbauer, Danielle   | 222.40    |
| Lynn, Richard         | 38,257.78  | Trumbauer, Melissa    | 37,068.04 |
| Mangrich, Michelle    | 46,669.45  | Van raden, Michael    | 41,037.91 |
| Marlow, Amy           | 64,448.78  | Vande voorde, Brenda  | 43,242.22 |
| Maynard, Steven       | 49,583.65  | Vine, Steven          | 37,866.32 |
| McDonald, Raymond     | 49,545.28  | Walker, Elaine        | 7,041.53  |
| McManigle, Steven     | 9,887.11   | Ward, Benjamin        | 50,719.99 |
| Meader, Lisa          | 10,391.90  | Wendling, Richard     | 44,530.94 |
| Meyer, Patti          | 30,523.80  | West, Russell         | 59,897.58 |
| Mills, Karla          | 31,366.84  | Westpfahl, Austin     | 52,217.22 |
| Monaghan, Andrew      | 42,734.43  | White, Gary           | 2,105.76  |
| Muchmore, Diana       | 222.40     | White, Jeffrey        | 40,682.56 |
| Nielson, Rex          | 37,823.06  | Whittle, Jeremy       | 34,250.42 |
| Nunemaker, Allan      | 33,135.56  | Wilson, David         | 43,824.64 |
| Ohl, Lyle             | 27,157.98  | Wilson, Korey         | 41,948.12 |
| Ohl, Steven           | 200.00     | Wolfgang, William     | 74,137.11 |
| Ohrt, Clayton         | 90.00      | Wright, Amy           | 55,367.79 |
| Osborne, Zachariah    | 33,205.98  | Wright, Delores       | 3,265.28  |
| Ott, Karen            | 28,912.24  | Wulfekuhle, Richard   | 45,081.37 |
| Payne, Janet          | 35,312.77  | Zaputil, Jenalee      | 63,216.08 |

Motion by Gaffney second by Shonka to adjourn at 12:45 p.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**Claims paid the month of January 2015:**

|                              |        |
|------------------------------|--------|
| 1st Class Lighting, Supplies | 156.36 |
| Able Pest Control, Serv      | 55.00  |

|                                    |          |
|------------------------------------|----------|
| Advance Auto Parts, Repairs        | 50.65    |
| AgVantage Fs Inc, Fuel             | 7,749.24 |
| Allen Memorial Hospital Corp, Serv | 793.00   |
| Alliant Energy, Fuel               | 2,872.86 |

|  |           |   |            |
|--|-----------|---|------------|
| Altorfer Inc, Repairs                      | 470.25    | Gaffney Quarries, Fill Sand               | 16.16      |
| Anderson Erickson Dairy, Inmate Provisions | 366.73    | Galls-Quartermaster, Uniforms             | 106.93     |
| Area Ambulance Service, Serv               | 330.55    | Gardiner Thomsen, Serv                    | 3,500.00   |
| AT&T, Serv                                 | 40.22     | Gissel, Gary, Mileage Reimb               | 45.92      |
| Aurora Plumbing & Electric Inc, Repairs    | 261.87    | Hamilton, Loren J, Mileage Reimb          | 84.00      |
| Aurora Public Library, Fy15 Approp         | 7,783.88  | Hansen, Paul, Serv                        | 125.00     |
| Aurora, City Of, Serv                      | 1,000.00  | Hartig Pharmacy, Serv                     | 115.00     |
| B & B Farm Store Inc, Supplies             | 195.75    | Henderson Exterior Services, Serv         | 2,018.20   |
| B2b Computer Products, Supplies            | 5,005.17  | Hobby Lobby Stores Inc, Supplies          | 121.62     |
| Bagbys Automotive, Repairs                 | 1,229.49  | Hulbert, Dave, Mileage/Per Diem           | 301.24     |
| BankIowa, Fees                             | 17.01     | Iaccbe, Regist                            | 295.00     |
| Barrier Group, Contract                    | 900.00    | Icec, Dues                                | 60.00      |
| Bear Graphics Inc, Supplies                | 180.91    | Icop, Supplies                            | 281.79     |
| Berns, Allan, Mileage/Per Diem             | 1,444.08  | Idals - Pesticide Bureau, Certification   | 15.00      |
| Black Hawk Co Sheriff, Serv                | 21.06     | Independence Light & Power, Serv          | 11,244.57  |
| Black Hawk Co Treasurer, Serv              | 325.00    | Independence Lp, Serv                     | 223.00     |
| Black Hills Energy, Fuel                   | 604.56    | Independence Plumbing, Supplies           | 26.86      |
| Blake, Scott J, Repairs                    | 2,056.68  | Independence Postmaster, Box Renewal      | 260.00     |
| Bodensteiner Implement Co, Supplies        | 762.94    | Independence Public Library, Fy15 Approp  | 44,455.16  |
| Brandon Water Works, Serv                  | 45.00     | Independence, City Of, Parking Tickets    | 5.00       |
| Brandon, City Of, Transfer Of Jurisdiction | 2,043.10  | Insight Public Sector Inc, License        | 11,888.32  |
| Brecke Inc, Serv                           | 1,082.50  | Interstate Power Systems, Serv            | 1,720.10   |
| Bruening Rock Products Inc, Rock           | 338.56    | IA Communities Assurance, 2015 Ins        | 142,554.60 |
| Buchanan Co Animal Shelter, Well Rehab     | 600.00    | IA Concrete Paving Assn, Concrete Paving  | 175.00     |
| Buchanan Co Auditor, Postage               | 318.15    | IA Dept of Natural Resources, Permits     | 260.50     |
| Buchanan Co E911, Fy15 Approp              | 40,000.00 | IA Diesel Injection Service, Parts        | 1,061.95   |
| Buchanan Co Economic, Fy15 Approp          | 2,125.00  | IA Prison Industries, Signs               | 1,206.00   |
| Buchanan Co Landfill, Fy15 Post Closure    | 24,621.00 | IA State Assn Counties, Regist            | 295.00     |
| Buchanan Co Library Assoc, Fy15 Approp     | 751.00    | IA State Assn Of Assessors, Regist        | 600.00     |
| Buchanan Co Secondary Rd, Labor/Materials  | 1,116.84  | J & D Body Shop, Repairs                  | 1,771.64   |
| Buchanan Co Sheriff, Serv                  | 39.02     | Jerry Steward Trucking Inc, Disposal Fees | 60.00      |
| Buchanan Co Wildlife Assoc, Dues           | 650.00    | Jesup Public Library, Fy15 Approp         | 20,269.32  |
| Burkhart, Tai, Mileage Reimb               | 85.38     | Jesup, City Of, Parking Tickets           | 70.59      |
| Cabell, Sondra, Supply Reimb               | 22.99     | John Deere Financial, Supplies            | 1,326.03   |
| Central IA Water Assn, Serv                | 218.34    | Johnson Plumbing Heating & Ac, Repairs    | 241.05     |
| Centurylink, Serv                          | 546.04    | Kayser, Christy, Fuel Reimb               | 26.59      |
| Christopherson & Sons, Supplies            | 13,051.60 | Kelly, Amy, Mileage/Phone Reimb           | 61.06      |
| Citizen Herald, Publications               | 1,551.82  | Klever, Jim, Mileage Reimb                | 64.40      |
| City Laundering Co, Serv                   | 395.02    | Knapps Service, Supplies                  | 133.30     |
| CJ Cooper & Associates Inc, Serv           | 90.00     | Kremer, Ralph, Mileage Reimb              | 156.26     |
| Clark, Adam, Well Plugging                 | 400.00    | Kwik Trip Stores, Fuel                    | 309.68     |
| Clayton Co Sheriff, Serv                   | 67.46     | Lamont Public Library, Fy15 Approp        | 10,214.45  |
| Cohen, Dan, Uniform/Regis Reimb            | 45.99     | Lamont, City Of, Serv                     | 147.73     |
| Cole, Brad, Serv                           | 200.00    | Law Enforcement Systems, Serv             | 82.00      |
| Compass Minerals, Salt                     | 15,921.33 | Lechtenberg Janitorial, Supplies          | 117.90     |
| Consolidated Energy Co, Fuel               | 7,905.44  | Lexisnexis, Serv                          | 156.00     |
| Co Case Mngt Service, Serv                 | 557.50    | Lindaman, John C, Serv                    | 125.00     |
| Courier Communications, Publications       | 610.58    | Linn Co Sheriff, Serv                     | 111.22     |
| Crawford Co Sheriff-Paper Svc, Serv        | 60.00     | Marco, Serv                               | 310.73     |
| Cy & Charleys Inc, Repairs                 | 3,064.49  | Marlow, Amy, Mileage Reimb                | 4.56       |
| D & S Portables Inc, Serv                  | 509.88    | Medical Associates, Serv                  | 960.00     |
| Des Moines Stamp Co, Stamps                | 34.70     | MidAmerican Energy Co, Serv               | 5,784.38   |
| Dons Truck Sales Inc, Parts                | 390.52    | Mid-American Research Chemical, Supplies  | 134.58     |
| East Buchanan Telephone, Serv              | 999.54    | Mills, Karla, Mileage Reimb               | 402.44     |
| East Central IA Rec, Serv                  | 693.09    | Mitchell Co Sheriff, Serv                 | 51.36      |
| Eschens Clothing, Uniforms                 | 164.85    | Monkietown Office Supply, Supplies        | 650.12     |
| ESRI, Serv                                 | 15,600.00 | Myers-Cox Co, Inmate Provisions           | 4,391.76   |
| Etech Transaction, Serv                    | 8.00      | NACE, Regist                              | 575.00     |
| Even Family Tree Removal, Tree Removal     | 300.00    | NAI, Regist                               | 168.50     |
| Fairbank Public Library, Fy15 Approp       | 10,926.76 | Napa Auto Parts, Parts                    | 2,081.27   |
| Fairbank, City Of, Serv                    | 199.13    | Northeast IA RC& D Inc, Fy15 Approp       | 6,000.00   |
| Fareway Foods, Serv                        | 519.34    | Oelwein Ace Hardware, Repairs             | 18.99      |
| Farm & Home Publishers, Plat Books         | 525.00    | Oelwein Glass Inc, Repairs                | 41.92      |
| Farmers Mutual Telephone Co, Serv          | 170.98    | Oelwein Publishing Group, Publications    | 1,747.86   |
| Fastenal Co, Parts                         | 703.83    | Oelwein Veterinary Clinic, Serv           | 40.00      |
| Fayette Co Sheriff, Serv                   | 49.90     | Office Max Inc, Supplies                  | 38.75      |
| Fencl, Patricia, Mileage Reimb             | 82.88     | Office Towne Inc, Supplies                | 1,725.19   |
| Fillenwarth Beach, Lodging                 | 261.00    | O'Reilly Automotive Inc, Supplies         | 407.53     |
| Franzen, Clair, Maint Support              | 200.00    | Orkin Exterminating Co, Serv              | 58.48      |

|   |           |                                       |            |
|---|-----------|---------------------------------------|------------|
| Paul Niemann Construction Co, Rock            | 2,603.33  | Terracon Consultants Inc, Serv        | 2,692.00   |
| Payne Jr, Adlia Roy, Well Plugging            | 305.54    | Tessco Inc, Parts                     | 321.59     |
| Pinicon Ford, Repairs                         | 907.11    | Thomas Electric Motor Service, Parts  | 306.25     |
| Power Plan, Parts                             | 4,393.11  | Treasurer State Of Ia, Sales Tax      | 102.00     |
| Primrose Heating & Air, Repairs               | 233.00    | Trott Trophies, Serv                  | 55.00      |
| Print Express, Serv                           | 500.49    | Tyler Technologies Inc, Serv          | 1,988.63   |
| Quality Truck Rebuilders Inc, Repairs         | 180.04    | Uniform Den Inc, Uniforms             | 150.78     |
| Racom Corporation, Serv                       | 15,792.27 | United Rentals Inc, Rental            | 2,295.13   |
| Reck, Mike, Safety Boots                      | 146.59    | Us Cellular, Serv                     | 1,600.86   |
| Ricoh USA Inc, Repairs                        | 199.65    | Us Postmaster, Postage                | 2,000.00   |
| Rife, A Jane, Serv                            | 55.50     | Veridian Credit Union, Fees           | 52.40      |
| Roepke, Leland C, Va Comm Exp/Mileage         | 41.80     | Verizon Wireless, Serv                | 417.12     |
| Rowekamp Associates Inc, Serv                 | 400.00    | Vermeer Sales & Service, Parts        | 366.20     |
| Rowley, City Of, Serv                         | 1,012.50  | Verns True Value, Supplies            | 276.08     |
| Rv Horizons Inc, Serv                         | 400.00    | Visa, Supplies                        | 2,764.42   |
| Schumacher Elevator Co, Maint                 | 324.63    | Walderbach, Daniel J, Serv            | 764.10     |
| Scott Co Sheriff, Serv                        | 28.80     | Walmart, Supplies                     | 265.48     |
| Scott, Harry L & Connie, Serv                 | 225.00    | Waste Mngt, Serv                      | 2,406.87   |
| Security Storage, Serv                        | 200.00    | Welch, William J, Va Comm Exp/Mileage | 37.32      |
| Sherrets, Larry, Va Comm Exp                  | 25.00     | Wertjes Uniforms, Uniforms            | 59.00      |
| Shonka, Don, Mileage Reimb                    | 72.80     | White Funeral Home Inc, Serv          | 1,496.24   |
| Shred Master, Serv                            | 37.50     | White, Jeff, Safety Boots             | 140.38     |
| Simplexgrinnel, Serv                          | 3,772.50  | Wieland & Sons Lumber Co, Supplies    | 139.08     |
| Smedley Electric Inc, Serv                    | 100.00    | Windstream, Serv                      | 473.07     |
| Spahn & Rose Lumber Co, Supplies              | 76.96     | Winthrop News, Publications           | 1,051.56   |
| Stanley, City Of, Transfer Jurisdiction Funds | 1,282.94  | Winthrop Public Library, Fy15 Approp  | 13,109.43  |
| Star Equipment Ltd, Rental                    | 2,092.00  | Winthrop, City Of, Serv               | 17.88      |
| State Hygienic Laboratory, Well Test Kits     | 209.00    | Wright, Amy, Mileage Reimb            | 144.90     |
| Stephenson, Karen, Mileage Reimb              | 75.60     | Wright Way Trailers Inc, Trailer      | 13,700.00  |
| Stetson Bldg Products, Parts                  | 224.00    | Wulfekuhle, Ann M, Publications       | 266.19     |
| Superior Cleaning Services Ltd, Serv          | 3,004.22  | Xerox Corp, Serv                      | 52.30      |
| Superior Welding Supply, Rental               | 70.31     | Zee Medical Service Co, Supplies      | 127.85     |
| Temeyer, Todd, Serv                           | 200.00    | Total                                 | 558,468.67 |

### January 30, 2015

The Buchanan County Board of Supervisors met in special session at 8:30 a.m. on Friday, January 30, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

The Board met with County Auditor, Cindy Gosse to review the FY16 budget proposals. No action was taken by the Board.

The Board received the initial proposal from the Sheriff's union. Union negotiations continued with a proposed settlement to be voted on by the union members.

Motion by Shonka second by Gaffney to adjourn at 4:00 p.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**February 2, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, February 2, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the January 26<sup>th</sup> and 30<sup>th</sup> meetings. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve for payment the employee reimbursement claims filed with the County Auditor in the amount of \$1,342.03. All in favor, motion carried.

The Board discussed the appointment of a Conservation Board member with Andy Crump and Jim Klever expressing their interest in serving on the board. After discussion, motion by Gaffney second by Shonka to appoint Andy Crump to the Conservation Board to fill the vacancy which expires December 31, 2018. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the Farm Service Agency farm program, authorize two Board members to sign the documents and direct the Auditor to send a letter with the applications authorizing the signatures. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-09**

WHEREAS, the Iowa State Association of County Supervisors recognizes that a high quality transportation system serves as the artery for economic activity and that the condition of the infrastructure in the State of Iowa is a key element for our future economic growth; and

WHEREAS, an integral part of the State of Iowa's Road Use Tax Fund (RUTF) is the fuel tax, which has not been significantly increased since 1989, while maintenance and construction costs have more than doubled during that same timeframe; and

WHEREAS, there have been several state-wide studies completed over the past 10 years identifying the requirement to significantly increase the amount of funding for the administration, maintenance and improvements to our state-wide public roadway system, including the 2006 Road Use Tax Fund (RUTF) study, the 2011 Road Use Tax Fund (RUTF) study completed per 2011 Iowa Code Section 307.31, and the 2011 Governor's Transportation 2020 Citizen Advisory Commission (CAC) created by Governor Branstad; and

WHEREAS, the 2008 TIME-21 study documented the fact that under today's funding structure and highway usage, over 20% of the travel done in Iowa is by out-of-state drivers while only 13% of the state's road use revenues come from out of state drivers; and

WHEREAS, the funding provided by the implementation of the TIME-21 Fund in 2009 is inadequate to meet the critical maintenance and improvement needs for the State of Iowa's transportation system; and

WHEREAS, 95% of Road Use Tax Fund revenues are required by the Iowa Constitution to be spent only on our roadways; and

WHEREAS, due to the severe shortage in state funding to meet the critical needs of our roadway system, several Iowa counties have had to resort to issuing millions of dollars of bonds to pay for their most critical maintenance needs, which will have to be paid off through property taxes; and

WHEREAS, the 2011 Governor's Transportation 2020 Citizen Advisory Council report to Governor Branstad and the Iowa Legislature identified the need for at least \$215 million per year of increased funding over the next 20 years, in addition to the funding being provided by the TIME-21 revenues, just to meet the most critical needs of our transportation infrastructure; and

WHEREAS, the Iowa Good Roads Association, the Iowa County Engineer's Association, and numerous business related associations throughout Iowa have publicly supported the call for increased RUTF funding;

NOW THEREFORE BE IT RESOLVED that the Iowa State Association of County Supervisors and the Buchanan County Board of Supervisors strongly encourages the implementation of a long-term, sustainable transportation funding solution to address the critical needs of our infrastructure system.

1. Provide adequate state-wide funding to offset the projected shortfall for our most critical needs of over \$215 million annually through an increase of the motor fuel tax revenues.
2. Enable the Iowa Department of Transportation to provide primary highway funds to counties and cities in lieu of federal funds, providing increased efficiencies for state and local governments.
3. Increase the permit fee for oversize/overweight vehicles.
4. New funding should be distributed consistent with the Road Use Tax Fund distribution formula.

And, BE IT ALSO RESOLVED that the Iowa State Association of County Supervisors and the Buchanan County Board of Supervisors support the ongoing evaluation of creative, supplemental solutions to increased RUTF funding.

Passed this 2<sup>nd</sup> day of February 2015.

Debbie Corkery from the Independence Bulletin Journal presented information regarding the Buchanan County FACT book. No action was taken by the Board.

The Board met with County Engineer, Brian Keierleber to discuss the sale of bridges. After discussion, motion by Gaffney second by Shonka to accept sealed bids at the Buchanan County Auditor's office until 9:30 a.m., March 2, 2015 for the sale of the following properties:

1. A timber structure on Ringold Ave., in Sec. 35 of Cono Twp.
2. A timber structure on 200<sup>th</sup> St. East of Deacon Ave., in Sec. 27 of Perry Twp., FHWA #83220
3. A timber structure on 215<sup>th</sup> St. West of Nathan Bethal Ave., in Sec. 31 of Byron Twp., FHWA #82790
4. A timber structure on Overland Ave., in Sec. 33 of Cono Twp.
5. A timber structure on 130<sup>th</sup> St., Sec. 19 of Hazleton Twp., FHWA #83930

For the structure, the successful bidder shall be given a one week notice to begin and shall be allowed two weeks to remove the bridge structure. Timeframe is entirely on Buchanan County's schedule as conditions allow for replacement.

Proposal forms are available at the Buchanan County Auditor's office, 210 5<sup>th</sup> Ave. N.E., Independence. Buchanan County reserves the right to reject any or all bids. Bids will be opened beginning at 9:30 a.m., March 2, 2015 in the Supervisors boardroom at the Buchanan County Courthouse. All in favor, motion carried.

The Board met with County Auditor, Cindy Gosse and Community Services Director, Julie Davison to discuss FY16 budget proposals. Also present Assistant County Attorney, Michael Hudson. No action was taken by the Board.

Motion by Shonka second by Gaffney to adjourn at 12:10 p.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

## **February 9, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, February 9, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the February 2<sup>nd</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the claims filed with the County Auditor for payment in the amount of \$197,576.69. All in favor, motion carried.

Public Health Director, Amy Marlow presented her monthly report. Director Marlow reported the Immunization Services Grant was received in the amount of \$8,540. Grant money will be available for Ebola planning and preparedness. RAGBRAI was approved as a Qualifying Exercise After Action Report by the Iowa Department of Public Health. The Community Health Needs Assessment and Health Improvement Plan is near completion. Allen College and U of I College of Nursing students will be working on projects for Public Health during their spring semester. Director Marlow shared information with the Board regarding measles. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Environmental Health/Zoning Administrator, Chad Beatty presented his monthly report. The total number of radon kits sold increased to 44 year to date with the promotion of radon awareness in January. Two nuisance issues have been addressed. Two rezoning requests will be heard at the next Zoning Commission meeting. Administrator Beatty has met twice with the City of Independence and INRCOG on their comprehensive plan. The County Attorney, DNR and Beatty have been working on the Floodplain ordinance update. The E911 sign placement process was reviewed. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

GIS/E911 Coordinator, James Quinn presented the monthly report of the department. Quinn reported on the Vulnerable Population database he is working on with the Public Health department; and the GIS zoning layer he is working on with the Zoning department. Quinn reported on the information he is providing to townships regarding the emergency response funding formula. Several maps are now available on the county website. The portable radio reception issue will be corrected this month. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

At 10:00 a.m. the Board met with County Engineer, Brian Keierleber to discuss the construction of the bridge on 110<sup>th</sup> St. and Deacon Ave. #FHWA84160. No bids were received for the construction of the bridge. Engineer Keierleber stated Alex Davis would be willing to construct the forms. No action was taken until additional information can be obtained from the County Attorney.

Engineer Keierleber presented an award from The Iowa Concrete Paving Association received for Buchanan County's outstanding design and construction of a PCC Overlay Project for the paving project between the City of Independence and the City of Winthrop.

The Board proceeded to canvass the votes cast at the February 3, 2015 Special Election. The results were as follows: Public Measure A – 252 Yes, 69 No with the public measure passing in Buchanan County. Motion by Gaffney and second by Shonka to place the canvass on file with the County Auditor and forward an Abstract of Election to the Black Hawk County Auditor. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept public comments from February 9<sup>th</sup> to February 27<sup>th</sup> for the construction permit application for a confinement feeding operation filed by Luke Minion d/b/a Prairie Gold, LLC, Sec. 8 of Fremont Township. All in favor, motion carried. The application is on file with the County Auditor's office and can be viewed between 8:00 a.m. and 4:30 p.m., Monday through Friday.

County Auditor, Cindy Gosse presented the Marco contract renewal for the courthouse telephone system. After discussion, motion by Gaffney second by Shonka to approve the contract in the amount of \$2,095 from March 8, 2015 to March 7, 2016 and authorize the County Auditor to sign. All in favor, motion carried.

The Board reviewed a request from the County Treasurer for a property tax abatement. After discussion, motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-10**

WHEREAS, the Board of Supervisors has the power to abate taxes on property that has been destroyed or removed from the county per Iowa Code Section 435.25.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors authorizes the County Treasurer to abate taxes, penalty and costs as follows:

1. Tyler McKiney, parcel #445AG1714 in the amount of \$197 for the years 2013, 2014, and 2015.

Passed this 9<sup>th</sup> day of February 2015.

The Board reviewed the Buchanan County Pioneer Cemetery Commission annual report. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

Motion by Gaffney second by Shonka to set 10:00 a.m. March 9, 2015 for the FY16 budget public hearing. All in favor, motion carried.

Motion by Shonka second by Gaffney to adjourn at 10:54 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **February 17, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Tuesday, February 17, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the February 9<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve for payment the employee reimbursement claims filed with the County Auditor in the amount of \$357.66. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following monthly officers reports: Recorder \$7,881.72; Clerk of Court \$2,104.54 and Jail \$13,052.40. All in favor, motion carried.

Roadside Manager, Sherlyn Hazen presented the monthly report of the Roadside Management Department. During the month of January the department cut trees and burned brush piles. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. The eyewash station has been installed in the courthouse. Director Wulfekuhle attended an IMWCA workshop along with three members of the safety committee. Wulfekuhle is working on two major projects with the weather service as 2015 is our Storm Ready renewal for the county. After discussion, motion by Shonka second by Gaffney to accept the monthly report. All in favor, motion carried.

IT Director, Ray McDonald presented his monthly report. McDonald reported on the work completed the past month and what is scheduled to be completed the next 30 days. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the contract renewal with B.G. Brecke, Inc. for the courthouse heating and cooling maintenance and authorize the chairman to sign. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolutions. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-11  
AND NOTICE OF PUBLIC HEARING  
ZONING ORDINANCE AMENDMENT NO. 15-A-02  
BUCHANAN CO, IOWA**

The rezoning of property located in Washington Township, Section 33, 5.79 acres from "R-3" residential to "R-1" residential.

BE IT ORDAINED:



That Section IV of the Buchanan County, Iowa, Zoning Ordinance be amended to reflect the zoning change on the official zoning maps as follows:

Beginning at the SW corner of Parcel K in the SW quarter, Sec. 35, T89N, R9W of the 5<sup>th</sup> P.M., Buchanan County, Iowa, thence 385 ft. E, 805 ft. S, 280 ft., W, thence 811 ft. NW along the center of Golf Course Blvd. to the point of beginning. To develop a preliminary plat for a subdivision.

The Buchanan County Board of Supervisors will hold a public hearing on the aforementioned amendment at 10:15 a.m. on March 9, 2015 in the Supervisors' Chambers of the Buchanan County Courthouse, Independence, Iowa.

Passed this 17<sup>th</sup> day of February 2015.

**RESOLUTION 15-12  
AND NOTICE OF PUBLIC HEARING  
ZONING ORDINANCE AMENDMENT NO. 15-A-03  
BUCHANAN CO, IOWA**

The rezoning of property located in Homer Township, Section 20, 3.5 acres from "A-1" agricultural to "R-3" residential.

BE IT ORDAINED:

That Section IV of the Buchanan County, Iowa, Zoning Ordinance be amended to reflect the zoning change on the official zoning maps as follows:

Beginning at the SE corner of Parcel #100-005 in Sec. 20, T87N, R9W of the 5<sup>th</sup> P.M., Buchanan County, Iowa, thence N375 ft., W310 ft., S50 ft., W100 ft., E420 ft. to the point of beginning. To allow construction of a single-family dwelling.

The Buchanan County Board of Supervisors will hold a public hearing on the aforementioned amendment at 10:20 a.m. on March 9, 2015 in the Supervisors' Chambers of the Buchanan County Courthouse, Independence, Iowa.

Passed this 17<sup>th</sup> day of February 2015.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 113 clients. An update of the services provided by the MHDS regions statewide was reviewed. Fourteen residents received rental and utility assistance. Twenty-five veterans were served. After discussion, motion by Shonka second by Gaffney to accept the monthly report. All in favor, motion carried.

The Board met with Joe Borntreger and 23 residents of Hazleton Township to discuss the closing of the bridge on 130<sup>th</sup> St. in Sec. 18 of Hazleton Township. Graduate Engineer Alex Davis explained the following options: construct a low water crossing; replace the bridge or change the road to a class "C" road which would be gated. Residents expressed the concerns of closing the bridge. No action was taken until additional information can be obtained from the Engineer.

County Auditor, Cindy Gosse presented the January financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the January Health Insurance Trust financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

The Board reviewed the final proposed FY16 budget with County Auditor, Cindy Gosse. Discussion was held regarding meeting with department heads on changes to their budgets. Assistant County Attorney, Michael Hudson stated the Board could not recess until Wednesday. The Board proceeded to meet with Chad Beatty, Zoning Administrator; Julie Davison, Community Services Director and Amy Wright, Treasurer to review their final proposed budgets. No action was taken by the Board.

Motion by Shonka second by Gaffney to adjourn at 11:50 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

## February 23, 2015

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, February 23, 2015 with Don Shonka, Chairman Pro-tem in the Chair and Ellen Gaffney present. Gary Gissel absent.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the February 17<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the claims filed with the County Auditor for payment in the amount of \$310,533.61. All in favor, motion carried.

County Auditor, Cindy Gosse presented the health insurance renewal information for 2015. After discussion, motion by Gaffney second by Shonka to renew with Fidelity Security for reinsurance; set the FY16 medical premiums at \$1,600 for family and \$685 for single coverage; dental premiums \$15 single and \$45 family coverage and authorize the County Auditor to sign the necessary documents. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 9:10 a.m. All in favor, motion carried.

Don Shonka, Chairman Pro-tem

ATTEST: Cindy Gosse, Auditor

### Claims paid the month of February 2015:

|  |           |  |           |
|--|-----------|--|-----------|
|  |           | CJ Cooper & Associates Inc, Serv           | 210.00    |
|  |           | Clark, Kathleen, Election Peo              | 100.00    |
|  |           | Cole, Brad, Serv                           | 380.00    |
|  |           | Compass Minerals, Winter Salt              | 2,203.06  |
|  |           | Connell, Karen, Mileage Reimb              | 2.30      |
|  |           | Consolidated Energy Co, Fuel               | 8,416.36  |
|  |           | Co Case Mngt Service, Serv                 | 517.50    |
|  |           | Co Conservation Directors, Dues            | 40.00     |
|  |           | Courier Communications, Serv               | 7.61      |
|  |           | Crop Production Services, Supplies         | 404.00    |
|  |           | Curry, Diane, Mileage Reimb                | 93.73     |
|  |           | Curry, Mary Deborah, Election Peo          | 145.00    |
|  |           | Cy & Charleys Inc, Repairs                 | 8,678.42  |
|  |           | Dan Corbin Inc, Serv                       | 4,655.00  |
|  |           | Dental Distributors Inc, Supplies          | 151.10    |
|  |           | Des Moines Stamp Co, Supplies              | 14.50     |
|  |           | Dons Truck Sales Inc, Parts                | 478.07    |
|  |           | Dooley-Rothman, Sarah, Serv                | 150.00    |
|  |           | Doyle, Tom, Mileage Reimb                  | 14.38     |
|  |           | Duwe, Suzanne, Election Exp                | 11.50     |
|  |           | East Buchanan Telephone, Shipping          | 10.13     |
|  |           | East Central Iowa Rec, Serv                | 995.74    |
|  |           | Eichelberger, Louise, Election Peo         | 111.50    |
|  |           | Emergency Comm Network, Dues               | 15,000.00 |
|  |           | Esch, Laurie, Mileage Reimb                | 19.55     |
|  |           | Esmoil, Darlene, Election Peo              | 45.00     |
|  |           | Fairbank, City Of, Serv                    | 271.80    |
|  |           | Fareway Foods, Inmate Provisions           | 226.68    |
|  |           | Fareway Foods, Supplies                    | 19.26     |
|  |           | Farmers Mutual Telephone Co, Serv          | 146.98    |
|  |           | Fastenal Co, Parts                         | 321.37    |
|  |           | Fauser Energy Resources, Fuel              | 13,613.84 |
|  |           | Fayette Co Community Service, Serv         | 206.25    |
|  |           | Fayette Co Sheriff, Serv                   | 397.05    |
|  |           | Fischels, Barb, Mileage Reimb              | 138.00    |
|  |           | Fossil Industries, Trail Kiosk             | 622.00    |
|  |           | Franzen, Clair, Supply Reimb               | 390.87    |
|  |           | Gaffney, Ellen, Mileage Reimb/B'well Prize | 831.18    |
|  |           | Gaffney Quarries, Rock                     | 253.66    |
|  |           | Gissel, Gary, Mileage Reimb                | 432.40    |
|  |           | Greenley Lumber Co, Supplies               | 57.10     |
| Abbott Law Office Pc, Serv                 | 96.00     |  |           |
| Advance Auto Parts, Repairs                | 249.41    |  |           |
| AgVantage Fs Inc, Fuel                     | 9,099.96  |  |           |
| Allen Memorial Hospital , Serv             | 120.00    |  |           |
| Alliant Energy, Serv                       | 3,770.43  |  |           |
| Altorfer Inc, Repairs                      | 903.55    |  |           |
| Anderson Erickson Dairy, Inmate Provisions | 354.35    |  |           |
| Arnold, Shirley, Election Peo              | 111.50    |  |           |
| AT&T, Serv                                 | 40.45     |  |           |
| B & B Farm Store Inc, Supplies             | 1,118.86  |  |           |
| B2b Computer Products Llc, Supplies        | 637.11    |  |           |
| Bagbys Automotive, Repairs                 | 322.10    |  |           |
| BankIowa, Serv                             | 31.70     |  |           |
| Barco Municipal Products, Supplies         | 1,900.15  |  |           |
| Bearbower, Laurie, Clothing Reimb          | 34.36     |  |           |
| Berns, Allan, VA Mileage Reimb             | 1,485.08  |  |           |
| Berns, Rosalita, Election Peo              | 80.00     |  |           |
| Black Hawk Co Sheriff, Serv                | 47.12     |  |           |
| Black Hills Energy, Serv                   | 484.53    |  |           |
| Bob Barker Co Inc, Supplies                | 452.41    |  |           |
| Bodensteiner Implement Co, Repairs         | 779.45    |  |           |
| Brecke Inc, Serv                           | 965.84    |  |           |
| Brown, Don, Election Peo                   | 10.00     |  |           |
| Brown, Marlene, Mileage Reimb              | 18.98     |  |           |
| Buch Co Conservation Board, Serv           | 75.00     |  |           |
| Buch Co Extension Office, Regist           | 140.00    |  |           |
| Buch Co Health Center, Serv                | 400.00    |  |           |
| Buch Co Sheriff, Serv                      | 735.41    |  |           |
| Buch Co Tourism, Fy15 Approp               | 7,500.00  |  |           |
| Buch Co, GIS Expense                       | 15,000.00 |  |           |
| Buch Co Housing Assoc, Serv                | 125.00    |  |           |
| Burkhart, Tai, Mileage/Phone Reimb         | 91.13     |  |           |
| Burns, Doris, Election Peo                 | 110.35    |  |           |
| Butler Co Sheriff, Serv                    | 35.28     |  |           |
| Capital Sanitary Supply, Supplies          | 98.86     |  |           |
| Central IA Water Assn, Serv                | 210.06    |  |           |
| Centurylink, Serv                          | 546.04    |  |           |
| Citizen Herald, Publications               | 661.90    |  |           |
| City Laundering Co, Serv                   | 453.06    |  |           |

|  |            |  |           |
|--|------------|--|-----------|
| Hardware Hank, Supplies                        | 65.81      | Pathways Behavioral Serv, Serv             | 780.00    |
| Hartig Pharmacy, Serv                          | 98.64      | Paul Niemann Const Co, Rock                | 72.94     |
| Hawkeye Alarm Co, Service Contract             | 72.00      | Pech, Charles, VA Mileage Reimb            | 300.40    |
| Hawkeye Fire & Safety Co, Serv                 | 45.40      | Pech, David, Mileage Reimb                 | 20.70     |
| Hearn, Melissa, Election Peo                   | 10.00      | Peck, Marilyn, Election Peo                | 156.50    |
| Henderson Exterior Services, Serv              | 2,767.80   | PF2 Products Inc, Supplies                 | 112.49    |
| Hulbert, Dave, VA Mileage Reimb                | 264.18     | Pierce, Judy, Election Peo                 | 145.00    |
| IA Freedom Of Info Council, Supplies           | 14.25      | Pine Creek Cemetery Assn, VA Grave Markers | 12.00     |
| IA Sex Crime Investigator Assn, Regist         | 150.00     | Pinicon Ford , Repairs                     | 20,898.01 |
| IACCVSO, Regist                                | 120.00     | Power Plan, Supplies                       | 79.15     |
| IEMA, Dues                                     | 300.00     | Precision Midwest Ltd, Serv                | 22,870.00 |
| Illowa Culvert & Supply, Supplies              | 10,156.00  | Print Express, Supplies                    | 502.58    |
| Independence Light & Power, Serv               | 11,195.17  | Productive Corporation, Serv               | 3,358.60  |
| Independence LP, Serv                          | 223.00     | Public Safety Center Inc, Supplies         | 253.86    |
| Independence Plumbing, Repairs                 | 652.57     | Racom Corporation, Equip                   | 9,732.20  |
| Independence Postmaster, Stamps                | 212.00     | Rapids Reproductions Inc, Supplies         | 215.23    |
| Industrial Supply Solutions, Parts             | 1,313.36   | Reiff Funeral Home, Serv                   | 1,500.00  |
| Insight Public Sector Inc, Supplies            | 216.66     | Rite Price Office Supply Inc, Supplies     | 31.84     |
| Iowa Co Recorders Assn, Dues                   | 200.00     | Riverview Center, FY15 Approp              | 3,500.00  |
| Iowa Dept of Public Health, Supplies           | 71.23      | Roepke, Leland C, VA Commissioners Exp     | 42.25     |
| Iowa Dept of Public Safety, Terminal Billing   | 1,776.00   | Rowley, City Of, Serv                      | 12.50     |
| Iowa Dept of Transportation, Repairs           | 1,230.69   | Rueber, Deborah, Election Peo              | 111.50    |
| Iowa Employment Conference, Dues               | 215.00     | Rv Horizons Inc, Serv                      | 225.00    |
| Iowa Law Enforcement, Regist                   | 270.00     | Scott, Grace, Election Peo                 | 130.00    |
| Iowa State Assn Counties, Regist               | 1,280.00   | Scott, Harry L & Connie, Serv              | 225.00    |
| Iowa Workforce Development, License            | 20.00      | Security Storage, Serv                     | 200.00    |
| J & D Body Shop, Serv                          | 400.00     | Shaffer, Jan, Election Peo                 | 100.00    |
| JB Sales & Marketing Inc, Supplies             | 573.32     | Shahriari, Daria T, Serv                   | 313.50    |
| Jesup, City Of, Serv                           | 52.82      | Sherrets, Larry, VA Commissioners Exp      | 25.00     |
| Jim Schroeder Construction Inc, Serv           | 9,807.51   | Shonka, Don, Mileage Reimb                 | 225.40    |
| John Deere Financial, Supplies                 | 590.36     | Short, Jan, Mileage Reimb                  | 15.53     |
| Jones, Jeraline Kaye, Election Peo             | 100.00     | Shred Master, Serv                         | 37.50     |
| K Mart, Supplies                               | 25.33      | Sidwell Co, GIS Expense                    | 1,700.00  |
| Kayser, Christy, B'well Prize                  | 100.00     | Signs & More, Uniforms                     | 422.30    |
| Kelly, Amy, Mileage/Phone Reimb                | 34.21      | Smith, Linda L, Election Peo               | 111.50    |
| Ken's Electric, Serv                           | 12,891.49  | St Patricks Guild, Election Rent           | 100.00    |
| Kirby of Oelwein, Supplies                     | 22.00      | State Assn Preservation, Dues              | 20.00     |
| Knapps Service, Repairs                        | 13.08      | State Hygienic Laboratory, Well Test Kits  | 247.00    |
| KQMG Radio Services, Serv                      | 246.00     | State Medical Examiner, Serv               | 7,690.88  |
| Kremer, Lawrence, Fuel Reimb                   | 17.82      | Steil Welding, Parts                       | 29.60     |
| Kwik Trip Stores, Fuel                         | 253.68     | Superior Cleaning Serv Ltd, Serv           | 3,429.18  |
| Larson, Kerry L, Admin Civil Serv/B'well Prize | 190.00     | Temeyer, Todd J, Serv                      | 200.00    |
| Lexisnexis, Serv                               | 156.00     | Tessco Inc, Parts                          | 81.84     |
| Lifeline Training Ltd, Regist                  | 357.00     | Thomas Electric Motor Serv, Repairs        | 197.85    |
| Linn Co EMA, Service Contract                  | 4,500.00   | Tisl, Andrea, Election Peo                 | 10.00     |
| Mail Services LLC, Printing & Postage          | 639.41     | Tisl, Vanessa, Mileage Reimb               | 18.40     |
| Marco, Serv                                    | 495.74     | Treasurer State Of Iowa, Serv              | 20,698.19 |
| Marlow, Amy, Mileage/Phone Reimb               | 114.13     | Treat America Dining, Regist               | 15.16     |
| Martin, Sandy, Election Peo                    | 111.50     | Tyler Technologies Inc, Regist             | 400.00    |
| McClintock, Gary F, Serv                       | 60.00      | Unity Point Health, Serv                   | 59.05     |
| McDonald, Ray, Mileage Reimb                   | 155.94     | US Cellular, Serv                          | 1,610.40  |
| McGraw, Kriss A, Serv                          | 33.63      | US Postmaster, Postage                     | 2,000.00  |
| Medical Associates, Serv                       | 1,398.00   | Van Wyngarden & Abrahamson Inc, Serv       | 268.78    |
| Mezera, Joan, Election Peo                     | 111.50     | Vangorder, Rick, Serv                      | 220.00    |
| MHDS-Ecr, FY15 Distribution                    | 198,028.00 | Veridian Credit Union, Fees                | 52.50     |
| MidAmerican Energy Co, Serv                    | 2,084.00   | Verizon Wireless, Serv                     | 417.64    |
| Mills, Karla, Mileage Reimb                    | 465.75     | Verns True Value, Supplies                 | 116.24    |
| Mocic, Dues                                    | 150.00     | Versluis, Jean, Election Peo               | 100.00    |
| Monkeytown Office Supply, Supplies             | 127.14     | Vietor, Dana, Serv                         | 200.00    |
| Moroney, Sharon, Election Peo                  | 110.35     | Visa, Supplies                             | 1,224.23  |
| Myers-Cox Co, Inmate Provisions                | 5,057.06   | Walmart, Supplies                          | 69.65     |
| Napa Auto Parts, Supplies                      | 456.08     | Walmart Pharmacy, Serv                     | 187.83    |
| Neopost USA Inc, Serv                          | 384.30     | Waste Management, Serv                     | 2,486.44  |
| North Iowa Juvenile, Serv                      | 4,625.00   | Weber Paper Co, Supplies                   | 858.58    |
| Oelwein Ace Hardware, Supplies                 | 31.98      | Weber, Chad, Serv                          | 125.00    |
| Oelwein Publishing Group, Publications         | 1,354.59   | Weber, Kathleen C, Election Peo            | 100.00    |
| Office Towne Inc, Supplies                     | 3,957.05   | Welch, William J, VA Commissioners Exp     | 37.65     |
| O'Reilly Automotive Inc, Supplies              | 323.07     | White Funeral Home Inc, Serv               | 855.75    |
| Orkin Exterminating Co, Serv                   | 58.48      | Windstream, Serv                           | 307.31    |

|                             |          |                               |            |
|-----------------------------|----------|-------------------------------|------------|
| Winthrop News, Publications | 1,758.57 | Zee Medical Service Co, Equip | 1,447.20   |
| Winthrop, City Of, Serv     | 17.88    | Total                         | 509,809.99 |
| Xerox Corp, Contract        | 31.31    |                               |            |

## **March 2, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, March 2, 2015 with Don Shonka, Chairman Pro-tem in the Chair, Ellen Gaffney present and Gary Gissel attending telephonically. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Gissel to approve the February 23<sup>rd</sup> minutes. All in favor, motion carried.

Motion by Gissel second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$496.15. All in favor, motion carried.

Motion by Gaffney second by Gissel to approve the construction permit for Luke Minion d/b/a Prairie Gold, LLC in Sec. 8 of Fremont Twp. All in favor, motion carried.

Discussion was held regarding the proposed amendment to the City of Independence Urban Renewal District. After discussion, motion by Gissel second by Gaffney to direct the County Auditor to send a letter to the City of Independence with no objections to the proposed amendment. All in favor, motion carried.

County Auditor, Cindy Gosse presented information from Michael Galloway with Ahlers Law Firm in Des Moines regarding the update to the County Personnel Policy. After discussion, motion by Gaffney second by Gissel to proceed with the update with Michael Galloway not to exceed \$2,500 pending the approval from the County Attorney. All in favor, motion carried.

At 9:30 a.m. the Board proceeded to open the bids received for the sale of bridges as follows: Item #1 – Alex Davis \$150; Jerry Slattery \$125; Dale Priebe \$100; Item #2 – Brian Donnelly \$250; Alex Davis \$201; Craig Allen \$200; Jerry Slattery \$125; Dale Priebe \$200; Item #3 – Brian Donnelly \$350; Gordy Fenner \$200; Jerry Slattery \$125; Dale Priebe \$100; Item #4 – Alex Davis \$100; Jerry Slattery \$125; Dale Priebe \$100; Item #5 – Brian Donnelly \$750; Alex Davis \$952; Jerry Slattery \$125; Dale Priebe \$400. Bidders were allowed to raise their bids. After discussion, motion by Gaffney second by Gissel to accept the final bids as follows: Item #1 Jerry Slattery, \$850; Item #2 Craig Allen, \$2,100; Item #3 Brian Donnelly, \$2,550; Item #4 Jerry Slattery, \$1,025; and Item #5 Jerry Slattery, \$4,100. All in favor, motion carried.

Carrie Dunnwald, Housing Director for Cedar Valley Friends of the Family presented the programs they offer as follows: Northeast Iowa Shelter Services for victims of domestic violence and sexual assault; Turning Point Rural Housing; Northeast Iowa Permanent Housing Program and the Buchanan County Homeless Council. No action was taken by the Board.

Motion by Gaffney second by Shonka to adjourn at 10:19 a.m. All in favor, motion carried.

Don Shonka, Chairman Pro-tem

ATTEST: Cindy Gosse, Auditor

## **March 9, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, March 9, 2015 with Don Shonka, Chairman Pro-tem in the Chair, Ellen Gaffney present and Gary Gissel attending telephonically. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Gissel to approve the minutes of the March 2<sup>nd</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Gissel to approve the claims filed with the County Auditor for payment in the amount of \$197,944.29. All in favor, motion carried.

Motion by Gissel second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-13**

BE IT RESOLVED the Board of Supervisors approve the hiring of Thomas O'Loughlin, Utility Man for the Secondary Road Department effective March 9, 2015 at an hourly rate of \$18.37.

Passed this 9<sup>th</sup> day of March 2015.

Public Health Director, Amy Marlow presented her monthly report. Director Marlow reported the Community Health Needs Assessment and Health Improvement Plan is completed. The Local Public Health Services Grant application has been submitted. Additional funds for Emergency Preparedness will be received this fiscal year. Director Marlow shared a flyer prepared by Allen College students for use by the B'Well Committee. The B'Well 6 week challenge has been completed with 21 packets returned. An update was given on measles and the Adult Vaccination Campaign. The Public Health website has additional information, [publichealth@buchanan.co.ia.us](mailto:publichealth@buchanan.co.ia.us). The spring students from U of I College of Nursing are working on a Stress Management Project. After discussion, motion by Gaffney second by Gissel to accept the report. All in favor, motion carried.

Motion by Gissel second by Gaffney to accept public comments from March 9<sup>th</sup> to March 21<sup>st</sup> for the construction permit application for a confinement feeding operation filed by Brian Monaghan d/b/a L & S Monaghan Farms, Sec. 36 of Middlefield Township. All in favor, motion carried. The application is on file with the County Auditor's office and can be viewed between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Motion by Gaffney second by Gissel to approve the 2015 applications for family farm credit. All in favor, motion carried. The applications are on file with the County Auditor for public viewing.

GIS/E911 Coordinator, James Quinn presented the monthly report of the department. The Vulnerable Population database is complete with the Public Health department. An update to the GIS layer and database will be integrated into our 911 mapping system. The additional antenna on the Lee Ave. tower will be completed this week, weather permitting. The VIPER upgrade will be done on March 12<sup>th</sup>. Discussion was held regarding the current fire district boundaries and automatic mutual aid. Quinn presented the usage statistics for the county website. After discussion, motion by Gissel second by Gaffney to accept the report. All in favor, motion carried.

At 10:00 a.m. the public hearing regarding the FY16 proposed budget was called to order with the following present: Tari Robertson, Kris Wilgenbusch, Ralph Kremer, Dan Cohen, Ray McDonald, James Quinn and Brian Keierleber.

After discussion, motion by Gissel second by Gaffney to close the public hearing at 10:02 a.m. All in favor, motion carried. With no objections, motion by Gissel second by Gaffney to adopt the FY16 budget and approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-14**

BE IT RESOLVED that the Buchanan County Board of Supervisors approve the Buchanan County budget for FY16 as proposed with the following levies: General Basic 3.5; Pioneer Cemetery .00202; General Supplemental .85037; MH-DD Services .92257; Debt Service .48307; and Rural Services 2.74127.

Passed this 9<sup>th</sup> day of March 2015.

At 10:15 a.m. the public hearing regarding the Ken and Kathy Cole rezoning request was called to order with Kris Wilgenbusch, Tari Robertson, Ralph Kremer, Brenda Corkery, Tiffany Bowers, Travis Bowers, David

Corkery and Brad Cole present. The Board reviewed the minutes of the Zoning Commission meeting and stated their vote was 5 to 0 to approve the request. After discussion, motion by Gissel second by Gaffney to close the hearing at 10:16 a.m. All in favor, motion carried. Motion by Gissel second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-15**

WHEREAS, Gaffney proposed the adoption and enactment of a Zoning Ordinance Amendment on the 17<sup>th</sup> day of February 2015, which action is recorded in Book X Page 14 of the Minutes of the Board of Supervisors; and

WHEREAS, the same was duly published in the Jesup Citizen Herald, an official newspaper of general circulation in the county and complying with Sections 618.3 and 618.14 of the Code of Iowa, on 5<sup>th</sup> day of March 2015; and

UPON MOTION made by Gissel and second by Gissel a vote was held to suspend the requirement for three successive readings and votes, which motion passed by a vote of a majority of the Board of Supervisors, as follows:

THOSE VOTING FOR SUSPENSION OF THE REQUIREMENT: Gaffney, Gissel and Shonka

THOSE VOTING AGAINST SUSPENSION OF THE REQUIREMENT: None

NOW THEREFORE the following was read and voted upon by the Board of Supervisors, and it passed by a vote of a majority of the Board of Supervisors:

AND IT IS NOW THEREFORE ENACTED AND ORDAINED:

#### **ZONING ORDINANCE AMENDMENT 15-A-02 BUCHANAN COUNTY, IOWA**

The rezoning of property located in Washington Township, Section 33, 5.79 acres from “R-3” residential to “R-1” residential.

The rezoning of the following described property is approved:

Beginning at the SW corner of Parcel K in the SW quarter, Sec. 35, T89N, R9W of the 5<sup>th</sup> P.M., Buchanan County, Iowa, thence 385 ft. E, 805 ft. S, 280 ft., W, thence 811 ft. NW along the center of Golf Course Blvd. to the point of beginning. To develop a preliminary plat for a subdivision.

THOSE VOTING FOR THE PASSAGE: Gaffney, Gissel and Shonka.

THOSE VOTING AGAINST THE PASSAGE: None

Passed this 9<sup>th</sup> day of March 2015.

At 10:20 a.m. the public hearing regarding the David and Brenda Corkery rezoning request was called to order with Kris Wilgenbusch, Tari Robertson, Ralph Kremer, Brenda Corkery, Tiffany Bowers, Travis Bowers and David Corkery present. The Board reviewed the minutes of the Zoning Commission meeting and stated their vote was 4 to 1 to approve the request. After discussion, motion by Gissel second by Gaffney to close the hearing at 10:21 a.m. All in favor, motion carried. Motion by Gaffney second by Gissel to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-16**

WHEREAS, Gaffney proposed the adoption and enactment of a Zoning Ordinance Amendment on the 17<sup>th</sup> day of February 2015, which action is recorded in Book X Page 15 of the Minutes of the Board of Supervisors; and

WHEREAS, the same was duly published in the Jesup Citizen Herald, an official newspaper of general circulation in the county and complying with Sections 618.3 and 618.14 of the Code of Iowa, on 5<sup>th</sup> day of March 2015; and

UPON MOTION made by Gaffney and second by Gissel a vote was held to suspend the requirement for three successive readings and votes, which motion passed by a vote of a majority of the Board of Supervisors, as follows:

THOSE VOTING FOR SUSPENSION OF THE REQUIREMENT: Gaffney, Gissel and Shonka

THOSE VOTING AGAINST SUSPENSION OF THE REQUIREMENT: None

NOW THEREFORE the following was read and voted upon by the Board of Supervisors, and it passed by a vote of a majority of the Board of Supervisors:

AND IT IS NOW THEREFORE ENACTED AND ORDAINED:

**ZONING ORDINANCE AMENDMENT 15-A-03  
BUCHANAN COUNTY, IOWA**

The rezoning of property located in Homer Township, Section 20, 3.5 acres from “A-1” agricultural to “R-3” residential.

The rezoning of the following described property is approved:

Beginning at the SE corner of Parcel #100-005 in Sec. 20, T87N, R9W of the 5<sup>th</sup> P.M., Buchanan County, Iowa, thence N375 ft., W310 ft., S50 ft., W100 ft., E420 ft. to the point of beginning. To allow construction of a single-family dwelling.

THOSE VOTING FOR THE PASSAGE: Gaffney, Gissel and Shonka.

THOSE VOTING AGAINST THE PASSAGE: None

Passed this 9<sup>th</sup> day of March 2015.

The Board met with County Engineer, Brian Keierleber and eight residents to discuss the bridge on 130<sup>th</sup> St. in Sec. 19 of Hazleton Township. No action was taken by the Board.

Supervisor Gissel left the meeting at 10:54 a.m.

Elizabeth Thyer from Gardiner Thomsen CPA presented the entrance conference regarding the FY14 audit report. No action was taken by the Board.

Motion by Gaffney second by Shonka to adjourn at 11:21 a.m. All in favor, motion carried.

Don Shonka, Chairman Pro-tem

ATTEST: Cindy Gosse, Auditor

**March 16, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, March 16, 2015 with Don Shonka, Chairman Pro-tem in the Chair and Ellen Gaffney present. Gary Gissel, absent.



The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the March 9<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$280.04. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following county officer's monthly reports: Clerk of Court \$2,263.23; Jail \$3,936.45 and Recorder \$7,063.40. All in favor, motion carried.

Motion by Shonka second by Gaffney to accept the resignation of Keith Smith Sr., Sumner Township Clerk effective June 30, 2015. All in favor, motion carried.

Roadside Manager, Sherlyn Hazen presented the monthly report of the Roadside Management Department. Discussion was held regarding the chemical certification payment and reimbursement for seasonal employees. No action was taken until additional information can be obtained. During the month of February the department cut trees. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. The annual meeting of the Iowa Disaster Human Resource Council will be held March 19<sup>th</sup> to discuss statewide updates. The eyewash stations have been installed but need to be put in service by the vendor. The cleanup work continues at the EMA Annex. Wulfekuhle is working with the Public Health Department on the plan updates. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Environmental Health/Zoning Administrator, Chad Beatty presented his monthly report. Beatty presented changes to the Health Regulations. The Board of Health approved the changes regarding the bonding and certification of septic contractors. A public hearing will be set at the next Board of Supervisors meeting. The Board of Health passed the changes unanimously. Beatty will be assisting the Public Health Department on the Community Health Needs Assessment. Several nuisance issues were addressed in February. Letters will be sent out to businesses that should have Business/Home Occupation permits. The department continues to work on mapping and installing 911 signs. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

IT Director, Ray McDonald presented his monthly report. McDonald reported on the work completed the past month and what is scheduled to be completed the next 30 days. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 115 clients. Staff has attended several meetings regarding the Medicaid modernization or the RFP for managed care organizations to oversee Medicaid services. No decisions have been made to date. Davison reported on the changes that would take place if House File 468 would pass regarding advocates. Seven residents received rental assistance and eight residents received utility assistance. Nineteen veterans were served. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

County Auditor, Cindy Gosse presented the February financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the February Health Insurance Trust financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the proposed FY15 budget amendment. After discussion, motion by Shonka second by Gaffney to set the public hearing for 9:30 a.m. on April 6, 2015. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 10:41 a.m. All in favor, motion carried.

Don Shonka, Chairman Pro-tem

ATTEST: Cindy Gosse, Auditor

**March 23, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, March 23, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the March 16<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$185,810.41. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolutions. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-17**

BE IT RESOLVED the Board of Supervisors approve the hiring of Robert Brown, seasonal part-time staff in the Roadside Management department, effective April 1, 2015 at an hourly rate of \$13.00.

Passed this 23<sup>rd</sup> day of March 2015.

**RESOLUTION 15-18**

BE IT RESOLVED the Board of Supervisors approve the hiring of Delores Wright, seasonal part-time staff in the Roadside Management department, effective April 1, 2015 at an hourly rate of \$11.50.

Passed this 23<sup>rd</sup> day of March 2015.

Joy Jager from the Riverview Center presented a proclamation for Sexual Assault Awareness Month. After discussion, motion by Gaffney second by Shonka to approve the following proclamation and authorize the Chairman to sign. All in favor, motion carried.

***PROCLAMATION***

WHEREAS, sexual assault affects women, children and men of all racial, cultural and economic backgrounds; and

WHEREAS, in addition to the immediate physical and emotional costs, sexual assault may also have associated consequences of post-traumatic stress disorder, substance abuse, depression, homelessness, eating disorders and suicide; and

WHEREAS, sexual assault can be devastating not only to the survivor, but also for the family and friends of the Survivor; and

WHEREAS, since no one person, organization, agency or community can eliminate sexual assault on their own, We must work together to educate our entire population about what can be done to prevent sexual assault, support victim/survivors and their significant others and support those agencies providing services to victims/survivors.

NOW THEREFORE, WE THE BOARD OF SUPERVISORS IN AND FOR BUCHANAN COUNTY, ON BEHALF OF ALL STAFF AND CITIZENS OF BUCHANAN COUNTY, DO HEREBY PROCLAIM THE MONTH OF APRIL, 2015 AS

***“SEXUAL ASSAULT AWARENESS MONTH”***

IN BUCHANAN COUNTY, IOWA AND ENCOURAGE ALL CITIZENS TO LEARN MORE ABOUT PREVENTING SEXUAL VIOLENCE.

Passed and adopted this 23<sup>rd</sup> day of March 2014.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-19**

WHEREAS, the Buchanan County Board of Supervisors will hold a public hearing for the Amendment to the Buchanan County Health Regulations on Monday, April 13, 2015 at 9:30 a.m. in the Board of Supervisors’ Chambers, Courthouse, Independence; and

WHEREAS, the Board of Supervisors directs the County Auditor to publish the proposed amendment as follows:

**SECTION XVI  
SANITARY SEWER INSTALLAR BOND**

1. Any person, firm, or corporation desiring to construct, reconstruct, alter or repair any individual sewer system for hire within Buchanan County, Iowa, shall first file with the county, a current certificate of liability insurance, and in the name of, the Buchanan County Board of Health a surety bond in the penal sum of two thousand dollars (\$2,000) conditioned on the faithful performance of all the requirements of this regulation. Failure to comply with all the requirements of this regulation pertaining to the installation, repair, alteration or construction of an onsite wastewater treatment and disposal system shall cause said bond to be forfeited to the Buchanan County Board of Health, which shall then have remedial action undertaken to achieve compliance.
- 1a. Any person, firm or, corporation desiring to construct, reconstruct, alter or repair an individual system for hire within Buchanan County, Iowa, who is a Certified Installer with a Certified Installer of Onsite Wastewater Treatment Systems (“CIOWTS”) Certification and is Time of Transfer Certified with the Iowa Department of Natural Resources (“IDNR”) does not have to purchase or file a surety bond with Buchanan County annually. A certificate of insurance on file is sufficient and is authorized to perform work within Buchanan County.
2. A person, firm or corporation owning the property may construct, reconstruct, alter, repair or replace an individual sewer system without a surety bond, with the understanding that full compliance to the provisions of this regulation shall still be required and shall be solely the responsibility and liability of said owner.

Passed this 23<sup>rd</sup> day of March 2015.

Motion by Gaffney second by Gissel to approve the construction permit for Brian Monaghan d/b/a L & S Monaghan Farms, Sec. 36 of Middlefield Township. All in favor, motion carried.

County Auditor, Cindy Gosse presented information regarding guidelines for courthouse and public building security in Iowa as proposed by the Iowa Judicial Branch and the Iowa State Association of Counties. After discussion, motion by Gaffney second by Shonka to establish a Courthouse and Public Building Security (CPBS) Committee and to appoint Supervisor Gissel to represent the Board of Supervisors on the Committee. All in favor, motion carried.

Auditor Gosse presented the EAP utilization report for 2014. No action was taken by the Board.

Auditor Gosse presented the recommendation from the IT Committee regarding employee security training. After discussion, motion by Gaffney second by Shonka to proceed with the Secure the Human training offered by the State of Iowa and mandate that all employees utilizing the county computer network receive the training by June 15, 2015. All in favor, motion carried.

County Engineer, Brian Keierleber presented plans for milled pavement markings. After discussion, motion by Gaffney second by Shonka to approve the plans for project # HSIP-S-C010(94)--6C-10, mill-in edge line & centerline pavement markings in various locations in Buchanan County. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 9:35 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **March 30, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, March 30, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the March 23<sup>rd</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$589.92. All in favor, motion carried.

Graduate Engineer, Alex Davis presented revised agreements for the milled in pavement markings project. After discussion, motion by Gaffney second by Shonka to approve the amendment to project #HSIP-S-C010(94)—6C-10, agreement #6-14-HSIPS-18A between Buchanan County and the Iowa Dept. of Transportation and authorize the chairman to sign. All in favor, motion carried.

The Board met with Independence City Manager, Al Roder; Carl Byers and Melissa Underwood from Bolton & Menx Engineers & Surveyors to discuss the Independence Airport. Discussion was held regarding an Airport Commission vs. Airport Authority. Mr. Byers explained the funding available for airports. No action was taken by the Board.

The Board discussed the lawn care contract for 2015. After discussion, motion by Shonka second by Gaffney to approve the following solicitation for bidding. All in favor, motion carried.

### **SOLICITATION FOR BIDDING**

The Buchanan County Board of Supervisors will accept bids for a contract for mowing at one or all of the following locations:

1. Buchanan County Courthouse, 210 5<sup>th</sup> Ave. NE, Independence, Iowa.
2. Buchanan County Human Services building, 1413 1<sup>st</sup> St. West, Independence, Iowa.
3. Buchanan County EMA building, 2107 205<sup>th</sup> St., Independence, Iowa.

Bids must be submitted on a per-job basis.

The proposed contract will have the following provisions:

1. Mowing and trimming shall be completed after 5:00 p.m. during a normal workweek, Monday through Friday or during daylight hours on Saturday. Contractor will be responsible for the pick-up and removal of lawn debris.
2. Lawn care services shall be provided at such intervals that shall guarantee a neat and presentable condition of the lawns at all times, depending on weather conditions.
3. The contract term shall be one year.

Within two week(s) following the County's acceptance of a bid, the successful bidder must provide to the County proof of adequate liability insurance coverage. For purposes of this paragraph, "adequate liability insurance coverage" shall mean coverage amount of not less than Three Hundred Thousand Dollars (\$300,000) for personal injury proximately caused by negligence of the contractor, Six Hundred Thousand Dollars (\$600,000) for any one accident proximately caused by negligence of the contractor, and Three Hundred Thousand Dollars (\$300,000) for any damage to property proximately caused by negligence of the contractor. Said insurance policy shall name Buchanan County as an insured. Failure to provide such proof within the two-week period shall be grounds for setting aside the bid and reopening the bidding process.

All bids shall be submitted on bid proposal forms which can be obtained at the County Auditor's office. Bids must be submitted in a sealed envelope mailed or given to the Buchanan County Auditor's office not later than 9:45 a.m., Monday, April 20, 2015. The words "lawn bid" must be written on the outside of the envelope. Bids will be opened beginning at 10:00 a.m., April 20, 2015 in the Supervisors boardroom at the Buchanan County Courthouse.

Supervisor Gissel presented information on the condition of the pasture fence and the necessity of replacing the fence. No action was taken until additional information can be obtained.

Motion by Shonka second by Gaffney to accept public comments from March 30<sup>th</sup> to April 17<sup>th</sup> for the construction permit application for a confinement feeding operation filed by Tom Paris d/b/a Fremont Land Farms, LC, Sec. 2 of Fremont Township. All in favor, motion carried. The application is on file with the County Auditor's office and can be viewed between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Supervisor Gissel updated the Board on the following projects: overhead garage door replacement; curb replacement on the west side of the courthouse parking lot and fence replacement around the courthouse generator. No action was taken by the Board.

Motion by Gaffney second by Shonka to adjourn at 9:56 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

| Claims paid the month of March 2015:       |          |                                   |          |
|--|----------|-----------------------------------|----------|
|  |          | Automatic Door Group Inc, Repairs | 107.00   |
|  |          | B & B Farm Store Inc, Supplies    | 172.89   |
| Aable Pest Control, Serv                   | 55.00    | B2b Computer Products, Supplies   | 2,135.32 |
| Advance Auto Parts, Parts                  | 1,050.62 | Bagbys Automotive, Repairs        | 1,143.72 |
| AgVantage FS Inc, Fuel                     | 8,276.63 | Bainbridge, Sharon, Serv          | 125.00   |
| Allen Memorial Hospital, Serv              | 442.50   | BankIowa, Fees                    | 35.54    |
| Alliant Energy, Serv                       | 4,046.56 | Berns, Allan, VA Mileage/Per Diem | 1,011.03 |
| Anderson Erickson Dairy, Inmate Provisions | 282.92   | Black Hawk Co Sheriff, Serv       | 120.84   |
| Armstead, Traci L, Serv                    | 125.00   | Black Hills Energy, Serv          | 30.14    |
| AT&T, Serv                                 | 40.45    | Blank Park Zoo Foundation, Signs  | 40.00    |
| Auditor of State, Fees                     | 625.00   | Blue Book, Directories            | 56.95    |

|  |           |   |           |
|--|-----------|---|-----------|
| Brandon Water Works, Serv                  | 45.00     | Independence Light & Power, Serv            | 12,885.07 |
| Brecke Inc, Repairs                        | 5,904.63  | Independence Plumbing, Repairs              | 2,295.15  |
| Brownells Inc, Parts                       | 457.85    | Independence Postmaster, Box Rental         | 276.00    |
| Buchanan Co Extension Office, Serv         | 286.00    | Industrial Supply Solutions, Supplies       | 1,540.36  |
| Buchanan Co Health Center, Serv            | 166.75    | ICAP, Insurance                             | 1,761.96  |
| Buchanan Co Senior Center, FY15 Approp     | 7,000.00  | IA Co Attorneys Assn, Educational           | 325.00    |
| Buchanan Co Sheriff, Serv                  | 237.94    | IA Law Enforcement Academy, Educational     | 195.00    |
| Buds Electric Inc, Repairs                 | 931.40    | Iowa Outdoors, Subscription                 | 12.00     |
| Burkhart, Tai, Mileage/Cell Phone Reimb    | 71.28     | Iowa Prison Industries, Supplies            | 721.82    |
| Cabela's Inc, Uniforms                     | 729.82    | IA Secretary Of State, NCOA Cards           | 142.11    |
| Campton Oakhill Cem, VA Grave Markers      | 140.00    | ISACA, Registration                         | 70.00     |
| Caseys General Store Inc, Fuel             | 17.83     | ISAC, Registration                          | 430.00    |
| Central IA Water Assn, Serv                | 213.69    | IA State Sheriffs & Deputies, Registration  | 425.00    |
| Central Iowa Distributing, Serv            | 201.80    | JB Sales & Marketing Inc, Supplies          | 267.66    |
| CenturyLink, Serv                          | 546.04    | Jesup, City Of, Serv                        | 63.41     |
| Citizen Herald, Publications               | 919.59    | John Deere Financial, Supplies              | 812.10    |
| City Laundering Co, Serv                   | 363.10    | Kelly, Amy, Mileage/Cell Phone Reimb        | 69.56     |
| Coast To Coast Computer Product, Supplies  | 1,256.91  | King, Candice, Mileage Reimb                | 11.50     |
| Cohen, Dan, Meal Reimb                     | 76.00     | Knapps Service, Parts                       | 150.42    |
| Cole, Brad, Serv                           | 605.00    | Kwik Trip Stores, Fuel                      | 312.61    |
| Comprod Communications, Supplies           | 1,379.10  | Lamont, City Of, Serv                       | 147.73    |
| Consolidated Energy Co, Fuel               | 8,486.73  | Lexisnexis, Serv                            | 156.00    |
| Copy Systems Inc, Repairs                  | 186.00    | Linn Co Public Health, Supplies             | 125.00    |
| County Case Mngt Serv, Serv                | 513.00    | Mail Services LLC, Printing/Postage         | 1,451.05  |
| Cozo, Dues                                 | 75.00     | Mailing Services Inc, Postage               | 1,365.00  |
| Creative Product Sourcing Inc, Supplies    | 316.10    | Marco, Serv                                 | 2,437.39  |
| CTK Group, Serv                            | 325.00    | Marlow, Amy, Mileage/Cell Phone Reimb       | 169.61    |
| Curry, Diane, Mileage/Lodging Reimb        | 325.35    | Matt Parrott & Sons Co, Supplies            | 118.36    |
| Davis, Alex, Meals/Lodging Reimb           | 223.12    | McDonald, Ray, Mileage/Lodging Reimb        | 183.54    |
| Delaware Co Hospital, Serv                 | 11.75     | McGraw, Kriss A, Shipping                   | 47.45     |
| Delaware Co Sheriff, Serv                  | 16.50     | McGraw-Riley, Eleanor, Mileage Reimb        | 25.30     |
| Dell Marketing Lp, Supplies                | 717.34    | McGraws Carpet, Repairs                     | 121.83    |
| Dental Distributors Inc, Supplies          | 69.90     | Medical Associates, Serv                    | 118.00    |
| Dons Truck Sales Inc, Parts                | 686.69    | Meyer, Brittani L, Serv                     | 24.00     |
| Dunlap Motors Inc, Repairs                 | 1,250.78  | Meyer, Patti, Meal Reimb                    | 11.55     |
| East Central Iowa Rec, Serv                | 402.42    | MidAmerican Energy Co, Serv                 | 2,773.29  |
| ESRI, Serv Contract                        | 500.00    | Mills, Karla, Mileage Reimb                 | 815.36    |
| Fairbank, City Of, Serv                    | 409.95    | Monkeytown Office Supply, Supplies          | 210.56    |
| Fareway Foods, Supplies                    | 302.08    | Murphy Tractor & Equip, Parts               | 1,561.00  |
| Farmers Mutual Tele Co, Serv               | 146.98    | Myers-Cox Co, Inmate Provisions             | 4,644.90  |
| Fastenal Co, Supplies                      | 175.77    | Napa Auto Parts, Supplies                   | 711.67    |
| Fawcetts Inc, Equip                        | 125.00    | Natl Assoc for Interpretation, Registration | 21.50     |
| Fayette Co Sheriff, Serv                   | 99.80     | Neopost USA Inc, Meter Rental               | 135.00    |
| Franzen, Clair, Serv                       | 200.00    | Network Computer Solutions, Supplies        | 277.00    |
| Friends of Fontana Park, Supplies          | 205.00    | North Iowa Juvenile, Serv                   | 2,750.00  |
| G & L Lawnrangers, Snow Removal            | 30.00     | Oelwein Publishing Group, Publications      | 1,532.56  |
| Galls-Quartermaster, Uniforms              | 48.93     | Office Towne Inc, Supplies                  | 821.12    |
| Gardiner Thomsen, Serv                     | 22,875.00 | Olsens Auto Salvage, Parts                  | 250.00    |
| Gordon, Lynn A, Serv                       | 31.50     | O'Reilly Automotive Inc, Repairs            | 595.82    |
| Gosse, Cindy, Meal/Mileage Reimb           | 176.05    | Pathways Behavioral Services, Serv          | 390.00    |
| GPS Zone, Parts                            | 106.18    | Pech, Charles, VA Mileage/Per Diem          | 382.63    |
| Hardware Hank, Supplies                    | 33.47     | Pinicon Ford, Repairs                       | 2,153.73  |
| Hartig Pharmacy, Serv                      | 137.00    | Power Plan, Parts                           | 2,965.12  |
| Hawkeye Fire & Safety Co, Serv             | 122.00    | Print Express, Serv                         | 2,716.56  |
| Hazleton, City Of, Serv                    | 199.95    | Productivity Plus, Parts                    | 49.25     |
| Henderson Event Ctr, Liquor License Refund | 463.13    | Public Safety Center Inc, Supplies          | 852.82    |
| Henderson Exterior Serv, Snow Removal      | 3,814.20  | Quality Computer Serv, Repairs              | 97.50     |
| Hersom, Gary, Repairs                      | 3,587.40  | Racom Corporation, Repairs                  | 1,427.54  |
| Hiway Truck Equipment Inc, Parts           | 10.00     | Roepke, Leland C, VA Commissioners Exp      | 42.25     |
| Hulbert, Dave, VA Mileage/Per Diem         | 398.26    | Rowley Cemetery Assn, VA Grave Markers      | 188.00    |
| IA Natural Heritage Foundation, Serv       | 87,000.00 | Rowley, City Of, Serv                       | 12.50     |
| IIW Engineers & Surveyors Pc, Serv         | 27,641.03 | RV Horizons Inc, Serv                       | 225.00    |

|                                       |           |   |            |
|---------------------------------------|-----------|---|------------|
| Ryan Pharmacy, Serv                   | 10.30     | VandeVorde, Gerald L, Mileage Reimb     | 16.10      |
| Safety X-Treme, Signs                 | 331.59    | Vanguard Appraisals Inc, Serv           | 1,650.00   |
| Scott, Harry L & Connie, Serv         | 225.00    | Veridian Credit Union, Fees             | 52.40      |
| Sherrets, Larry, VA Commissioners Exp | 25.00     | Verizon Wireless, Serv                  | 417.64     |
| Shonka, Don, Mileage Reimb            | 93.15     | Verns True Value, Parts                 | 174.75     |
| Shred Master, Serv                    | 37.50     | Vietor, Dana, Serv                      | 225.00     |
| Signs & More, Supplies                | 223.48    | Visa, Postage                           | 3,672.47   |
| Sirchie Fingerprint Labs, Serv        | 220.48    | Von Bokern Assoc Inc, Serv              | 4,025.00   |
| Spahn & Rose Lumber Co, Supplies      | 2,537.00  | Walmart, Supplies                       | 165.40     |
| St Lukes Hospital/Unity Point, Serv   | 118.10    | Waste Management, Serv                  | 2,598.59   |
| Stanley Convergent, Repairs           | 170.00    | Welch, William J, VA Commissioners Exp  | 37.65      |
| State Hygienic Laboratory, Supplies   | 115.00    | Welter Storage Equip Co Inc, Shelving   | 1,405.00   |
| Staton, Chad, Mileage Reimb           | 8.05      | White Funeral Home Inc, Serv            | 1,500.00   |
| Superior Cleaning Services Ltd, Serv  | 3,493.69  | Whittle, Jeremy, Boot & /Workshop Reimb | 52.80      |
| Superior Welding Supply, Supplies     | 37.20     | Winder Enterprises LLC, Repairs         | 115.00     |
| Taser International, Supplies         | 709.56    | Windstream, Serv                        | 484.40     |
| Thomas Electric Motor Serv, Repairs   | 357.55    | Winthrop News, Publications             | 1,275.26   |
| Tomahawk Live Trap LLC, Supplies      | 85.18     | Winthrop Sales & Serv Inc, Supplies     | 653.68     |
| Trott Trophies, Plaque                | 55.00     | Winthrop, City Of, Serv                 | 27.14      |
| Truck Country, Equip                  | 90,730.00 | Wright, Amy, Mileage Reimb              | 175.95     |
| US Postal Service, Postage            | 1,200.00  | Xerox Corp, Serv                        | 31.31      |
| US Cellular, Serv                     | 1,631.25  | Zee Medical Service Co, Supplies        | 162.77     |
| US Postmaster, Postage                | 2,000.00  | Total                                   | 385,120.81 |

## **April 6, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, April 6, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the March 30<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$164,900.49. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the liquor license for the Independence Motor Speedway, Independence. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following Law Enforcement Service Contracts for FY16 in the amount of \$40 per capita: Cities of Aurora, Brandon, Hazleton, Lamont, Quasqueton, Rowley, Stanley and Winthrop. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept RFP's for the FY15 annual audit until 4:30 p.m. on April 24<sup>th</sup>. All in favor, motion carried.

Supervisor Gissel updated the Board regarding the fence replacement and destruction of multiflora rose in the county owned pasture ground. No action was taken until additional information can be obtained.

County Engineer, Brian Keierleber presented information regarding the placement of a culvert on 110<sup>th</sup> St., East of Amish Blvd. After discussion, motion by Gaffney second by Gissel to authorize the Engineer to place a culvert on 110<sup>th</sup> St., East of Amish Blvd. On roll call vote: Ayes – Gaffney and Gissel, Nay – Shonka. Motion carried.

At 9:36 a.m. the public hearing regarding the FY15 budget amendment was called to order. After discussion, motion by Gaffney second by Shonka to close the hearing at 9:38 a.m. All in favor, motion carried. With no objections, motion by Gaffney second by Shonka to approve the budget amendment. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-20**

WHEREAS, it is desired to make additional appropriations as follows: Sheriff \$10,245; Capital Projects \$301,768; Medical Examiner \$15,000; Sanitation \$1,708; Personal Family Health Services \$22,236; Services to the Poor \$3,000; Conservation \$25,035; Weed Eradication \$31,000; Solid Waste Disposal \$5,000; County Recorder \$20,000; General Services \$14,620 and Long-term Debt \$189,491.

Passed this 6<sup>th</sup> day of April 2015.

Engineer Keierleber presented funding agreements with the USDA Forest Service. After discussion, motion by Gaffney second by Shonka to approve agreement No. 15-JV-11111133-044 between Buchanan County and USDA, Forest Service, Forest Products Laboratory for the cooperation between the parties to design and construct a timber bridge on innovative soil abutments and authorize the County Engineer to sign. All in favor, motion carried.



EMA Director Rick Wulfekuhle presented information regarding the procedures for burn bans. After discussion, motion by Gaffney second by Shonka to authorize EMA Director Wulfekuhle to request a burn ban for Buchanan County to the State Fire Marshall. All in favor, motion carried.

The Board proceeded to canvass the votes cast at the March 31<sup>st</sup> City of Hazleton Special Election. The results were as follows: Amy Ekstrand 54 votes and Ronald J. Vawter 49 votes with Amy Ekstrand declared the winner. Motion by Gaffney and second by Shonka to place the canvass on file with the County Auditor and forward an Abstract of Election to the City of Hazleton. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 9:59 a.m. All in favor, motion carried

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **April 13, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, April 13, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the April 6<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$492.36. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the liquor license renewal for the Winthrop Golf Club d/b/a Buffalo Creek Golf Course & Country Club, Winthrop. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the liquor license renewal for the Buchanan County Fair Association, Independence. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the promotion to Sergeants in the Sheriff's department of Michael Ratchford, Christopher Chesmore and Joseph Schwinghammer to pay grade III per union contract. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept the resignation of Linda Albright, Correctional Officer in the Sheriff's department effective April 30, 2015. All in favor, motion carried. Ms. Albright is retiring after 13 years of service with the county.

Motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-21**

BE IT RESOLVED the Board of Supervisors approve the hiring of Ben Milius, seasonal park technician for the Conservation department effective May 11, 2015 at an hourly rate of \$9.00.

Passed this 13<sup>th</sup> day of April 2015.

Public Health Director, Amy Marlow and Assistant Director, Tai Burkhart presented the Community Health Needs Assessment & Health Improvement Plan. This is a five-year health improvement plan. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Environmental Health/Zoning Administrator, Chad Beatty presented his monthly report. An update on the grant to counties was presented. The time of transfer reviews are lower than the two previous years. Several nuisance issues were presented and are being addressed. Two zoning applications have been received in April. The Floodplain Ordinance has been submitted to the Iowa DNR for last review. Beatty is working with a resident on the construction of an accessory structure in the floodplain on Hwy. 150 S. The 911 sign installation is underway. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

At 9:32 a.m. the public hearing regarding the amendment to the Buchanan County Health Regulations was called to order with Kris Wilgenbusch, Tari Robertson, James Quinn and Chad Beatty present. After discussion, motion by Gaffney second by Shonka to close the public hearing at 9:34 a.m. All in favor, motion carried. After further discussion and no objections, motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-22**

WHEREAS, the Board of Supervisors held a hearing on April 13, 2015; and

WHEREAS, no objections were heard.

NOW THEREFORE BE IT RESOLVED, the following amendment to the Buchanan County Health Regulations was adopted:

#### **SECTION XVI SANITARY SEWER INSTALLAR BOND**

1. Any person, firm, or corporation desiring to construct, reconstruct, alter or repair any individual sewer system for hire within Buchanan County, Iowa, shall first file with the county, a current certificate of liability insurance, and in the name of, the Buchanan County Board of Health a surety bond in the penal sum of two thousand dollars (\$2,000) conditioned on the faithful performance of all the requirements of this regulation. Failure to comply with all the requirements of this regulation pertaining to the installation, repair, alteration or construction of an onsite wastewater treatment and disposal system shall cause said bond to be forfeited to the Buchanan County Board of Health, which shall then have remedial action undertaken to achieve compliance.
- 1a. Any person, firm or, corporation desiring to construct, reconstruct, alter or repair an individual system for hire within Buchanan County, Iowa, who is a Certified Installer with a Certified Installer of Onsite Wastewater Treatment Systems ("CIOWTS") Certification and is Time of Transfer Certified with the Iowa Department of Natural Resources ("IDNR") does not have to purchase or file a surety bond with Buchanan County annually. A certificate of insurance on file is sufficient and is authorized to perform work within Buchanan County.
2. A person, firm or corporation owning the property may construct, reconstruct, alter, repair or replace an individual sewer system without a surety bond, with the understanding that full compliance to the provisions of this regulation shall still be required and shall be solely the responsibility and liability of said owner.

Passed this 13<sup>th</sup> day of April 2015.

GIS/E911 Coordinator, James Quinn presented the monthly report of the department. Quinn submitted the \$100,000 grant reimbursement to the State for 911 equipment/software. The antenna to correct the portable radio reception issue has been installed on the Lee tower. The VIPER 911 upgrade is complete. Quinn is working with the secondary road sign crew for updating maps for sign placement and he will be working with the roadside manager for upgrading the equipment for tracking spray sites and seeding maps. The tower site generator preventative maintenance will be complete this month. The tower site equipment inventory will be completed this month. Quinn has developed a survey/questionnaire to gather information from the fire departments; mayors and township trustees regarding proximity based fire districts and automatic mutual aid. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Motion by Shonka second by Gaffney to accept bids for the sale of a 1953 military personnel carrier. Bid sheets are available in the Buchanan County Auditor's office or on the county website [www.buchanancountyiowa.org](http://www.buchanancountyiowa.org) and shall be submitted to the County Auditor's office by 4:30 p.m., Friday, April 24, 2015. Bids will be opened at the Board of Supervisors meeting April 27, 2015. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-23 and  
NOTICE OF PUBLIC HEARING**

BE IT RESOLVED that a public hearing on the preliminary plat of Franck's Third Subdivision will be held at 9:30 a.m., May 4, 2015 in the Board of Supervisors' Chambers of the Buchanan County Courthouse, Independence, Iowa.

Passed this 13<sup>th</sup> day of April 2015.

**RESOLUTION 15-24  
AND NOTICE OF PUBLIC HEARING  
ZONING ORDINANCE AMENDMENT NO. 15-A-04  
BUCHANAN CO, IOWA**

The rezoning of property located in Newton Township, Section 33, 9.17 acres from "A-1" agricultural to "I" industrial.

BE IT ORDAINED:

That Section IV of the Buchanan County, Iowa, Zoning Ordinance be amended to reflect the zoning change on the official zoning maps as follows:

Beginning at the SW corner of Parcel #300-002 in Sec. 33 of Newton Township of the 5<sup>th</sup> P.M., Buchanan County, Iowa, thence 608 ft. E, 672 ft. N, 608 ft. W, 672 ft. S to the point of beginning. To get the existing property and land use into compliance with the existing Buchanan County Zoning Ordinance.

The Buchanan County Board of Supervisors will hold a public hearing on the aforementioned amendment at 9:40 a.m. on May 4, 2015 in the Supervisors' Chambers of the Buchanan County Courthouse, Independence, Iowa.

Passed this 13<sup>th</sup> day of April 2015.

Motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-25**

BE IT RESOLVED the Buchanan County Board of Supervisors approve the transfer from General Fund to the Debt Service Fund \$41,000 and Jail Room & Board Fund to the Debt Service Fund \$75,000.

Passed this 13<sup>th</sup> day of April 2015.

The Board met with Elizabeth Thyer, CPA with Gardiner Thomsen for the review of the FY14 audit report. No action was taken by the Board.

The Board met with EMA Director, Rick Wulfekuhle, Brian Schoon and Sidney Noyce from INRCOG to discuss the Hazard Mitigation plan update. After discussion, motion by Gaffney second by Shonka to approve the Planning Grant Agreement between Iowa Homeland Security, the Emergency Management Department and

Buchanan County for the Buchanan County Multi-Jurisdictional Hazard Mitigation Plan Update, grant agreement #DR-4184-0008-01 and authorize the chairman to sign. All in favor, motion carried.

After further discussion, motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-26**

#### **A RESOLUTION OF THE BUCHANAN COUNTY, IOWA BOARD OF SUPERVISORS TO REQUEST THE ASSISTANCE OF THE STAFF OF THE IOWA NORTHLAND REGIONAL COUNCIL OF GOVERNMENTS**

WHEREAS, Buchanan County (hereinafter referred to as the County) has agreed to the Intergovernmental Cooperative Agreement creating the Iowa Northland Regional Council of Governments (hereinafter referred to as the Planning Agency) and is a member in good standing, and

WHEREAS, the Intergovernmental Cooperation Agreement gives the Planning Agency the responsibility outlined in Chapter 28E, Code of Iowa, and

WHEREAS, the Board of Supervisors of Buchanan County, Iowa directed INRCOG to prepare and submit a countywide Multi-Jurisdictional Hazard Mitigation Plan Update contract, and

WHEREAS, the County has previously agreed to a Memorandum of Understanding (MOU) with INRCOG to prepare said Plan if the grant was funded, and INRCOG has the expertise to provide the planning services for creating and updating Hazard Mitigation Plans, and

WHEREAS, said application has been funded and the MOU can now be implemented.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Buchanan County, Iowa directs the Chair to sign a Contract with INRCOG to provide planning services to the County for creating a Multi-Jurisdictional Hazard Mitigation Plan Update.

Passed and approved this 13<sup>th</sup> day of April 2015.

EMA Director, Rick Wulfekuhle presented his monthly report. Wulfekuhle reported the eyewash stations will be put into service this week. Volunteers continue to clean up the EMA annex. The severe weather drill has been completed and went very well. The ALICE drill has been completed in the Independence school district. A burn ban was put into effect Monday, April 6<sup>th</sup>. It is in agreement to lift the burn ban due to the amount of rain the county has received. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

County Engineer, Brian Keierleber presented bid documents for the construction of helical piling on the 200<sup>th</sup> St. bridge. After discussion, motion by Gaffney second by Shonka to accept bids in the Auditor's office no later than 9:00 a.m., Monday, May 4, 2015 for the design and construction of Helical Screw piling capable of supporting the accompanying loadings under a concrete footing provided by Buchanan County. Bid sheets and specifications can be obtained at the County Auditor's office, Engineer's office or the county website [www.buchanancountyiowa.org](http://www.buchanancountyiowa.org). All in favor, motion carried.

County Auditor, Cindy Gosse presented the March financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the March Health Insurance Trust financial report. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 11:36 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**April 20, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, April 20, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the April 13<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$394,529.29. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following officer's reports: monthly-Recorder \$9,466.55; Clerk of Court \$2,830.05; Jail \$5,201.17; quarterly-Auditor \$43,458.78; Sheriff \$12,245.08. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolutions. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-27**

BE IT RESOLVED the Board of Supervisors approve the hiring of Mack Kleitsch, part-time seasonal park technician for the Conservation department effective May 11, 2015 at an hourly rate of \$9.00.

Passed this 20<sup>th</sup> day of April 2015.

**RESOLUTION 15-28**

BE IT RESOLVED the Board of Supervisors approve the hiring of Katherine Cantin, part-time seasonal naturalist intern for the Conservation department effective May 15, 2015 at an hourly rate of \$9.00.

Passed this 20<sup>th</sup> day of April 2015.

Roadside Manager, Sherlyn Hazen presented the monthly report of the Roadside Management Department. During the month of March the department cut trees on 265<sup>th</sup> St. east of Hwy. V-65 and west of Independence. Several brush piles have been burned. The annual noxious weed publication was discussed. Discussion was held regarding the reimbursement of continuing education classes for seasonal staff. No action was taken until additional information can be obtained. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the construction permit for Tom Paris d/b/a Fremont Land Farms, LC in Sec. 2 of Fremont Township. All in favor, motion carried.

The Board reviewed the proposals received from Doug Novak d/b/a Novak Fencing and Chris O'Loughlin for the fence replacement on the county pasture ground. After discussion, motion by Shonka second by Gaffney to accept the proposal from Novak Fencing in the amount of \$9,029.25 for the fence replacement and corral construction. All in favor, motion carried.

Discussion was held regarding the installation of a hallway door at the Public Health/DHS building. Three proposals were solicited with Gissel Construction submitting the only proposal in the amount of \$1,083.56. After

discussion, motion by Shonka second by Gaffney to accept the proposal from Gissel Construction. On roll call voted: Ayes – Gaffney and Shonka. Gissel abstaining. Motion carried.

At 10:00 a.m. the Board proceeded to open the bids for lawn care as follows: M & C Mowing & More LLC – Courthouse \$60, Public Health/DHS \$20, EMA Annex \$60; Four Brother Builders – Courthouse \$145, Public Health/DHS \$40, EMA Annex \$95; G & L Lawn Rangers LLC – Courthouse \$75, Public Health/DHS \$40, EMA Annex \$65; Best Lawns – Courthouse \$120, Public Health/DHS \$25, EMA Annex \$90. After discussion, motion by Gaffney second by Shonka to accept the bids from M & C Mowing & Moore LLC, Quasqueton and authorize the County Auditor to proceed with preparing contracts. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 10:06 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Karen Stephenson, Deputy Auditor

### **April 27, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, April 27, 2015 with Gary Gissel, Chairman in the Chair and Don Shonka present. Absent, Ellen Gaffney.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gissel to approve the minutes of the April 20<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gissel to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$653.46. All in favor, motion carried.

Motion by Shonka second by Gissel to approve the liquor license renewal for the Littleton Lounge LLC, Jesup. All in favor, motion carried.

The Board proceeded to open the bid received for the sale of the 1953 military personnel carrier as follows: Max Betenbender \$1,000. After discussion, motion by Shonka second by Gissel to accept the bid from Max Betenbender in then amount of \$1,000. All in favor, motion carried.

The Board opened the bids received for the FY15 annual audit as follows: Gardiner Thomsen, P.C., Des Moines \$30,750 and Auditor of State \$30,300. After discussion, motion by Shonka second by Gissel to accept the bid from Gardiner Thomsen, P.C. and authorize the Auditor to sign the acceptance. All in favor, motion carried.

Motion by Shonka second by Gissel to approve the three year contract with the Sheriff's union and authorize the Chairman and Sheriff to sign. All in favor, motion carried.

Auditor Cindy Gosse presented information received from Bob Lindsay regarding the county's transplant policy. After discussion, motion by Shonka second by Gissel to approve the unlimited lifetime maximum for the county's transplant coverage and authorize the County Auditor to sign the necessary papers. All in favor, motion carried.

Motion by Shonka second by Gissel to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-29**

BE IT RESOLVED the Buchanan County Board of Supervisors approve the transfer from the Recorder's State Electronic Fee Fund to the Recorder's Records Management Fund in the amount of \$285.38.

Passed this 27<sup>th</sup> day of April 2015.

The Board discussed the proceeds from the sale of minor equipment at the courthouse garage sale. After discussion, motion by Gissel second by Shonka to approve the following resolution. All in favor, motion carried.

#### **RESOLUTION 15-30**

WHEREAS, the county held a garage sale for the disbursement of unused chairs, tables and minor equipment; and

WHEREAS, the county will be celebrating the 75<sup>th</sup> anniversary of the opening of the courthouse; and

WHEREAS, the residents of Buchanan County will benefit enjoyment of the celebration of the 75<sup>th</sup> anniversary.

NOW THEREFORE BE IT RESOLVED the Board of Supervisors appropriate the proceeds from the garage sale to the 75<sup>th</sup> anniversary celebration.

Passed this 27<sup>th</sup> day of April 2015.

County Treasurer, Amy Wright presented an ACH with BankIowa to the Board. After discussion, motion by Gissel second by Shonka to approve the contract between the Buchanan County Treasurer and BankIowa for ACH transactions and authorize the Treasurer and Chairman to sign. All in favor, motion carried.

Treasurer Wright presented tax abatement requests. After discussion, motion by Gissel second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-31**

WHEREAS, the Board of Supervisors has the power to abate taxes on property per Iowa Code 435.25.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors authorizes the County Treasurer to abate taxes, interest and costs under the name of Larry Magonigle on the following mobile homes:

1. VIN #38390 in the amount of \$1,444.00 for the years 2006-2015
2. VIN #22CGS2908 in the amount of \$2,140.00 for the years 2006-2015
3. VIN #GS55PTDR2609 in the amount of \$1,657.00 for the years 2006-2015

Passed this 27<sup>th</sup> day of April 2015.

IT Director, Ray McDonald presented his monthly report. McDonald reported on the work completed the past month and what is scheduled to be completed the next 30 days. After discussion, motion by Shonka second by Gissel to accept the monthly report. All in favor, motion carried.

County Engineer, Brian Keierleber presented on two small structures that are failing. After discussion, motion by Shonka second by Gissel to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-32**

BE IT RESOLVED that the Board of Supervisors approve the posting of the following bridges:

1. Middlefield Twp. Sec. 30, located on 260<sup>th</sup> St., 1,550 feet east of Stewart Ave. at a weight restriction of three (3) tons.

2. Cono Twp. Sec. 27, located on Quonset Ave., 2,450 feet north of 325<sup>th</sup> St. at a weight restriction of three (3) tons.

Passed this 27<sup>th</sup> day of April 2015.

After discussion on the sale of the structures, motion by Shonka second by Gissel to accept sealed bids at the Buchanan County Auditor's office until 9:30 a.m., June 1, 2015 for the sale of the following properties:

1. A timber structure on 260<sup>th</sup> St. in Sec. 30 of Middlefield Twp.
2. A timber structure on Quonset Ave. in Sec. 27 of Cono Twp.

For the structure, the successful bidder shall be given a one week notice to begin and shall be allowed two weeks to remove the bridge structure. Timeframe is entirely on Buchanan County's schedule as conditions allow for replacement.

Proposal forms are available at the Buchanan County Auditor's office, 210 5<sup>th</sup> Ave. N.E., Independence. Buchanan County reserves the right to reject any or all bids. Bids will be opened beginning at 9:30 a.m., June 1, 2015 in the Supervisors boardroom at the Buchanan County Courthouse. All in favor, motion carried.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 114 clients. Davison reported the advocate bill is on the Governor's desk for his signature. An update was given on the Managed Care Organization. Four residents received rental assistance and six residents received utility assistance. Nineteen veterans were served. After discussion, motion by Shonka second by Gissel to accept the monthly report. All in favor, motion carried.

Dan Balm, Regional Field Director for America's Renewable Future presented information regarding the organization. They are a bipartisan coalition of business, groups and individuals committed to educating the presidential candidates about the benefits of the federal Renewable Fuel Standard. He asked for the support of the board members. Supervisor Gissel and Supervisor Shonka stated they will support the Renewable Fuel Standard and visit with presidential candidates if the opportunity arises. No action was taken by the Board.

Motion by Shonka second by Gissel to adjourn at 10:19 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

Claims paid the month of April 2015:

|  |          |  |          |
|--|----------|--|----------|
| Advance Auto Parts, Parts                  | 381.56   | Black Hawk Co Sheriff, Serv                | 10.28    |
| Agvantage Fs Inc, Fuel                     | 9,144.20 | Black Hills Energy, Serv                   | 539.18   |
| Ahlers & Cooney Pc, Serv                   | 216.00   | Bob Barker Co Inc, Serv                    | 414.88   |
| Allen Memorial Hospital, Serv              | 1,760.00 | Brecke Inc, Serv Contract                  | 380.00   |
| Allen Memorial Hospital Corp, Serv         | 1,261.00 | Bremer Co Sheriff, Serv                    | 52.42    |
| Alliant Energy, Serv                       | 2,637.60 | Brown, Marlene, Mileage Reimb              | 18.98    |
| Altorfer Inc, Parts                        | 1,567.84 | Brownells Inc, Supplies                    | 310.55   |
| Ames Environmental Inc, Educational        | 450.00   | Bruening Rock Products Inc, Rock           | 4,563.36 |
| Anderson Erickson Dairy, Inmate Provisions | 205.83   | Buchanan Co Abstract Co, Serv              | 150.00   |
| Andrews, Randy, Meal/Boot Reimb            | 181.70   | Buchanan Co Auditor, Paper                 | 245.58   |
| Appliance Plus Of Oelwein, Supplies        | 660.03   | Buchanan Co Sheriff, Serv                  | 478.31   |
| AT&T, Serv                                 | 40.45    | Buds Electric Inc, Serv                    | 1,018.25 |
| B & B Farm Store Inc, Supplies             | 1,003.14 | Burkhart, Tai, Mileage/Phone Reimb         | 191.18   |
| B2b Computer Products, Supplies            | 3,097.40 | Cabela's Inc, Supplies                     | 4,119.84 |
| BankIowa, Fees                             | 33.81    | Central IA Water Assn, Serv                | 201.78   |
| Beatty, Chad, Meal Reimb                   | 4.52     | Centurylink, Serv                          | 546.16   |
| Benton Co Sheriff, Serv                    | 3,273.27 | Chase Oil Inc, Fuel                        | 382.38   |
| Berns, Allan, VA Mileage Reimb             | 1,446.83 | Chickasaw Co Extension Office, Educational | 20.00    |
| Black Hawk Co Auditor, Serv                | 325.00   | Citizen Herald, Publication                | 701.64   |



|   |           |   |            |
|---|-----------|---|------------|
| City Laundering Co, Serv                | 488.07    | John Deere Financial, Supplies          | 1,615.20   |
| Cole, Brad, Serv                        | 225.00    | Johnson, Linda, Serv                    | 122.50     |
| Connell, Karen, Mileage Reimb           | 2.30      | Kauffman, Henry A, Serv                 | 113.39     |
| Consolidated Energy Co, Fuel            | 11,563.97 | Kelly, Amy, Mileage/Phone Reimb         | 100.90     |
| Copy Systems Inc, Supplies              | 1,177.58  | Knapps Service, Supplies                | 78.11      |
| Co Case Mngt Service, Educational       | 753.00    | Kwik Trip Stores, Fuel                  | 434.92     |
| CTK Group, Educational                  | 650.00    | Lamont, City Of, Serv                   | 47.73      |
| Cy & Charleys Inc, Repairs              | 1,996.78  | Lechtenberg Janitorial, Supplies        | 62.25      |
| Dahls Auto Glass, Repairs               | 580.00    | Lehs, Richard, Fuel Reimb               | 3.60       |
| Delaware Co Sheriff, Serv               | 52.20     | Lexisnexis, Serv                        | 156.00     |
| Dental Distributors Inc, Supplies       | 215.35    | Linn Co Sheriff, Serv                   | 50.00      |
| Dons Truck Sales Inc, Repairs           | 25,549.15 | L-Tron Corporation, Supplies            | 678.00     |
| Dooley-Rothman, Sarah, Serv             | 72.00     | Mailing Services Inc, Printing/Postage  | 1,629.35   |
| Dunlap Motors Inc, Repairs              | 24.95     | Marco, Serv                             | 462.90     |
| Duwe, Suzanne, Peo Mileage Reimb        | 18.40     | Marlow, Amy, Mileage/Phone Reimb        | 73.88      |
| East Buchanan Telephone, Serv           | 999.54    | McGraw, Kriss A, Serv                   | 31.30      |
| East Central IA Rec, Serv               | 925.57    | McGraws Carpet, Repairs                 | 140.00     |
| Elwood O'Donohoe Braun & White, Serv    | 90.00     | Medical Associates, Serv                | 435.00     |
| Fairbank, City Of, Serv                 | 243.15    | MidAmerican Energy Co, Serv             | 4,626.97   |
| Fangman, Phil, Meal Reimb               | 29.52     | Midwest Wheel Companies, Parts          | 844.96     |
| Fareway Foods, Supplies                 | 288.43    | Miller Quarry, Rock                     | 216.35     |
| Farm & Home Publishers, Plat Books      | 175.00    | Mills, Karla, Mileage Reimb             | 404.81     |
| Farmers Mutual Telephone Co, Serv       | 172.98    | Monkeytown Office Supply, Supplies      | 846.64     |
| Fastenal Co, Supplies                   | 1,314.29  | Mph Industries, Repairs                 | 374.63     |
| Fischels, Barb, Mileage Reimb           | 143.75    | Murphy Tractor & Equip, Motorgrader     | 255,518.00 |
| Franzen, Clair, Serv                    | 200.00    | Myers-Cox Co, Inmate Provisions         | 3,144.42   |
| Frye, James, Mileage Reimb              | 2.30      | Napa Auto Parts, Supplies               | 3,293.91   |
| G & L Lawn Rangers LLC, Salt            | 10.00     | Ne District ISAA, Dues                  | 175.00     |
| Gardiner Thomsen, Audit Fees            | 7,625.00  | Nena, Dues                              | 137.00     |
| Gissel, Gary, Mileage Reimb             | 100.05    | Oelwein Publishing Group, Publication   | 761.67     |
| Greenley Lumber Co, Supplies            | 104.26    | Office Towne Inc, Supplies              | 871.33     |
| Hansen, Chris, Fuel Reimb               | 131.25    | Oh Bio-Filter LLC, Parts                | 766.48     |
| Hardin Co Sheriff, Serv                 | 21.50     | Operation Threshold, Fy15 Appropriation | 3,000.00   |
| Hardware Hank, Supplies                 | 92.30     | O'Reilly Automotive Inc, Supplies       | 730.84     |
| Hartig Pharmacy, Serv                   | 55.40     | Orkin Exterminating Co, Pest Control    | 58.48      |
| Hawkeye Alarm Co, Service Contract      | 72.00     | Pathways Behaviorial Services, Serv     | 390.00     |
| Hemmingsen, Sandra, Election Peo        | 107.65    | Paul Niemann Const Co, Rock             | 975.73     |
| Henderson Exterior Serv, Snow Removal   | 2,018.20  | Pech, David, Mileage Reimb              | 20.70      |
| Henderson, Stacy, Meal/Boot Reimb       | 180.63    | Pinicon Ford, Repairs                   | 156.00     |
| Hicks Place Inc, Educational            | 65.00     | Power Plan, Supplies                    | 688.17     |
| Hi-Way Products Inc, Supplies           | 599.09    | Poweshiek Co Sheriff, Serv              | 45.80      |
| Holiday Inn Downtown, Lodging           | 114.19    | Prinsco, Supplies                       | 202.72     |
| Howard, Ellen, Election Peo             | 107.65    | Priority Dispatch, Educational          | 395.00     |
| Hulbert, Dave, VA Mileage Reimb         | 275.10    | Productivity Plus, Parts                | 222.00     |
| IA EMD, Serv                            | 50.00     | Public Safety Center Inc, Supplies      | 414.64     |
| ICIT, Dues                              | 500.00    | Quality Computer Service, Repairs       | 249.75     |
| IDALS, Educational                      | 15.00     | Racom Corporation, Upgrade              | 89,934.69  |
| Illowa Culvert & Supply, Pipe           | 24,908.00 | Rite Price Office Supply Inc, Supplies  | 7.69       |
| Independence Light & Power, Serv        | 10,977.23 | RJS Welding, Repairs                    | 238.12     |
| Independence Plumbing, Parts            | 44.10     | RK Dixon Co, Renewal                    | 2,188.00   |
| Independence Postmaster, Postage        | 49.00     | Roepke, Leland C, VA Commissioners Exp  | 42.25      |
| Inmate Services Corp, Serv              | 700.00    | Rowley, City Of, Serv                   | 12.50      |
| IA Co Attorneys Assn, Dues              | 503.00    | Ryherd, John, Mileage Reimb             | 17.83      |
| Iowa DNR, Well Permit Fees              | 75.00     | Safety X-Treme, Supplies                | 568.30     |
| IA Law Enforcement Academy, Educational | 250.00    | Scots Supply, Parts                     | 294.40     |
| INRCOG, Serv                            | 3,360.00  | Security Storage, Serv                  | 200.00     |
| IA Prison Industries, Signs             | 408.98    | Semsons & Co Inc, Supplies              | 360.00     |
| ISAC, Educational                       | 50.00     | Sherrets, Larry, VA Commissioners Exp   | 25.00      |
| ISACA Treasurer, Dues                   | 225.00    | Shonka, Don, Mileage Reimb              | 253.00     |
| Jasper Co Sheriff, Serv                 | 71.50     | Short, Jan, Mileage Reimb               | 15.53      |
| Jerry Steward Trucking Inc, Serv        | 60.00     | Shred Master, Shredding                 | 37.50      |
| Jesup, City Of, Serv                    | 66.94     | Signs & More, Uniforms                  | 232.36     |

|   |          |  |            |
|---|----------|--|------------|
| Slattery, John, Mileage Reimb             | 10.93    | Veridian Credit Union, Fees            | 52.80      |
| Spahn & Rose Lumber Co, Supplies          | 2,179.83 | Verizon Wireless, Serv                 | 242.12     |
| Spiegel, Jacob, Supplies                  | 50.00    | Verns True Value, Supplies             | 238.24     |
| State Hygienic Laboratory, Well Test Kits | 326.00   | Visa, Supplies                         | 5,580.16   |
| State Medical Examiner, Serv              | 1,569.50 | Walderbach, Daniel J, Repairs          | 250.68     |
| Stetson Bldg Products, Supplies           | 3,221.10 | Walmart, Supplies                      | 130.87     |
| Storey Kenworthy, Supplies                | 729.22   | Waste Management, Serv                 | 2,713.42   |
| Superior Cleaning Services Ltd, Supplies  | 3,410.57 | Weber Paper Co, Supplies               | 613.95     |
| Superior Welding Supply, Tank Rental      | 107.52   | Weland Clinical Labs, Serv             | 25.00      |
| Thomas Electric Motor Serv, Repairs       | 467.70   | Welch, William J, VA Commissioners Exp | 37.65      |
| Treasurer State Of Ia, Cabin Sales Tax    | 240.00   | Welter Storage Equip Co Inc, Supplies  | 280.00     |
| Treat America Dining, Serv                | 37.90    | Wendling Quarries Inc, Supplies        | 2,757.10   |
| Tri State Tower Inc, Serv                 | 1,700.00 | Wilgenbusch, Kris, Mileage Reimb       | 20.70      |
| Ultramax, Supplies                        | 1,799.00 | Windstream, Serv                       | 488.40     |
| Uniform Den Inc, Uniforms                 | 105.14   | Winthrop News, Publication             | 528.33     |
| US Cellular, Serv                         | 1,471.29 | Winthrop Sales & Service Inc, Supplies | 97.23      |
| US Postmaster, Postage                    | 2,000.00 | Winthrop, City Of, Serv                | 25.85      |
| Utility Equip Co, Parts                   | 261.56   | Xerox Corp, Serv                       | 57.01      |
| VanCleave, Joanne K, Election Peo         | 152.65   | Zee Medical Service Co, Supplies       | 770.73     |
| Vanguard Appraisals Inc, Serv             | 1,650.00 | Total                                  | 560,575.60 |

**May 4, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, May 4, 2015 with Gary Gissel, Chairman in the Chair and Ellen Gaffney present. Absent, Don Shonka.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Gissel to approve the minutes of the April 27<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Gissel to approve the claims filed with the County Auditor for payment in the amount of \$162,375.13. All in favor, motion carried.

Motion by Gaffney second by Gissel to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-33**

BE IT RESOLVED the Board of Supervisors approve the hiring of Kaleb Budzine, seasonal part-time staff for the Roadside Management Department, effective May 4, 2015 at an hourly rate of \$10.50.

Passed this 4<sup>th</sup> day of May 2015.

The Board discussed the letter received from the City of Independence regarding an amendment to the Independence Urban Renewal Area. After discussion the Board directed the County Auditor to send a letter to the City of Independence with no objections to the amendment.

At 9:30 a.m. the public hearing regarding the preliminary plat request by Janet L. Franck Trust was called to order with Kris Wilgenbusch, Tari Robertson, Tyler Franck, Jack Franck, Gary Peiffer, Dan Hoover and Zoning Administrator Chad Beatty present. Mr. Beatty read the minutes of the Zoning Commission meeting and stated their vote was 8 to 0 to approve the request. After discussion, motion by Gaffney second by Gissel to close the hearing at 9:35 a.m. All in favor, motion carried. Motion by Gaffney second by Gissel to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-34**

WHEREAS, a plat of Franck's Third Subdivision to Buchanan County, Iowa, containing seventeen (17) lots has been filed with the County Auditor, and after consideration, the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa and the ordinance of Buchanan County, Iowa, in relation to platting and the subdivision of land.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Buchanan County, Iowa, the said plat of, Franck's Third Subdivision to Buchanan County, Iowa, be approved, and the same is hereby acknowledged on the part of Buchanan County, Iowa.

BE IT FURTHER RESOLVED that the Chairman and County Auditor are hereby directed to certify this Resolution of Approval and affix the same to said plat as by law provided.

Passed this 4<sup>th</sup> day of May 2015.

At 9:40 a.m. the public hearing regarding the Gary Peiffer rezoning request was called to order with Kris Wilgenbusch, Tari Robertson, Ralph Kremer, Gary Peiffer, Dan Hoover and Zoning Administrator Chad Beatty present. Mr. Beatty read the minutes of the Zoning Commission meeting and stated their vote was 8 to 0 to approve the request with the restriction of doing business as an automobile/rebuilding parts business. Discussion was held regarding the requirement to construct a fence and limiting the number of cars on the property. After discussion, motion by Gaffney second by Gissel to close the hearing at 10:11 a.m. All in favor, motion carried. Motion by Gaffney second by Gissel to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-35**

WHEREAS, Shonka proposed the adoption and enactment of a Zoning Ordinance Amendment on the 13<sup>th</sup> day of April 2015, which action is recorded in Book X Page 27 of the Minutes of the Board of Supervisors; and

WHEREAS, the same was duly published in the Independence Bulletin Journal, an official newspaper of general circulation in the county and complying with Sections 618.3 and 618.14 of the Code of Iowa, on 22<sup>nd</sup> day of April 2015; and

UPON MOTION made by Gaffney and second by Gissel a vote was held to suspend the requirement for three successive readings and votes, which motion passed by a vote of a majority of the Board of Supervisors, as follows:

THOSE VOTING FOR SUSPENSION OF THE REQUIREMENT: Gaffney and Gissel

THOSE VOTING AGAINST SUSPENSION OF THE REQUIREMENT: None

NOW THEREFORE the following was read and voted upon by the Board of Supervisors, and it passed by a vote of a majority of the Board of Supervisors:

AND IT IS NOW THEREFORE ENACTED AND ORDAINED:

**ZONING ORDINANCE AMENDMENT 15-A-04  
BUCHANAN COUNTY, IOWA**

The rezoning of property located in Newton Township, Section 33, 9.17 acres from "A-1" agricultural to "I" industrial.

The rezoning of the following described property is approved:

Beginning at the SW corner of Parcel #300-002 in Sec. 33 of Newton Township of the 5<sup>th</sup> P.M., Buchanan County, Iowa, thence 608 ft. E, 672 ft. N, 608 ft. W, 672 ft. S to the point of beginning. With the following conditions:

1. The use is limited to an automobile recycling/rebuilding parts business.
2. An eight (8) foot fence will be constructed on the north property line from the northeast corner of the building 210 feet east within six (6) months.
3. The number of vehicles cannot exceed fifteen (15) west of the building for more than one week.

THOSE VOTING FOR THE PASSAGE: Gaffney and Gissel

THOSE VOTING AGAINST THE PASSAGE: None

Passed this 4<sup>th</sup> day of May 2015.

At 10:13 a.m. the Board proceeded to open bids for the Helical piling on the 200<sup>th</sup> St. bridge. No bids were received which included the required information. A proposal was e-mailed to the County Engineer from Longfellow Foundations, Inc. in the amount of \$60,800.00. Discussion was held regarding county staff constructing the bridge. No action was taken by the Board.

Motion by Gaffney second by Gissel to adjourn at 10:20 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**May 11, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, May 11, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the May 4<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$719.01. All in favor, motion carried.

Public Health Director, Amy Marlow presented her monthly report. Director Marlow reported the Emergency Preparedness Grant and the Public Health Emergency Response funding applications have been submitted. Marlow reported on the establishment of the Medical Reserve Corps (MRC). The B'Well lunch and learn was attended by 26 participants. U of I College students developed a stress presentation for future lunch and learn programs. An update was given on the High Pathogenic Avian Influenza "Bird Flu" H5H2 disease. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Environmental Health/Zoning Administrator, Chad Beatty presented his monthly report. The department completed 39 water samples in April. Water samples were completed for the courthouse. The number of radon kits sold in FY15 total 69. Beatty reported on the future funding of the grant to counties. The department addressed several nuisance issues in April. The 911 sign

installation continues. Information has been posted on the Buchanan County website regarding the Avian Bird Flu. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-36**

WHEREAS, the Buchanan County Board of Supervisors reviewed applications for the business property tax credit; and

WHEREAS, the following parcels do not qualify for the credit:

04.07.304.004 parcel is classified as multi-residential property for the 2014 assessment

07.36.462.003 parcel is classified as residential property for the 2014 assessment

07.36.462.004 parcel is classified as residential property for the 2014 assessment

NOW THEREFORE BE IT RESOLVED, the business property tax credit applications as submitted by the County Auditor and recommended by the County Assessor for taxes payable 2015-2016 are hereby approved with the exceptions of three parcels that do not qualify.

Passed this 11<sup>th</sup> day of May 2015.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-37 and  
NOTICE OF PUBLIC HEARING**

WHEREAS, the Buchanan County Board of Supervisors will hold a public hearing for the first reading of the Floodplain Ordinance Amendment on Tuesday, May 26, 2015 at 9:15 a.m. in the Board of Supervisors' Chambers, Courthouse, Independence.

Copies of the proposed Floodplain Ordinance are available in the County Auditor's office for review.

Passed this 11<sup>th</sup> day of May 2015.

The Board met with County Engineer, Brian Keierleber and Tom Ratchford to discuss maintenance on the class "C" road on Hamilton Ave. in Jefferson Twp. No action was taken until additional information can be obtained.

Engineer Keierleber presented information regarding the transfer of property from the Iowa Department of Transportation for the Brandon shop. After discussion, motion by Gaffney second by Shonka to authorize the Chairman to sign a letter requesting the transfer of the property (parcel #13.27.478.001) located in Sec. 27 of Jefferson Twp. for the construction of a new county shop. All in favor, motion carried.

Engineer Keierleber presented information on the chip sealing on Washington Ave. in Monti. After discussion, motion by Gaffney second by Shonka to authorize the Engineer to proceed with the chip seal project on Washington Ave. in Monti not to exceed \$6,536.25. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 10:07 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**May 18, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, May 18, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the May 11<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$611,216.35. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following monthly reports: Jail \$11,260.76; Clerk of Court \$2,665.91 and Recorder \$10,271.01. All in favor, motion carried.

Motion by Gaffney second by Shonka to appoint Gary Gissel as the alternate on the Mental Health/Disability Services of the East Central Region Board. All in favor, motion carried.

Motion by Gaffney second by Shonka to appoint Lorene Shonka, Sumner Township Clerk effective June 30, 2015. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. Wulfekuhle reported the eyewash stations are all in service. The MSHA training has been completed along with seasonal employees' chainsaw training. This is the third month this year without any accident reports. The plan updates with the Public Health department are continuing. Director Wulfekuhle is working on two major projects with the weather service for the schools and the Storm Ready renewal. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

IT Director, Ray McDonald presented his monthly report. McDonald reported on the work completed the past month and what is scheduled to be completed in the next 30 days. The Electronic Data Management System (EDMS) implementation will be completed May 19<sup>th</sup>. After discussion, motion by Shonka second by Gaffney to accept the monthly report. All in favor, motion carried.

Discussion was held regarding the reimbursement of training/certifications to employees. After discussion, motion by Gaffney second by Shonka to approve the reimbursement of continuing education courses for pesticide application recertification upon employment and limit the reimbursement of up to three initial pesticide testing fees for employees. All in favor, motion carried.

GIS/E911 Coordinator, James Quinn presented the monthly report of the department. Quinn attended a webinar regarding the Next Generation 9-1-1 GIS Managed Services project. The new standards will be released this summer. A grant may become available for funding the work to comply with the standards. The goal of Homeland Security & Emergency Management is to have all counties data to look the same. Quinn is working with the County Attorney's office regarding the Microwave Radio Path Ordinance and Communications Tower Ordinance. Work continues with the Roadside Management department preparing the GPS units and updating software to allow for mapping projects. A survey will be sent to fire departments, mayors and township officers regarding proximity based fire districts. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

The Board reviewed the proposals received for concrete repairs at the courthouse. After discussion, motion by Shonka second by Gaffney to accept the proposal from Buchanan Masonry Inc. in the amount of \$4,530.00 for the concrete repairs. All in favor, motion carried.

Discussion was held regarding the request from the Iowa Drainage District Association for assistance in funding a lawsuit against Buena Vista, Sac and Calhoun Counties by the Des Moines Waterworks. After discussion, motion by Gaffney second by Shonka not to approve the funding request. All in favor, motion carried.

Supervisor Shonka presented a funding request on behalf of the Upper Wapsipinicon Watershed Authority to assist with water sampling. After discussion, motion by Gaffney second by Shonka to appropriate \$500 in FY16 from local option sales tax funds for water sampling. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the 36 month service agreement with Waste Management for courthouse dumpster service and authorize the Auditor to sign. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the business permit application for C.J. Wilson d/b/a Esther's Cottage, 1050 Baxter Ave., Fairbank. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-38**  
**To Amend and Restate the Electronic Transactions Clearinghouse**  
**28E Agreement**

**WHEREAS**, Section 10 of the Electronic Transactions Clearinghouse 28E Agreement provides for amendment of the 28E Agreement by resolution of the ISAC Board of Directors, if the amendment is then submitted to a vote of the individual members counties; and

**WHEREAS**, the 28E Agreement should be amended to provide more flexibility and reflect the broader activities of the 28E entity, including: changing the entity's name to Iowa Counties Technology Services; removing the cap on the number of members of the Advisory Committee; allowing for a fee schedule; and allowing the option to have MHDS Regions and other non-county entities as members.

**NOW, THEREFORE, BE IT RESOLVED** by the Buchanan County Board of Supervisors that the Amended and Restated Electronic Transactions Clearinghouse 28E Agreement is hereby approved.

Passed and adopted this 18<sup>th</sup> day of May 2015.

County Auditor, Cindy Gosse presented the April financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the April Health Insurance Trust financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 10:51 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

## **May 26, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Tuesday, May 26, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the May 18<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$1,201.93. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-39**

**BE IT RESOLVED** the Board of Supervisors approve the hiring of Stephanie Lane, Sheriff's department Correctional Officer, effective May 26, 2014 at an hourly rate of \$12.99.

Passed this 26<sup>th</sup> day of May 2015.

Roadside Manager, Sherlyn Hazen presented the monthly report of the Roadside Management Department. During the month of April the staff sprayed 120 miles of brush and thistles; cut small trees in the right-of-way and seeded several projects. After discussion, motion by Shonka second by Gaffney to accept the monthly report. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the one year contract renewal with Superior Cleaning for the courthouse and the public health/DHS office building and authorize the Chairman to sign. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following policy. On roll call all voted aye thereon. Motion carried.

BUCHANAN COUNTY  
WELLNESS POLICY

WHEREAS, the B'Well (Best Ways to Enhance Living Life) Committee, the employee worksite wellness initiative for Buchanan County employees, was initiated in 2011; and

WHEREAS, it is the mission of the Buchanan County employee wellness program to provide all employees and their families the knowledge and tools necessary to reach an optimal state of health and wellness; and

WHEREAS, through the wellness program, employees gain an understanding that conscious lifestyle choices and behaviors in everyday life have an effect on all areas from work to leisure activities; and

WHEREAS, this understanding is obtained through health education, positive environmental changes, actively participating in the B'Well wellness program, and directing one's path towards a healthier lifestyle; and

NOW THEREFORE BE IT RESOLVED, it is the goal of the B'Well committee and Buchanan County to increase the health of Buchanan County employees by offering programming tailored toward their needs to increase participation rates and subsequently free up additional funding to create new programming opportunities which previously was utilized for disease and injury treatment.

BE IT FURTHER RESOLVED, the Board of Supervisors understands the necessity for fiscal support of the B'Well committee awarding employees for being actively involved in a healthier lifestyle.

Passed this 26<sup>th</sup> day of May 2015.

County Auditor, Cindy Gosse presented the recommendation from the Courthouse and Public Building Security Committee to lock the west doors to the courthouse; allowing public access by the east double doors from the parking lot. After discussion, motion by Gaffney second by Shonka to lock the west doors of the courthouse effective June 1, 2015. All in favor, motion carried.

At 9:15 a.m. the public hearing regarding the Floodplain Ordinance amendment was called to order with Kris Wilgenbusch, Tari Robertson, Julie Davison, Michael Hudson, John Evers and Zoning Administrator Chad Beatty present. After discussion, motion by Gaffney second by Shonka to close the public hearing at 9:19 a.m. All in favor, motion carried. After further discussion, motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-40 and NOTICE OF PUBLIC HEARING**

WHEREAS, the Buchanan County Board of Supervisors will hold a public hearing for the second reading of the Floodplain Ordinance Amendment on Monday, June 8, 2015 at 9:15 a.m. in the Board of Supervisors' Chambers, Courthouse, Independence.

Copies of the proposed Floodplain Ordinance are available in the County Auditor's office for review.

Passed this 26<sup>th</sup> day of May 2015.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 113 clients. Davison reported the advocate bill was signed by the Governor. Discussion was held regarding the options the county has to implement the bill. A work session will be scheduled to work out the details of the implementation. New crisis services have been developed by the region. The Department of Corrections is currently advertising for a jail diversion staff member. The DHS website states that they are expanding the number of beds at the Independence MHI by 30 to deal with the closing of Clarinda and Mount Pleasant MHIs. Five residents received rental assistance; ten residents received utility assistance and assistance was given for one funeral. Twenty veterans were served. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

The Board met with John Evers representing IMWCA to discuss the worker's compensation insurance renewal. Mr. Evers reported the county's mod factor has decreased to .75; which is an excellent factor. No action was taken by the Board.

Supervisor Gissel presented information on the request from Joe Junk to break the lease he has with the county for rental of the pasture. No action was taken until additional information can be obtained from Mr. Junk.

Discussion was held regarding the removal of the multiflora rose in the pasture. No action was taken until additional information can be obtained.

Motion by Gaffney second by Shonka to adjourn at 10:11 a.m. All in favor, motion carried.

Gary Gissel, Chairman



ATTEST: Cindy Gosse, Auditor

**Claims paid the month of May 2015:**

|  |            |  |           |
|--|------------|--|-----------|
| Able Pest Control, Serv                    | 55.00      | Fertilizer Dealer Supply, Parts            | 23.37     |
| Agvantage Fs Inc, Fuel                     | 8,816.66   | Fillenwarth Beach, Lodging                 | 744.40    |
| Allen Memorial Hospital Corp, Serv         | 234.00     | Forestry Suppliers Inc, Supplies           | 294.19    |
| Alliant Energy, Serv                       | 2,518.57   | Fossil Industries, Trail Kiosk             | 414.00    |
| Altorfer Inc, Repairs                      | 2,353.14   | Franzen, Clair, Serv                       | 200.00    |
| Anderson Erickson Dairy, Inmate Provisions | 246.67     | Gaffney, Ellen, Mileage Reimb              | 346.44    |
| Appliance Plus Of Oelwein, Supplies        | 264.91     | Gaffney Quarries, Rock                     | 11,922.08 |
| Area Ambulance Service, Serv               | 1,079.50   | Galls-Quartermaster, Uniforms              | 278.66    |
| AT&T, Serv                                 | 40.64      | Gazette Communications Inc, Serv           | 52.94     |
| Auel, Angie, Clothing Reimb                | 128.41     | Gissel, Gary, Mileage Reimb                | 170.20    |
| B & B Farm Store Inc, Seed                 | 175.00     | Gordon, Lynn A, Serv                       | 30.00     |
| B2b Computer Products LLC, Supplies        | 8,193.48   | Gps Zone, Supplies                         | 178.15    |
| Bagbys Automotive, Repairs                 | 567.22     | Graham, Merlon, Serv                       | 225.00    |
| Bankers Trust, Debt Payment                | 382,413.75 | Greenley Lumber Co, Supplies               | 203.29    |
| BankIowa, Fees                             | 21.70      | Hampton Inn, Lodging                       | 99.68     |
| Barrier Group, Serv                        | 900.00     | Hansen, Chris, Part Reimb                  | 252.68    |
| Benton's Ready Mixed Concrete, Concrete    | 4,176.00   | Hardware Hank, Supplies                    | 11.58     |
| Berns, Allan, VA Mileage/Per Diem Reimb    | 984.85     | Hartig Pharmacy, Serv                      | 107.53    |
| Best Services LLC, Serv                    | 2,000.00   | Hawkeye Fire & Safety Co, Serv             | 106.00    |
| Black Hawk Co Sheriff, Serv                | 21.06      | Heartland Acres Agribition, Dare Rent      | 450.00    |
| Black Hills Energy, Serv                   | 320.89     | Helmuth Saddle Shop, Uniforms              | 150.00    |
| Blake, Scott J, Parts                      | 227.33     | Hermansen, Cheryl, Refund Cabin Rental     | 300.00    |
| Bob Barker Co Inc, Serv                    | 466.04     | Holiday Inn, Lodging                       | 522.77    |
| Brandon Water Works, Serv                  | 45.00      | Hudson, Michael, Mileage Reimb             | 202.90    |
| Brecke Inc, Maint Contract                 | 380.00     | Hughes Rentals, Serv                       | 225.00    |
| Brown, Robert, Certification Reimb         | 35.00      | Hulbert, Dave, Va Mileage/Per Diem Reimb   | 662.92    |
| Bruening Rock Products Inc, Rock           | 19,376.29  | IA Natural Heritage Foundation, Dues       | 50.00     |
| Buchanan Co Auditor, Postage               | 83.76      | ICUBE, Dues                                | 150.00    |
| Buchanan Co Extension Office, Serv         | 75.00      | Illowa Culvert & Supply, Supplies          | 8,497.50  |
| Buchanan Co Health Center, Serv            | 885.81     | Independence Light & Power, Serv           | 10,876.46 |
| Buchanan Co Sheriff, Serv                  | 28.30      | Independence Plumbing, Parts               | 99.82     |
| Buchanan Co Wildlife Assoc, Dues           | 250.00     | Independence Postmaster, Postage           | 379.85    |
| Buds Electric Inc, Repairs                 | 1,446.95   | IOVA, Regist                               | 75.00     |
| Budzine, Kaleb, Certification Reimb        | 30.00      | IA Co Attorneys Assn, Regist               | 160.00    |
| Burkhart, Tai, Mileage/Phone Reimb         | 114.13     | IA Co Recorders Assn, Serv                 | 2,060.62  |
| Central IA Water Assn, Serv                | 234.90     | IA Dept of Natural Resources, Serv         | 90.00     |
| Central Iowa Distributing, Supplies        | 384.20     | IA Dept of Public Safety, Terminal Billing | 1,776.00  |
| Centurylink, Serv                          | 76.00      | IA Diesel Injection Service, Repairs       | 664.47    |
| Chief Supply Corp, Uniforms                | 181.97     | IA Erosion Control Inc, Serv               | 1,166.32  |
| Citizen Herald, Publications               | 636.20     | IA Law Enforcement Academy, Regist         | 580.00    |
| City Laundering Co, Serv                   | 441.70     | INRCOG, Serv                               | 1,800.00  |
| CJ Cooper & Associates Inc, Serv           | 140.00     | Iowa Patch, Cement                         | 716.80    |
| CMI Inc, Uniforms                          | 299.00     | Iowa Prison Industries, Serv               | 1,908.50  |
| Consolidated Energy Co, Fuel               | 8,834.85   | ISAC, Regist                               | 50.00     |
| Crop Production Services, Chemicals        | 275.00     | ISACA Treasurer, Dues                      | 125.00    |
| Cy & Charleys Inc, Repairs                 | 5,264.42   | ISCTA, Regist                              | 160.00    |
| Davis, Alex, Lodging/Meal Reimb            | 201.06     | John Deere Financial, Supplies             | 977.69    |
| DDF Properties, Serv                       | 225.00     | Johnson Plumbing Heating & Ac, Repairs     | 209.78    |
| Dental Distributors Inc, Supplies          | 75.55      | K Construction Inc, Serv                   | 85,816.43 |
| Donnelly, Brian, Meal Reimb                | 35.89      | K Mart, Supplies                           | 93.88     |
| Dons Truck Sales Inc, Parts                | 4,413.58   | Kayser, Christy, Meal Reimb                | 21.03     |
| Dunlap Motors Inc, Repairs                 | 309.20     | Kelly, Amy, Mileage/Phone Reimb            | 91.13     |
| Dyersville Ready Mix Inc, Rock             | 684.01     | Kivell, Chuck, Boot Reimb                  | 123.04    |
| East Central Iowa Rec, Serv                | 585.18     | Knapps Service, Supplies                   | 46.16     |
| Erman Corporation Inc, Serv                | 19,750.00  | Kwik Trip Stores, Fuel                     | 500.53    |
| Fareway Foods, Serv                        | 600.81     | Laerdal Medical Corp, CPR Manikins         | 1,219.55  |
| Farmers Mutual Telephone Co, Serv          | 146.98     | Lamont, City Of, Serv                      | 47.73     |
| Fastenal Co, Parts                         | 645.48     | Leonard-Muller Funeral Home, Serv          | 1,500.00  |
|  |            | Lexisnexis, Serv                           | 156.00    |
|  |            | Linn Co Sheriff, Serv                      | 39.46     |

|   |           |  |            |
|---|-----------|--|------------|
| LSI, Serv                                 | 2,145.90  | Rite Price Office Supply Inc, Supplies | 44.98      |
| Lutgen, Gary L, Serv                      | 29.00     | Roepke, Leland C, VA Commissioners Exp | 42.25      |
| Mail Services LLC, Printing/Postage       | 750.12    | Rowley, City Of, Serv                  | 12.50      |
| Majestic Bar & Grill LLC, rent assistance | 100.00    | Schoultz, Chris, Serv                  | 200.00     |
| Marco, Serv                               | 354.09    | Schumacher Elevator Co, Maint Contract | 324.63     |
| Marlow, Amy, Mileage/Phone Reimb          | 76.75     | Security Storage, Serv                 | 225.00     |
| Medical Associates, Serv                  | 1,280.00  | Sheltered Wings Inc, Parts             | 2,039.89   |
| Menards, Supplies                         | 504.83    | Shonka, Don, Mileage Reimb             | 150.65     |
| Meyer, Patti, Lodging/Meal Reimb          | 557.47    | Shred Master, Serv                     | 77.50      |
| MHDS-ECR, Fy15 Distribution               | 35,796.00 | Spahn & Rose Lumber Co, Supplies       | 18.98      |
| MidAmerican Energy Co, Serv               | 2,025.11  | Star Equipment Ltd, Parts              | 2,065.00   |
| Midwest Spray Team & Sales Inc, Supplies  | 1,600.00  | State Hygienic Laboratory, Supplies    | 570.00     |
| Midwest Wheel Companies, Parts            | 240.40    | Stetson Bldg Products, Supplies        | 99.34      |
| Miller Quarry, Rock                       | 958.67    | Stoney Creek Inn, Lodging              | 99.68      |
| Mills, Karla, Mileage Reimb               | 447.35    | Superior Cleaning Services Ltd, Serv   | 3,400.52   |
| Mitko LLC, Supplies                       | 171.27    | Superior Welding Supply, Tank Rental   | 18.60      |
| Monkeytown Office Supply, Supplies        | 362.67    | Telecommunications Systems Inc, Serv   | 2,040.00   |
| Myers Polaris Inc, Supplies               | 75.27     | Tisl, Vanessa, Mileage/Parking Reimb   | 81.40      |
| Myers-Cox Co, Inmate Provisions           | 3,298.83  | Tom L Roberson Corp, Serv              | 1,106.00   |
| NACCHO, Dues                              | 105.00    | Treinen & Rastede PC, Serv             | 72.00      |
| Napa Auto Parts, Parts                    | 872.37    | Trumbauer, Melissa, Mileage Reimb      | 178.32     |
| Neopost USA Inc, Postage                  | 384.30    | Uniform Den Inc, Uniforms              | 1,199.03   |
| Network Computer Solutions, Serv          | 425.00    | Us Cellular, Serv                      | 567.83     |
| Networking Solutions, Support             | 7,991.00  | Veridian Credit Union, Fees            | 66.80      |
| N IA Juvenile Detention Ctr, Serv         | 1,125.00  | Verizon Wireless, Serv                 | 390.31     |
| Oelwein Publishing Group, Publications    | 847.89    | Vermeer Sales & Service, Parts         | 648.78     |
| Oelwein Veterinary Clinic, Serv           | 44.80     | Verns True Value, Supplies             | 255.73     |
| Office Max Inc, Supplies                  | 48.88     | Vietor, Dana, Serv                     | 225.00     |
| Office Towne Inc, Supplies                | 2,066.81  | Visa, Supplies                         | 3,371.35   |
| Oliphant, Lonnie, Serv                    | 500.00    | Walmart, Supplies                      | 55.85      |
| Olsen, Robert, Serv                       | 265.00    | Waste Management, Serv                 | 2,483.10   |
| O'Reilly Automotive Inc, Supplies         | 139.98    | Weber Paper Co, Supplies               | 51.23      |
| Orkin Exterminating Co, Serv              | 116.96    | Weland Clinical Labs, Serv             | 205.00     |
| Overhead Door Co Inc, Repairs             | 117.50    | Welch, William J, VA Commissioners Exp | 37.65      |
| Owens King Co, Serv                       | 183.75    | White Funeral Home Inc, Serv           | 1,500.00   |
| Parker, Steven E, Dare Graduation         | 179.48    | Widner Drug, Serv                      | 130.55     |
| Pathways Behavioral Serv, Serv            | 390.00    | Wieland & Sons Lumber Co, Supplies     | 27.47      |
| Paul Niemann Construction Co, Rock        | 46,474.21 | Windstream, Serv                       | 488.60     |
| Pech, Charles, VA Mileage/Per Diem Reimb  | 221.35    | Winthrop News, Publications            | 772.14     |
| Pine Grove Store, Uniforms                | 182.00    | Winthrop, City Of, Serv                | 28.43      |
| Pinicon Ford, Repairs                     | 1,463.41  | Winzip Computing LLC, Serv             | 900.00     |
| Pioneer Graphics, Publications            | 125.00    | Wright, Amy, Mileage Reimb             | 266.80     |
| Power Plan, Supplies                      | 803.24    | Wright, Delores, Certification Reimb   | 35.00      |
| Power Protection Products Inc, Parts      | 6,856.78  | Xerox Corp, Serv                       | 31.31      |
| Poweshiek Co Sheriff, Serv                | 126.50    | Zee Medical Service Co, Supplies       | 748.39     |
| Print Express, Serv                       | 1,420.32  | Grand Total                            | 775,512.42 |
| Racom Corporation, Supplies               | 110.00    |  |            |

**June 1, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, June 1, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the May 26<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$176,113.61. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-41**

BE IT RESOLVED the Board of Supervisors approve the hiring of Rhonda Langham, part-time seasonal mowing staff for the Secondary Road Department effective June 1, 2015 at an hourly rate of \$12.00.

Passed this 1<sup>st</sup> day of June 2015.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-42**

BE IT RESOLVED the Board of Supervisors approve the hiring of Blake Henderson, part-time seasonal staff for the Roadside Management Department effective June 1, 2015 at an hourly rate of \$10.50.

Passed this 1<sup>st</sup> day of June 2015.

Motion by Shonka second by Gaffney to approve the following resolutions. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-43**

BE IT RESOLVED that the Board of Supervisors of Buchanan County approve the following list of financial institutions to be depositories of the county funds in conformance with all applicable provisions of Iowa Code Chapter 12C.2. The County Auditor shall not exceed the maximum approved for each respective financial institution as set out: Security State Bank, Independence, \$1,000,000.

Passed this 1<sup>st</sup> day of June 2015.

**RESOLUTION 15-44**

BE IT RESOLVED that the Board of Supervisors of Buchanan County approve the following list of financial institutions to be depositories of the county funds in conformance with all applicable provisions of Iowa Code Chapter 12C.2. The County Recorder shall not exceed the maximum approved for each respective financial institution as set out: BankIowa, Independence, \$50,000.

Passed this 1<sup>st</sup> day of June 2015.

**RESOLUTION 15-45**

BE IT RESOLVED that the Board of Supervisors of Buchanan County approve the following list of financial institutions to be depositories of the county funds in conformance with all applicable provisions of Iowa Code Chapters 12C.2. The County Sheriff shall not exceed the maximum approved for each respective financial institution as set out: BankIowa, Independence, \$350,000; Rowley Savings Bank, Rowley, \$100,000; Security State Bank, Independence, \$100,000 and Veridian Credit Union \$5,000.

Passed this 1<sup>st</sup> day of June 2015.

#### **RESOLUTION 15-46**

BE IT RESOLVED that the Board of Supervisors of Buchanan County approve the following list of financial institutions to be depositories of the county funds in conformance with all applicable provisions of Iowa Code Chapter 12C.2. The County Treasurer shall not exceed the maximum approved for each respective financial institution as set out: BankIowa, Independence, \$11,750,000; Security State Bank, Independence, \$5,000,000; Rowley Savings Bank, Rowley, \$2,000,000; Northeast Security Bank, Fairbank, \$500,000; Maynard Savings Bank, Hazleton, \$500,000; Veridian Credit Union, Independence, \$300,000 and IPAIT \$7,000,000.

Passed this 1<sup>st</sup> day of June 2015.

Lynette Seigley from the Iowa Dept. of Natural Resources presented information regarding the 13<sup>th</sup> Annual Project AWARE. The event will be held July 11<sup>th</sup> through the 16<sup>th</sup> cleaning 63 miles of the Wapsipinicon River. No action was taken by the Board.

At 9:30 a.m. the Board proceeded to open the bids received for the sale of bridges as follows: Item #1 – Jerry Slattery \$75; and Item #2 – Jerry Slattery \$50. After discussion, motion by Gaffney second by Shonka to accept the bids from Jerry Slattery. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 9:33 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

#### **June 3, 2015**

The Buchanan County Board of Supervisors met in special session on Wednesday, June 03, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

The Board met with Community Services Director, Julie Davison to discuss the implementation of the Mental Health Advocate bill. Also present: Assistant County Attorney, Michael Hudson; District Court Administrator, Linda Nilges and Mental Health Advocate, Melanie Jencks.

After discussion the Board agreed to hold a joint meeting with Fayette, Clayton and Delaware counties to discuss the options available.

Supervisor Shonka left the meeting at 9:53 a.m.

Motion by Gaffney second by Gissel to adjourn at 10:06 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**June 8, 2015**

The Buchanan County Board of Supervisors met in regular session on Monday, June 8, 2015 with Gary Gissel, Chairman in the Chair and Don Shonka present. Ellen Gaffney, absent.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gissel to approve the minutes of the June 1<sup>st</sup> and 3<sup>rd</sup> meetings. All in favor, motion carried.

Motion by Shonka second by Gissel to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$551.31. All in favor, motion carried.

Public Health Deputy Director, Tai Burkhart presented the monthly report of the Public Health Department. The Emergency Preparedness grant has been awarded for FY16 in the amount of \$29,280. The department continues to update the Emergency Preparedness Plans in conjunction with Emergency Management, Environmental Health and the Buchanan County Health Center. Thirty-six employees participated in the B'Well event in May. Deputy Director Burkhart reported on the Capstone Project she is working on for her Masters of Public Health. Discussion was held with EMA Director, Rick Wulfekuhle on the appointment of a Public Information Officer. The requirement for the position is to attend a GT90 two day class. After discussion, motion by Shonka second by Gissel to accept the report. All in favor, motion carried.

At 9:19 a.m. the public hearing regarding the Floodplain Ordinance amendment was called to order with Kris Wilgenbusch, Tari Robertson and Zoning Administrator, Chad Beatty present. After discussion, motion by Shonka second by Gissel to close the hearing at 9:21 a.m. All in favor, motion carried. After further discussion, motion by Shonka second by Gissel to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-47**

WHEREAS, Gaffney proposed the amendment of Chapter 51 – Flood Plain Management Ordinance on the 11<sup>th</sup> day of May 2015, which action is recorded in Book X Page 35 of the minutes of the Board of Supervisors; and

WHEREAS, a first reading of the ordinance was held on May 26, 2015; and

WHEREAS, the second reading of the ordinance was held on June 8, 2015; and

WHEREAS, the third reading of the ordinance was waived.

NOW, THEREFORE, the following was read and voted upon by the Board of Supervisors, and it passed by a vote of a majority of the Board of Supervisors;

AND IT IS NOW THEREFORE ENACTED AND ORDAINED:

**CHAPTER 51**

**FLOOD PLAIN MANAGEMENT**

|       |   |       |                         |
|-------|---|-------|-------------------------|
| 51.01 | Statutory Authority, Findings of Fact and Purpose | 51.05 | Administration          |
| 51.02 | Definitions                                       | 51.06 | Nonconforming Uses      |
| 51.03 | General Provisions                                | 51.07 | Penalties for Violation |
| 51.04 | Establishment of a Flood Plain District           | 51.08 | Amendments              |

**51.01 STATUTORY AUTHORITY, FINDINGS OF FACT AND PURPOSE.**

1. The Legislature of the State of Iowa has in Chapter 331, Code of Iowa, as amended, delegated the power to counties to exercise any power and perform any function it deems appropriate to protect and preserve the rights, privileges and property of Buchanan County or of its residents, and to preserve and improve the peace, safety, health, welfare, comfort and convenience of its residents.
2. Findings of Fact:
  - a. The flood hazard areas of Buchanan County are subject to periodic inundation which can result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base all of which adversely affect the public health, safety and general welfare of the community.
  - b. These flood losses, hazards, and related adverse effects are caused by:
    - I. The occupancy of flood hazard areas by uses vulnerable to flood damages which create hazardous conditions as a result of being inadequately elevated or otherwise protected from flooding and
    - II. The cumulative effect of obstructions on the floodplain causing increases in flood heights and velocities.
3. Statement of Purpose. It is the purpose of this Chapter to protect and preserve the rights, privileges and property of Buchanan County and its residents and to preserve and improve the peace, safety, health, welfare, and comfort and convenience of its residents by minimizing those flood losses described in Section 51.01(2)(a) of this Chapter with provisions designed to:
  - a. Restrict or prohibit uses which are dangerous to health, safety or property in times of flood or which cause excessive increases in flood heights or velocities;
  - b. Require that uses vulnerable to floods, including public facilities which serve such uses, be protected against flood damage at the time of initial construction or substantial improvement;
  - c. Protect individuals from buying lands which may not be suited for intended purposes because of flood hazard; and
  - d. Assure that eligibility is maintained for property owners in the community to purchase flood insurance through the National Flood Insurance Program.

## **51.02 DEFINITIONS.**

Unless specifically defined below, words or phrases used in this Chapter shall be interpreted so as to give them the meaning they have in common usage and to give this Chapter it's most reasonable application.

1. **BASE FLOOD** – A flood having one (1) percent chance of being equaled or exceeded in any given year. (See ONE HUNDRED (100) YEAR FLOOD).
2. **BASEMENT** – Any enclosed area of a building, including storms shelters, and maintenance rooms, which has its floor or lowest level below ground level (subgrade) on all sides. (See **LOWEST FLOOR**).
3. **DEVELOPMENT** – Any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation, drilling operations, or storage of equipment or materials. "Development" does not include "minor projects" or "routine maintenance of existing buildings and facilities" as defined in this section. It

also does not include gardening, plowing, and similar practices that do not involve filling or grading.

4. **EXISTING CONSTRUCTION** – Any structure for which the “Start of Construction” commenced before the effective date of the first floodplain management regulations adopted by the community. This term may also be referred to elsewhere as an “existing structure.”
5. **EXISTING FACTORY-BUILT HOME PARK OR SUBDIVISION** – A factory-built home park or subdivision for which the construction of facilities for servicing the lots on which the factory-built homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the first floodplain management regulations adopted by a community.
6. **EXPANSION OF EXISTING FACTORY-BUILT HOMES PARK OR SUBDIVISION** – The preparation of additional sites by the construction of facilities for servicing the lots on which the factory-built homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).
7. **FACTORY-BUILT HOME** – Any structure, designed for residential use which is wholly or in substantial part, made, fabricated, formed or assembled in manufacturing facilities for installation or assembly and installation, on a building site. For the purpose of this Chapter, the term “factory-built homes” includes mobile homes, manufactured homes and modular homes and also includes “recreational vehicles” which are placed on a site for more than 180 consecutive days and are not fully licensed for and ready for highway use.
8. **FACTORY-BUILT HOME PARK** – A parcel or contiguous parcels of land divided into two or more factory-built home lots for sale or lease.
9. **FLOOD** – A general and temporary condition of partial or complete inundation of normally dry land areas resulting from the overflow of streams or rivers or from the unusual and rapid runoff of surface waters from any source.
10. **FLOOD ELEVATION** – The elevation floodwaters would reach at a particular site during the occurrence of a specific flood. For instance, the 100-year flood elevation is the elevation of floodwaters related to the occurrence of the 100-year flood.
11. **FLOOD INSURANCE RATE MAP (FIRM)** – The official map prepared as part of (but published separately from) the Flood Insurance Study which delineates both the flood hazard areas and the risk premium zones applicable to the community.
12. **FLOODPLAIN** – Any land area susceptible to being inundated by water as a result of a flood.
13. **FLOODPLAIN MANAGEMENT** – An overall program of corrective and preventive measures for reducing flood damages and promoting the wise use of floodplains, including but not limited to emergency preparedness plans, flood control works, flood proofing and floodplain management regulations.
14. **FLOODPROOFING** – Any combination of structural and nonstructural additions, changes, or adjustments to structures, including utility and sanitary facilities, which will reduce or eliminate flood damage to such structures.
15. **FLOODWAY** – The channel of a river or stream and those portions of the floodplain adjoining the channel which are reasonably required to carry and discharge flood waters or flood flows so that confinement of flood flows to the floodway area will not cumulatively increase the water surface elevation of the base flood by more than one (1) foot.

16. FLOODWAY FRINGE – Those portions of the Floodplain, other than the Floodway, which can be filled, leveed, or otherwise obstructed without causing substantially higher flood levels or flow velocities.
17. HISTORIC STRUCTURE – Any structure that is:
  - a. Listed individually in the National Register of Historic Places, maintained by the United States Department of Interior, or preliminarily determined by the Secretary of the Department of the Interior as meeting the requirements for individual listing of the National Register;
  - b. Certified or preliminarily determined by the Secretary of the Department of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
  - c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Department of the Interior; or,
  - d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified by either (1) an approved state program as determined by the Secretary of the Department of the Interior or (2) directly by the Secretary in states without approved programs.
18. LOWEST FLOOR – The floor of the lowest enclosed area in a building including a basement except when all the following criteria are met:
  - a. The enclosed area is designed to flood to equalize hydrostatic pressure during floods with walls or openings that satisfy the provisions of Section 51.04(1)(d)(i) of this Chapter, and
  - b. The enclosed area is unfinished (not carpeted, drywalled, etc.) and used solely for low damage potential uses such as building access, parking or storage, and
  - c. Mechanical and service facilities (e.g., hot water heater, furnace, electrical service) contained in the enclosed area are located at least one (1) foot above the 100-year flood level, and
  - d. The enclosed area is not a “Basement” as defined in this section.

In cases where the lowest enclosed area satisfies criteria a, b, c, and d above, the lowest floor is the floor of the next highest enclosed area that does not satisfy the criteria above.
19. MINOR PROJECTS – Small development activities (except for filling, grading, excavating) valued at less than \$500.00
20. NEW CONSTRUCTION – Those structures or development for which the start of construction including, but not limited to, new buildings or factory-built home parks, commenced on or after the effective date of the first floodplain management regulations adopted by the community.
21. NEW FACTORY-BUILT HOME PARK OR SUBDIVISION – A factory-built home park or subdivision for which the construction of facilities for servicing the lots on which the factory-built homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the first floodplain management regulations adopted by the community.
22. ONE HUNDRED (100) YEAR FLOOD – A flood, the magnitude of which has a one (1) percent chance of being equaled or exceeded in any given year or which, on the average, will be equaled or exceeded at least once every one hundred (100) years.



23. RECREATIONAL VEHICLE – A vehicle which is:
- a. Built on a single chassis;
  - b. Four hundred (400) square feet or less when measured at the largest horizontal projection;
  - c. Designed to be self-propelled or permanently towable by a light duty truck; and,
  - d. Designed primarily as a temporary living quarters for recreational, camping, travel, or seasonal use and not for use as a permanent dwelling.
24. ROUTINE MAINTENANCE OF EXISTING BUILDINGS AND FACILITIES – Repairs necessary to keep a structure in a safe and habitable condition that do not trigger a building permit, provided they are not associated with a general improvement of the structure or repair of a damaged structure. Such repairs include:
- a. Normal maintenance of structures such as re-roofing, replacing roofing tiles, and replacing siding, soffit, and fascia;
  - b. Exterior and interior painting, wall papering, tiling, carpeting, cabinets, counter tops, and similar finish work;
  - c. Basement sealing;
  - d. Repairing or replacing damaged or broken window panes, overhead doors, or walk doors; and,
  - e. Repairing plumbing systems, electrical systems, heating or air conditioning systems, and repairing wells or septic systems as authorized by the County Sanitarian.
25. SPECIAL FLOOD HAZARD AREA – The land within Buchanan County subject to a “100-Year Flood.” This land is identified as Zones A, AE, A1-A30, AO and AH on the community’s Flood Insurance Rate Map.
26. START OF CONSTRUCTION – Includes substantial improvement, and means the date the development permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement, was within 180 days of the permit date. The actual start means either the first placement or permanent construction of a structure on a site, such as pouring of a slab or footings, the installation of pile, the construction of columns, or any work beyond the stage of excavation; or the placement of a factory-built home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of the building, whether or not that alteration affects the external dimensions of the building.
27. STRUCTURE – Anything constructed or erected on the ground or attached to the ground including, but not limited to, buildings, factories, sheds, cabins, factory-built homes, storage tanks, and other similar uses. .
28. SUBSTANTIAL DAMAGE – Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damage condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

29. **SUBSTANTIAL IMPROVEMENT** – Any improvement to a structure which satisfies either the following criteria:
- a. Any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure either (i) before the “start of construction” of the improvement, or (ii) if the structure has been “substantially damaged” and is being restored, before the damage occurred.  
  
This term does not, however, include any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions. The term also does not include any alteration of the “historic structure” provided the alteration will not preclude the structure’s designation as an “Historic Structure.”
  - b. Any addition which increased the original floor area of a building by 25 percent or more. All additions constructed after the effective date of the first floodplain management regulations adopted by the community shall be added to any proposed addition in determining whether the total increase in original floor space would exceed 25 percent.
28. **VARIANCE** – A grant of relief by a community from the terms of the floodplain management regulations.
29. **VIOLATION** – The failure of a structure or other development to be fully compliant with the community’s floodplain management regulations.

### **51.03 GENERAL PROVISIONS.**

1. **Lands to Which this Chapter Apply.** The provisions of this Chapter shall apply to all lands and uses which have significant flood hazards. The Buchanan County and Incorporated Areas Flood Insurance Rate Maps (FIRM), dated June 16, 2015, which was prepared as part of the Buchanan County and Incorporated Areas Flood Insurance Study, shall be used to identify such flood hazard areas and all areas shown thereon to be within the boundaries of the 100-year flood shall be considered as having significant flood hazards. Where uncertainty exists with respect to the precise location of the 100-year flood boundary, the location shall be determined on the basis of the 100-year flood elevation at the particular site in question. The Buchanan County and Incorporated Areas Flood Insurance Study is hereby adopted by reference and is made a part of this Chapter for the purpose of administering floodplain management regulations.
2. **Compliance.** No structure or land shall hereafter be used and no structure shall be located, extended, converted or structurally altered without full compliance with the terms of this Chapter and other applicable regulations which apply to uses within the jurisdiction of this Chapter.
3. **Abrogation and Greater Restrictions.** It is not intended by this Chapter to repeal, abrogate or impair any existing easements, covenants, or deed restrictions. However, where this Chapter imposes greater restrictions, the provision of this Chapter shall prevail. All other ordinances inconsistent with this Chapter are hereby repealed to the extent of the inconsistency only.
4. **Interpretation.** In their interpretation and application, the provisions of this Chapter shall be held to be minimum requirements and shall be liberally construed in favor of the governing body and shall not be deemed a limitation or repeal of any other powers granted by State statutes.
5. **Warning and Disclaimer of Liability.** The standards required by this Chapter are considered reasonable for regulatory purposes. This Chapter does not imply that areas outside the designated areas of significant flood hazard will be free from flooding or flood damages. This Chapter shall not create liability on the part of Buchanan County or any officer or employee thereof for any

flood damages that from reliance of this Chapter or any administrative decision lawfully made thereunder.

6. Severability Clause. If any section, clause, provision or portion of this Chapter is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Chapter shall not be affected thereby.

#### **51.04 FLOODPLAIN MANAGEMENT STANDARDS.**

##### **1. General Floodplain Standards**

All uses must be consistent with the need to minimize flood damage and meet the following applicable performance standards. Where 100-year flood data has not been provided in the Flood Insurance Study, the Iowa Department of Natural Resources shall be contacted to determine (i) whether the land involved is either wholly or partly within the floodway or floodway fringe, and (ii) the 100-year flood level. The applicant will be responsible for providing the Department of Natural Resources with sufficient technical information to make such determination.

a. All development within the areas of significant flood hazard shall:

- I. Be consistent with the need to minimize flood damage.
- II. Use construction methods and practices that will minimize flood damage.
- III. Use construction materials and utility equipment that are resistant to flood damage.
- IV. Obtain all other necessary permits from federal, state and local governmental agencies including approval when required from the Iowa Department of Natural Resources.

b. Residential buildings – All new or substantially improved residential structures shall have the lowest floor, including basement, elevated a minimum of one (1) foot above the 100-year flood level. Construction shall be upon compacted fill which shall, at all points, be no lower than 1.0 ft. above the 100-year flood level and extend at such elevation at least 18 feet beyond the limits of any structure erected thereon. Alternate methods of elevating (such as piers) may be allowed subject to favorable consideration by the Buchanan County Floodplain Manager, where existing topography, street grades, or other factors preclude elevating by fill. In such cases, the methods used must be adequate to support the structure as well as withstand the various forces and hazards associated with flooding.

All new residential structures shall be provided with a means of access which will be passable by wheeled vehicles during the 100-year flood.

c. Non-residential buildings – All new or substantially improved non-residential buildings shall have the lowest floor (including basement) elevated a minimum of one (1) foot above the 100-year flood level, or together with attendant utility and sanitary systems, be flood proofed to such a level. When flood proofing is utilized, a professional engineer registered in the State of Iowa shall certify that the flood proofing methods used are adequate to withstand the flood depths, pressures, velocities, impact and uplift forces and other factors associated with the 100-year flood; and that the structure, below the 100-year flood level, is watertight with walls substantially impermeable to the passage of water. A record of the certification indicating the specific elevation (in relation to North American Vertical Datum, 1988) to which any structures are flood proofed shall be maintained by the Administrator.

d. All new and substantially improved structures:

- I. Fully enclosed areas below the “lowest floor” (not including basements) that are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or meet or exceed the following minimum criteria:
  - (1) A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.
  - (2) The bottom of all openings shall be no higher than one foot above grade.
  - (3) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they permit the automatic entry and exit of floodwaters.
  - (4) Such areas shall be used solely for parking of vehicles, building access, and low damage potential storage.
- II. New and substantially improved structures must be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.
- III. New and substantially improved structures must be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding. Such new and substantially improved structures shall be constructed 1.0 ft. above the 100-year flood elevation.

e. Factory-built homes:

- I. All factory-built homes, including those placed in existing factory-built home parks or subdivisions, shall be elevated on a permanent foundation such that the lowest floor of the structure is a minimum of one (1) foot above the 100-year flood level.
- II. All factory-built homes, including those placed in existing factory-built home parks or subdivisions, shall be anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors.

f. Utility and Sanitary Systems:

- I. On-site waste disposal and water supply systems shall be located or designed to avoid impairment to the system or contamination from the system during flooding.
- II. All new and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the system as well as the discharge of effluent into flood waters. Wastewater treatment facilities (other than on-site systems) shall be provided with a level of flood protection equal to or greater than one (1) foot above the 100-year flood elevation.

- III. New or replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system. Water supply treatment facilities (other than on-site systems) shall be provided with a level of protection equal to or greater than one (1) foot above the 100-year flood elevation.
  - IV. Utilities such as gas or electrical systems shall be located and constructed to minimize or eliminate flood damage to the system and the risk associated with such flood damaged or impaired systems.
- g. Storage of materials and equipment that are flammable, explosive or injurious to human, animal or plant life is prohibited unless elevated a minimum of one (1) foot above the 100-year flood level. Other material and equipment must either be similarly elevated, or (i) not be subject to major flood damage and be anchored to prevent movement, resist flotation, or collapse due to floodwaters, or (ii) be readily removable from the area within the time available after flood warning. Methods of anchoring shall be used as authorized by the Buchanan County Zoning or Floodplain Manager.
  - h. Flood control structural works such as levees, flood walls, etc. shall provide, at a minimum, protection from a 100-year flood with a minimum of 3 ft. of design freeboard and shall provide for adequate interior drainage. In addition, structural flood control works shall be approved by the Department of Natural Resources.
  - i. Watercourse alterations or relocations must be designed to maintain the flood carrying capacity within the altered or relocated portion. In addition, such alterations or relocations must be approved by the Department of Natural Resources.
  - j. Subdivisions (including factory-built home parks and subdivisions) shall be consistent with the need to minimize flood damages and shall have adequate drainage provided to reduce exposure to flood damage. Development associated with subdivision proposals (including the installation of public utilities) shall meet the applicable performance standards of this Chapter. Subdivision proposals intended for residential use shall provide all lots with a means of access which will be passable by wheeled vehicles during the 100-year flood. Proposals for subdivisions greater than five (5) acres or fifty (50) lots (whichever is less) shall include 100-year flood elevation data for those areas located within the area of significant flood hazard. Subdivision final plats shall include the 100-year flood elevation for the desired area and specify the lowest elevation for each lot prior to its recordation.
  - k. Accessory Structures
    - I. Detached garages, sheds, and similar structures accessory to a residential use are exempt from the 100-year flood elevation requirements where the following criteria are satisfied:
      - (1) The structure shall not be used for human habitation.
      - (2) The structure shall be designed to have low flood damage potential.
      - (3) The structure shall be constructed and placed on the building site so as to offer minimum resistance to the flow of floodwaters.
      - (4) The structure shall be firmly anchored to prevent flotation which may result in damage to other structures.
      - (5) The structure's service facilities such as electrical and heating equipment shall be elevated or floodproofed to at least one foot above the 100-year flood level.

- II. Exemption from the 100-year flood elevation requirements for such a structure may result in increased premium rates for flood insurance coverage of the structure and its contents.

1. Recreational Vehicles

- I. Recreational vehicles are exempt from the requirements of Section 51.04(1)(e)(ii) of this Chapter regarding anchoring and elevation of factory-built homes when the following criteria are satisfied.

- (1) The recreational vehicle shall be located on the site for less than 180 consecutive days, and

- (2) The recreational vehicle must be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system and is attached to the site only by quick disconnect-type utilities and security devices and has no permanently attached additions.

- II. Recreational vehicles that are located on the site for more than 180 consecutive days or are not ready for highway use must satisfy requirements of Section 51.04(1)(e) of this Chapter regarding anchoring and elevation of factory-built homes.

- m. Pipeline river and stream crossings shall be buried in the streambed and banks, or otherwise sufficiently protected to prevent rupture due to channel degradation and meandering.

2. Special Floodway Provisions

In addition to the General Floodplain Standards, uses within the floodway must meet the following applicable standards. The floodway is that portion of the floodplain which must be protected from developmental encroachment to allow the free flow of floodwaters. Where floodway data has been provided in the Flood Insurance Study, such data shall be used to define the floodway. Where no floodway data has been provided, the Department of Natural Resources shall be contacted to provide a floodway delineation. The applicant will be responsible for providing the Department of Natural Resources with sufficient technical information to make such determination.

- a. No use shall be permitted in the floodway that would result in any increase in the 100-year flood level. Consideration of the effects of any development on flood levels shall be based upon the assumption that an equal degree of development would be allowed for similarly situated lands.

- b. All uses within the floodway shall:

- I. Be consistent with the need to minimize flood damage.

- II. Use construction methods and practices that will minimize flood damage.

- III. Use construction materials and utility equipment that are resistant to flood damage.

- c. No use shall affect the capacity or conveyance of the channel or floodway of any tributary to the main stream, drainage ditch or any other drainage facility or system.

- d. Structures, buildings and sanitary and utility systems, if permitted, shall meet the applicable General Floodplain standards and shall be constructed or aligned to present the minimum possible resistance to flood flows.
- e. Buildings, if permitted, shall have a low flood damage potential and shall not be for human habitation.
- f. Storage of materials or equipment that are buoyant, flammable, explosive or injurious to human, animal or plant life is prohibited. Storage of LP cylinders which may be explosive or injurious to human, animal, or plant life is prohibited. Storage of other material may be allowed if readily removable from the floodway within the time available after flood warning.
- g. Watercourse alterations or relocations (channel changes and modifications) must be designed to maintain the flood carrying capacity within the altered or relocated portion. In addition, such alterations or relocations must be approved by the Department of Natural Resources.
- h. Any fill allowed in the floodway must be shown to have some beneficial purpose and shall be limited to the minimum amount necessary.
- i. Pipeline river or stream crossing shall be buried in the stream bed and banks or otherwise sufficiently protected to prevent rupture due to channel degradation and meandering or due to the action of flood flows.

#### **51.05 ADMINISTRATION.**

- 1. Appointment, Duties and Responsibilities of Floodplain Administrator.
  - a. The Zoning Administrator is hereby appointed to implement and administer the provisions of this Chapter and will herein be referred to as the Administrator.
  - b. Duties of the Administrator shall include, but not necessarily be limited to the following:
    - I. Review all flood plain development permit applications to see that the provisions of this Chapter will be satisfied.
    - II. Review floodplain development applications to see that all necessary permits have been obtained from federal, state and local governmental agencies including approval when required from the Iowa Department of Natural Resources for floodplain construction.
    - III. Record and maintain a record of the elevation (in relation to North American Vertical Datum, 1988) of the Lowest Floor (including basement) of all new or Substantially Improved Structures. .
    - IV. Record and maintain a record of the elevation (in relation to North American Vertical Datum, 1988) to which all new or Substantially Improved Structures have been Flood proofed. .
    - V. Record and maintain a record of the elevation (in relation to North American Vertical Datum 1988) of all electrical and heating equipment.
    - VI. Notify adjacent communities/counties and the Department of Natural Resources prior to any proposed alteration or relocation of a watercourse and submit evidence of such notifications to the Federal Emergency Management Agency.

VII. Keep a record of all permits, appeals and such other transactions and correspondence pertaining to the administration of this Chapter.

VIII. Perform site inspection to ensure compliance with the standards of this Chapter.

2. Floodplain Development Permit.

- a. Permit Required – A Floodplain Development Permit issued by the Administrator shall be secured prior to any floodplain development (any man-made change to improved and unimproved real estate, including but not limited to buildings or other structures, mining, filling, grading, paving, excavation or drilling operations), including the placement of factory-built homes.
- b. Application for Permit – Applications shall be made on forms furnished by the Administrator and shall include the following:
  - I. Description of the work to be covered by the permit for which application is to be made.
  - II. Description of the land on which the proposed work is to be done (i.e., lot, block, tract, street address or similar description) that will readily identify and locate the work to be done.
  - III. Indication of the use or occupancy for which the proposed work is intended.
  - IV. Elevation of the One Hundred (100) Year Flood.
  - V. Elevation (in relation to North American Vertical Datum, 1988) of the Lowest Floor (including basement) of buildings or of the level to which a building is to be Floodproofed.
  - VI. For buildings being improved or rebuilt, the estimated cost of improvements and market value of the building prior to the improvements.
  - VII. Such other information as the Administrator deems reasonably necessary (e.g., drawings, authorization of 100-year flood elevation, elevation certificate supplied by a licensed engineer or surveyor, or a site plan) for the purpose of this Chapter.
- c. Action on Permit Application – The Administrator shall, within a reasonable time, make a determination as to whether the proposed floodplain development meets the applicable standards of this Chapter and shall approve or disapprove the application. For disapprovals, the applicant shall be informed, in writing, of the specific reasons therefor. The Administrator shall not issue permits for variances except as directed by the Board of Adjustment.
- d. Construction and Use to be as provided in Application and Plans – Floodplain Development Permits issued based on the basis of approved plans and applications authorize only the use, arrangement, and construction set forth in such approved plans and applications and no other use, arrangement or construction. Any use, arrangement, or construction at variance with that authorized shall be deemed a violation of this Chapter. The applicant shall be required to submit certification by a professional engineer or land surveyor, as appropriate, registered in the State of Iowa, that the finished fill, building floor elevations, flood proofing, or other flood protection measures were accomplished in compliance with the provisions of this Chapter, prior to the use or occupancy of any structure.

3. Variance.



- a. The Board of Adjustment may authorize upon request in specific cases such variances from the terms of this Chapter that will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this Chapter will result in unnecessary hardship. Variances granted must meet the following applicable standards.
  - I. Variances shall only be granted upon: (1) a showing of good and sufficient cause, (2) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (3) a determination that the granting of the variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public or conflict with existing local codes or ordinances.
  - II. Variances shall not be issued within any designated Floodway if any increase in flood levels during the One Hundred (100) Year Flood would result. Consideration of the effects of any development on flood levels shall be based upon the assumption that an equal degree of development would be allowed for similarly situated lands.
  - III. Variances shall only be granted upon a determination that the variance is the minimum means necessary, considering the flood hazard, to afford relief.
  - IV. In cases where the variance involves a lower level of flood protection for buildings than what is ordinarily required by this Chapter, the applicant shall be notified in writing over the signature of the Administrator that: (1) the issuance of a variance will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (2) such construction increases risks to life and property.
  - V. All variances granted shall have the concurrence or approval of the Department of Natural Resources.
- b. Factors Upon Which the Decision of the Board of Adjustment Shall be Based – In passing upon applications for variances, the Board shall consider all relevant factors specified in other sections of this Chapter and:
  - I. The danger to life and property due to increased flood heights or velocities caused by encroachments.
  - II. The danger that materials may be swept on to other land or downstream to the injury of others.
  - III. The proposed water supply and sanitation systems and the ability of these systems to prevent disease, contamination, and unsanitary conditions.
  - IV. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.
  - V. The importance of the services provided by the proposed facility to the County.
  - VI. The requirements of the facility for a floodplain location.
  - VII. The availability of alternative locations not subject to flooding.
  - VIII. The compatibility of the proposed use with existing development and development anticipated in the foreseeable future.

- IX. The relationship of the proposed use to the comprehensive plan and floodplain management program for the area.
  - X. The safety of access to the property in times of flood for ordinary and emergency vehicles.
  - XI. The expected heights, velocity, duration, rate of rise and sediment transport of the floodwater expected at the site.
  - XII. The cost of providing governmental services during and after flood conditions, including maintenance and repair of public utilities (sewer, gas, electrical, and water systems), facilities, streets, and bridges.
  - XIII. Such other factors which are relevant to the purpose of this Chapter.
- c. Conditions Attached to Variances – Upon consideration of the factors listed above, the Board of Adjustment may attach such conditions to variances granted as it deems necessary to further the purpose of this Chapter. Such conditions may include, but not necessarily be limited to:
- I. Modification of waste disposal and water supply facilities.
  - II. Limitation of periods of use and operation.
  - III. Imposition of operational controls, sureties, and deed restrictions.
  - IV. Requirements for construction of channel modifications, dikes, levees, and other protective measures, provided such are approved by the Department of Natural Resources and are deemed the only practical alternative to achieving the purpose of this Chapter.
  - V. Floodproofing measures.

**51.06 NONCONFORMING USES.**

- 1. A structure or the use of a structure or premises which was lawful before the passage or amendment of this Chapter, but which is not in conformity with the provisions of this Chapter, may be continued subject to the following conditions:
  - a. If such use is discontinued for twelve (12) consecutive months, any future use of the building premises shall conform to this Chapter.
  - b. Uses or adjuncts thereof that are or become nuisances shall be entitled to continue as nonconforming uses.
- 2. If any nonconforming use or structure is destroyed by any means, including flood, it shall not be reconstructed if the cost is more than fifty (50) percent of the market value of the structure before the damage occurred, unless it is reconstructed in conformity with the provisions of this Chapter. This limitation does not include the cost of any alteration to comply with existing state or local health, sanitary, building or safety codes or regulations or the cost of any alteration of a structure listed on the National Register of Historic Places, provided that the alteration shall not preclude its continued designation.

**51.07 PENALTIES FOR VIOLATION.**

Violations of the provisions of this Chapter or failure to comply with any of its requirements shall constitute a misdemeanor. Any person who violates this Chapter or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than five hundred dollars or imprisoned for not more than thirty days. Nothing herein contained shall prevent Buchanan County from taking such other lawful action as provided by Iowa Code Section 331.307.

## **51.08 AMENDMENTS.**

The regulations and standards set forth in this Chapter may, from time to time, be amended, supplemented, changed, or repealed. No amendment, supplement, change, or modification shall be undertaken without prior approval of the Department of Natural Resources.

Adopted and passed by the Board of Supervisors of the County of Buchanan this 8<sup>th</sup> day of June, 2015.

Environmental Health/Zoning Administrator, Chad Beatty presented the monthly report of his department. Beatty presented statistics for permits and testing year-to-date that his office has conducted. There was one rezoning request in June. Information was presented on septic system construction. After discussion, motion by Shonka second by Gissel to accept the report. All in favor, motion carried.

GIS/E911 Coordinator, James Quinn presented the monthly report of his department. Quinn updated the Board on the statewide NG911 mapping requirements. The county now has access to the Iowa Dept. of Transportation Structure Inventory & Inspection Management System (SIIMS). The information that is available on SIIMS is the location, condition information, structure attributes on the bridges in Buchanan County. Quinn continues to work on the tall structure ordinance. Work continues to repair the GPS units for the Roadside Management department. An automatic mutual aid survey was sent to 87 individuals last week. The 2014 oblique imagery has been added to the Assessors real estate mapping website. After discussion, motion by Shonka second by Gissel to accept the report. All in favor, motion carried.

The Board proceeded to canvass the votes cast at the June 2<sup>nd</sup> City of Jesup Special Election. The results were as follows: John A. Crawford 160 votes; Richard Mott 187 votes; Jason Thompson 17 votes; Dawn Vogel 142 votes and Carol J. Wilson 75 votes. Richard Mott and John A. Crawford were declared the winners. Motion by Shonka and second by Gissel to place the canvass on file with the County Auditor; forward an Abstract of Election to the City of Jesup and approve the payment of precinct election officials. All in favor, motion carried.

County Auditor, Cindy Gosse presented the May financial report. After discussion, motion by Shonka second by Gissel to accept the report. All in favor, motion carried.

Auditor Gosse presented the May Health Insurance Trust financial report. After discussion, motion by Shonka second by Gissel to accept the report. All in favor, motion carried.

Auditor Gosse presented information on the purchase of a new postage meter for the courthouse offices. After discussion, motion by Shonka second by Gissel to authorize the County Auditor to proceed with the purchase from Copy Systems Inc., Coralville not to exceed \$13,710 and authorize the Auditor to sign the necessary documents. All in favor, motion carried.

The Board met with IT Director, Ray McDonald and Deputy Auditor, Karen Stephenson to discuss the IT Technician position. After discussion, no action was taken by the Board.

Motion by Shonka second by Gissel to adjourn at 10:37 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**June 15, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, June 15, 2015 with Don Shonka, Chairman Pro-tem in the Chair and Ellen Gaffney present. Absent, Gary Gissel.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the June 8th meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the claims filed with the County Auditor in the amount of \$312,763.56. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following monthly officers reports: Recorder \$12,124.20; Clerk of Court \$1,953.56 and Jail \$7,253.74. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept the resignation of Rhonda Langham, seasonal staff in the Secondary Road Dept. effective June 3, 2015. All in favor, motion carried.

Roadside Manager, Sherlyn Hazen presented the monthly report of the Roadside Management Department. During the month of May the department cut trees and sprayed brush and thistles. Hazen is working with organic farmers in updating no spray agreements and making sure they adhere to keeping their property clear of willow trees and cottonwood. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. The disaster casework proposal did not pass legislation. Wulfekuhle reported this is the fourth month in a row with no reportable accidents/incidents. Wulfekuhle continues to work on two major projects with the weather service for schools and our Storm Ready renewal for the county. Wulfekuhle is working on a weather reporting partner and has met with the Independence Airport. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 113 clients. Davison reported the Managed Care Organization contracts will be announced soon. Davison also reported DHS corrected criteria for individuals on waivers for nursing facility level of care which currently affects five individuals but we haven't received de-certifications at this time. Davison mentioned a substance abuse contract that will need to be put in place before the end of the month. Three residents received rental assistance and ten residents received utility assistance. Seventeen veterans were served. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

IT Director, Ray McDonald presented his monthly report. McDonald reported on the work completed the past month and what is scheduled to be completed the next 30 days. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolutions. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-48  
AND NOTICE OF PUBLIC HEARING  
ZONING ORDINANCE AMENDMENT NO. 15-A-05  
BUCHANAN CO, IOWA**

The rezoning of property located in Byron Township, Section 5, 7.2 acres to include auto sales to the current and future land use restrictions and rezone the balance of the property from "A-1" agricultural and "I" industrial to "R-1" residential and "I" industrial.

BE IT ORDAINED:

That Section IV of the Buchanan County, Iowa, Zoning Ordinance be amended to reflect the zoning change on the official zoning maps as follows:

Industrial expansion – Beginning at the NE corner of Parcel #100-004 in Sec. 5 of Byron Township, thence 635 ft. S, 325 ft. W, 635 ft. N, 325 ft. E to the point of beginning. To expand the industrial use for salvage storage.

Residential – Beginning at the SW corner of Parcel #100-004 in Sec. 5 of Byron Township, thence N210 ft. to the point of beginning, E255 ft., N165 ft., W140 ft., S35 ft., W115 ft., S130 ft., to the point of beginning. To bring current land use into compliance with the Zoning Ordinance.

The Buchanan County Board of Supervisors will hold a public hearing on the aforementioned amendment at 9:30 a.m. on July 6, 2015 in the Supervisors' Chambers of the Buchanan County Courthouse, Independence, Iowa.

Passed this 15<sup>th</sup> day of June 2015.

Motion by Gaffney second by Shonka to adjourn at 9:50 a.m. All in favor, motion carried.

Don Shonka, Chairman Pro-tem

ATTEST: Vanessa Tisl, Auditor's Administrative Assistant

**June 22, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, June 22, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the June 15<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$2,896.24. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following FY16 wages: Auel, Angela \$34,607; Beatty, Chad \$50,559; Burkhart, Tai \$48,033.94; Cabell, Sondra \$47,218; Carlson, Diana \$44,275; Cohen, Daniel \$56,752; Conklin, Pamela \$50,655; Curry, Diane \$57,500; Davison, Julie \$57,418; Even, Maureen \$38,080; Fischels, Barbara \$48,875; Fox, Kimberly \$40,077; Furness, Jerry \$63,318.75; Gaffney, Ellen \$33,500; Gissel, Gary \$33,500; Gosse, Cynthia \$59,500; Haisch, Phyllis \$32,941; Harden, Shawn \$89,000; Harms, Bradley \$68,132; Hepke, Steven \$65,237.50; Hudson, Michael \$62,733; Jones, Tammy \$44,275; Kayser, Christine \$48,765.40; Keierleber, Brian \$112,148.40; Mangrich, Michelle \$48,875; Marlow, Amy \$65,715.47; Maynard, Steven \$52,156; McDonald, Raymond \$51,293; Quinn, James \$60,000; Shonka, Don \$33,500; Stephenson, Karen \$50,575; Tisl, Vanessa \$48,790; West, Russell \$61,400; Wolfgram, William \$76,750; Wright, Amy \$57,500; Wulfekuhle, Richard \$46,900; Zaputil, Jenalee \$67,059; Abildtrup, Joan \$19.84; Amfahr, Heather \$13.90; Andrews, Randy \$20.54; Astleford, Mary \$16.58; Bagley, Christine \$16.58; Bantz, Steven \$27.03; Barske, Douglas \$16.58; Bearbower, Laurie \$17.07; Bergfeld, David \$20.00; Bowers, Dennis \$14.16; Brown, Sandra \$14.16; Buzynski, Scott \$23.05; Caldwell, Dennis \$23.05; Cameron, Juli \$15.60; Chesmore, Christopher \$23.77; Cook, Matthew \$22.52; Crawford, Ronald \$20.00; Dallenbach, Dustin \$23.05; Davis, Alex \$21.39; Davis, Don \$20.50; Derr, Douglas \$20.00; Dettbarn, Arne \$20.54; Dettbarn, Chad \$20.00; Donnelly, Brian \$20.00; Duwe, Suzanne \$15.60; Esch, Laura \$22.38; Fangman, Phillip \$20.00; Flexsenhar, Ann \$14.41; Greiner, Richard \$20.54; Grover, Joel \$20.00; Haas, Linda \$14.29; Hansen, Christopher \$16.29; Hartmann, Cory \$23.05; Hayward, Blake \$16.58; Hayzlett, Christopher \$20.00; Hazen, Sherlyn \$18.27; Henderson, Stacy \$19.78; Holle, Amy \$16.73; Holle, Kristine \$15.25; Horn,

Cynthia \$24.55; Isaacs, Jessica \$16.58; Jencks, Melanie \$26.55; Johnson, Diane \$10.51; Johnson, Ned \$26.21; Kelly, Amy \$16.12; Kivell, Charles \$20.00; Kremer, Laurence \$20.00; Lane, Stephanie \$13.28; Larson, Kerry \$17.73; Lehs, Richard \$20.00; Letts, Katherine \$18.44; Lukas, Abby \$17.91; Lynn, Richard \$16.58; Meyer, Patti \$15.60; Mills, Karla \$13.73; Monaghan, Andrew \$20.00; Nielson, Rex \$16.58; Nunemaker, Allan \$16.58; Ohl, Lyle \$14.16; O'Loughlin, Thomas \$18.79; Osborne, Zachariah \$20.00; Ott, Karen \$14.60; Payne, Janet \$17.02; Quinn, Brian \$20.00; Rasmussen, Michael \$20.10; Ratchford, Michael \$23.77; Reck, Michael \$20.00; Reidy, Thomas \$20.00; Reth, Amber \$13.90; Ridder, Michael \$20.00; Schwinghammer, Joseph \$23.77; Smith, Michelle \$16.58; Sly, Michelle \$14.24; Steenbock, Tamara \$16.58; Terry, Mary \$21.14; Trumbauer, Melissa \$19.20; VanRaden, Michael \$20.45; VandeVoorde, Brenda \$19.14; Vine, Steven \$16.58; Walker, Elaine \$11.79; Ward, Benjamin \$23.05; Wendling, Richard \$20.10; Westpfahl, Austin \$23.05; White, Gary \$14.32; White, Jeffrey \$20.00; Whittle, Jeremy \$17.35; Wilson, David \$19.14; Wilson, Korey \$20.00.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-49**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for fiscal year 2015-2016 in accordance with Section 331.434(6) of the Code of Iowa 2013.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Buchanan County, Iowa, that the following appropriations are made:

Law Enforcement \$2,814,881; Criminal Prosecution \$440,015; Medical Examinations \$31,000; Emergency Management \$81,000; E911 Service Board \$45,000; Court System \$4,700; Juvenile Justice Administration \$41,000; Personal Family Health Services \$339,849; Sanitation \$88,568; Services to the Poor \$81,207; Services to Military Veterans \$76,775; Family Services \$8,500; Services to the Elderly \$7,000; Chemical Dependency \$31,000; MH-DD Services Fund - \$1,454,690; Natural Resources \$3,000; Weed Eradication \$122,686; Solid Waste Disposal \$47,000; Conservation \$663,559; Animal Control \$300; Land Use & Building Controls \$91,979; Economic Development \$101,836; Libraries \$113,000; Historical Society \$10,000; County Fair \$14,000; Secondary Road Fund - \$7,274,800; Elections \$245,316; Township Officials \$4,550; County Treasurer \$487,850; County Recorder \$208,098; Board of Supervisors \$183,452; County Auditor \$245,052; Other Policy & Administration \$105,198; General Services \$288,487; Information Technology Services \$286,205; GIS Systems \$58,881; Risk Management Services \$151,700; County Farm \$35,793; Non-program Current Expenditures \$1,000; Other County Enterprises \$45,389; Long-term Debt \$605,086; Capital Projects \$200,000.

Passed this 22<sup>nd</sup> day of June 2015.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-50**

##### **ECONOMIC DEVELOPMENT PUBLIC PURPOSE STATEMENT**

BE IT RESOLVED by the Buchanan County Board of Supervisors that the funding of Buchanan County Economic Development and any other economic development project deemed appropriate by the Board is an economic development project defined in Iowa Code Section 15A.1 and that this expenditure would further a public purpose, that public purpose to be an expansion or retention of jobs in Buchanan County over the next fiscal year.

Passed this 22<sup>nd</sup> day of June 2015.

Motion by Gaffney second by Shonka to approve the following amended Tobacco Free Environment policy. All in favor, motion carried.

#### **Tobacco Free Environment**

- I. Purpose: This policy is intended to comply with Iowa's Smokefree Air Act and the Iowa Department of Public Health General Conditions effective January 1, 2013.
- II. Background: The Smokefree Air Act, Iowa Code 142 D was codified in 2008. As cited in Section 142D.1.2 : The general assembly finds that environmental tobacco smoke causes and exacerbates disease in nonsmoking adults and children. These findings are sufficient to warrant measures that regulate smoking in public places, places of employment, and outdoor areas in order to protect the public health and the health of employees. The purpose of this chapter is to reduce the level of exposure by the general public and employees to environmental tobacco smoke in order to improve the public health of Iowans.
- III. Definition: Tobacco refers to all tobacco products including, but not limited to, smoking, e-cigarettes and chewing.
- IV. Policy
  - A. Buchanan County shall comply with Iowa's Smokefree Air Act and the Iowa Department of Public Health General Conditions effective January 1, 2013 by prohibiting the use of tobacco by all employees and members of the public while upon grounds and/or within buildings or vehicles that are owned, leased, or operated by or under the control of Buchanan County. Grounds include all outdoor areas contiguous to County buildings including entryways, sidewalks, and parking lots including parking lots separated by public right of way. Smoking is permitted in private vehicles in County parking lots.
  - B. Buchanan County will uphold The Smokefree Air Act.
    - i. County-owned, leased or rented properties will be duly posted to warn the public of this policy.
    - ii. Individuals entering County-owned, leased or rented properties not abiding by this policy will be asked to leave the premises until this policy is followed.
  - C. Buchanan County will uphold The Smokefree Air Act 142D.3 Prohibition of Smoking -- Public Places, Places of Employment, and Outdoor Areas.
    - i. Grounds of County-owned, rented or leased will be considered tobacco free areas.
    - ii. Employees are prohibited from using tobacco on County-owned, rented or leased grounds.
    - iii. Employees found in violation of the policy will be reprimanded through Buchanan County Discipline procedure.

Adopted this 22<sup>nd</sup> day of June 2015.

Supervisor Gissel updated the Board on the progress of the pasture ground fencing and the courthouse generator concrete and fencing project. No action was taken by the Board.

Motion by Gaffney second by Shonka to adjourn at 9:13 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse

**June 29, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, June 29, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the June 22<sup>nd</sup> minutes. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$631,867.45. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the cigarette permit for Littleton Lounge, LLC, Jesup. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following FY16 Home Occupation Permits: JoAnn Crow, d/b/a JoAnn's Country Image, 3155 150<sup>th</sup> St., Lamont, beauty shop; Emmett Donnelly, d/b/a Emmett Donnelly Auction and Appraisal Service, 2196 Gentry Ave., Independence, firearms auction; Paula Fleming, d/b/a Styles Unlimited, 1790 Otterville Blvd., Independence, hair salon; Michal L. Scott, d/b/a Mickey's Salon, 2604 Nolen Ave., Independence, hair salon; Charlene Marzen d/b/a Char's Hair Design, 2074 215<sup>th</sup> St., Independence, beauty shop; Tom Shafer, d/b/a Tom's Auto Trim, 1742 Otterville Blvd., Independence, vehicle upholster business and Keith Nemecek, d/b/a Keith's Gun Shop, 2788 Steward Ave., Winthrop, gun shop. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following FY16 Business Permits: Arlen Bantz, d/b/a King Avenue Mower, 3031 King Ave., Rowley, lawn mower repair; Sam J. Nisley, d/b/a Pine Grove Store, 1460 165<sup>th</sup> St., Independence, variety retail; Raymond Stutzman, d/b/a 150 Discount Store LLC, 1664 150<sup>th</sup> St., Hazleton, bent & dent groceries, furniture & tools; Joe Yoder, d/b/a Yoder's Discount Groceries, 1456 130<sup>th</sup> St., Hazleton, selling food & general merchandise products; Rosalea A. Pech d/b/a Aunt Rhody's, 3211 120<sup>th</sup> St., Lamont, Retail, Antiques & Gifts; Emanuel Raber d/b/a Hunter's Creek Furniture, 1657 150<sup>th</sup> St., Hazleton, furniture sales; Randy Bast d/b/a R & R Drainage, 1129 175<sup>th</sup> St., Jesup, ag tiling and Todd Perkins, d/b/a Perkins Excavating, 1743 150<sup>th</sup> St., Hazleton, excavation and grading. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept public comments from June 29<sup>th</sup> to July 17<sup>th</sup> for the construction permit application for a confinement feeding operation filed by Kevin Klotzbach, Sec. 24 of Washington Township. All in favor, motion carried. The application is on file with the County Auditor's office and can be viewed between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-51**

WHEREAS, the Board of Supervisors has the power to abate taxes on property per Iowa Code 435.25.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors authorizes the County Treasurer to abate taxes, interest and costs on the following mobile homes:

1. VIN #5114691XE in the amount of \$87.00 for the year 2015 in the name of Brian Vance
2. VIN #0130231P in the amount of \$390.00 for the years 2014-2015 in the name of Chris & Mary Jane Mast

Passed this 29<sup>th</sup> day of June 2015.

Motion by Gaffney second by Shonka to approve the Inpatient Detoxification/Substance Abuse Services Agreement between Buchanan County and Covenant Medical Center, Inc. and authorize the Chairman to sign. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-52**

WHEREAS, Buchanan County is a member of the Mental Health/Disability Services of the East Central Region of Iowa; and

WHEREAS, support staff providing services to the Region will remain employees of the individual counties; and



WHEREAS, each party to the 28E agreement shall comply with all HIPAA and state law requirements relating to the privacy and security of Protected Health information (PHI) as defined by HIPAA.

NOW THEREFORE BE IT RESOLVED the Buchanan County Board of Supervisors approved the HIPAA Confidentiality Addendum to 28E Agreement and authorizes the Chairman to sign.

Passed this 29<sup>th</sup> day of June 2015.

Motion by Gaffney second by Shonka to approve the provider contract for Targeted Case Management between Buchanan County and MH/DD of East Central Region and authorize the Chairman to sign. All in favor, motion carried.

The Board met with County Engineer, Brian Keierleber and Independence City Manager, Al Roder to discuss paving Bland Blvd. After discussion, motion by Gaffney second by Shonka to direct the County Engineer to include the paving project in the FY17 budget. All in favor, motion carried.

The Board met with Community Services Director, Julie Davison and Deputy Auditor, Karen Stephenson to discuss the job description for the Mental Health Advocate. No action was taken by the Board.

Motion by Gaffney second by Shonka to adjourn at 11:22 a.m.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **June 30, 2015**

The Buchanan County Board of Supervisors met in special session at 2:00 p.m., Tuesday, June 30, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the June 29<sup>th</sup> meeting. All in favor, motion carried.

The Board met with County Auditor, Cindy Gosse and Assistant County Attorney, Michael Hudson to discuss the progress of the Personnel Policy update. No action was taken by the Board.

Discussion was held regarding the Mental Health Advocate. After discussion, motion by Shonka second by Gaffney to appoint Melanie Jencks as Mental Advocate for Buchanan County. All in favor, motion carried.

Motion by Shonka second by Gaffney to re-appoint William Welch to the Veteran's Affairs Commission for a three-year term. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-53**

BE IT RESOLVED the Buchanan County Board of Supervisors approve the following transfers: General fund to the Conservation Reserve fund in the amount of \$14,709 and Communications Capital Projects fund to the Debt Service fund \$63,660.71.

Passed this 30<sup>th</sup> day of June 2015.

The Board proceeded to count the cash in the County Treasurer's office as follows: cash \$4,589.99; return checks-Lori Shannon \$253.00; Cathy J. White \$75.00; Internet Payment Failure – Janell R. Wieland \$468.00; Julio C. Martinez \$624.00; checks \$38,377.81; internet and credit card payments \$1,522.00; Sheriff's Federal Forfeiture \$6,576.44; Sheriff's Forfeiture \$6,301.40; HiFi \$1,597,959.30; IPAIT-Recorder's fees \$279.88; IPAIT \$6,116,183.72; Debt Escrow \$2,925,267.73.

Motion by Gissel second by Shonka to adjourn at 3:40 p.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**Claims paid the month of June:**

|   |           |  |           |
|---|-----------|--|-----------|
| Advance Auto Parts, Parts                           | 163.92    | Centurylink, Serv                              | 1,016.32  |
| Advanced Business Systems Inc, Supplies             | 626.05    | Chief Supply Corp, Uniforms                    | 365.23    |
| Advanced Systems Inc, Serv                          | 474.74    | Christopherson & Sons, Repairs                 | 1,271.00  |
| Agri Fab, Parts                                     | 11.34     | Circle Grove Cemetery, VA Grave Markers & Care | 68.00     |
| Agvantage Fs Inc, Fuel                              | 8,504.54  | Citizen Herald, Publications                   | 539.89    |
| Ahlers & Cooney Pc, Serv                            | 1,826.00  | City Laundering Co, Serv                       | 654.93    |
| Allen Memorial Hospital \, Serv                     | 454.00    | Cohen, Dan, Clothing/Cell Phone Reimb          | 243.06    |
| Alliant Energy, Utilities                           | 2,554.80  | Connell, Karen, Mileage Reimb                  | 2.30      |
| Altorfer Inc, Parts                                 | 422.33    | Consolidated Energy Co, Fuel                   | 15,048.64 |
| Anderson Erickson Dairy, Inmate Provisions          | 403.84    | Construction Materials, Materials              | 11,305.85 |
| Appliance Plus Of Oelwein, Supplies                 | 29.95     | Copy Systems Inc, Mail System                  | 13,628.00 |
| Area Ambulance Service, Serv                        | 1,086.00  | Cost Advisory Services Inc, Serv               | 4,125.00  |
| Area Education Agency 267, Serv                     | 5.00      | Counseling & Assessment Srv Pc, Serv           | 315.00    |
| Aspen Rentals Llc, Serv                             | 155.00    | County Case Mngt Serv, Serv                    | 1,301.50  |
| AT&T, Utilities                                     | 40.64     | Crop Production Services, Chemicals            | 2,659.43  |
| Aurora Plbg & Electric Inc, Repair                  | 213.85    | Crump, Andrew J, Mileage Reimb                 | 69.00     |
| B & B Farm Store Inc, Supplies                      | 1,367.20  | Cy & Charleys Inc, Repairs                     | 1,601.56  |
| B2b Computer Products, Supplies                     | 15,575.61 | D & S Portables Inc, Chemicals                 | 200.00    |
| BankIowa, Fees                                      | 44.47     | Dahls Auto Glass, Repairs                      | 340.00    |
| Barco Municipal Products, Supplies                  | 4,652.68  | Dallenbach, Dustin, Clothing Reimb             | 72.27     |
| Beatty, Chad, Meals/Mileage Reimb                   | 244.02    | Dell Marketing Lp, Supplies                    | 803.92    |
| Benton's Ready Mixed Concrete, Concrete             | 12,062.75 | Dental Distributors Inc, Supplies              | 75.55     |
| Berns, Allan, VA Mileage/Per Diem Reimb             | 1,130.03  | Dons Truck Sales Inc, Repairs                  | 61,295.70 |
| Best Way Inc, Supplies                              | 19.99     | Dooley-Rothman, Sarah, Serv                    | 186.00    |
| Big R Bridge, Materials                             | 5,500.00  | Doyle, Tom, Mileage Reimb                      | 14.38     |
| Black Hawk Co Sheriff, Serv                         | 69.17     | Dykes, Skylar D, Supplies                      | 170.00    |
| Black Hills Energy, Serv                            | 198.96    | Dywidag Systems, Repairs                       | 19,158.26 |
| Brandon Water Works, Serv                           | 100.00    | E Central IA Rec, Serv                         | 1,314.07  |
| Brandon, City Of, Transfer Of Jurisdiction          | 3,745.57  | Eric Zieser Construction, Repairs              | 12,500.00 |
| Brecke Inc, Repairs                                 | 2,439.77  | Esch, Laurie, Meal Reimb                       | 18.11     |
| Brown, Marlene, Mileage Reimb                       | 18.98     | Eschens Clothing, Uniforms                     | 498.90    |
| Bruening Rock Products Inc, Rock                    | 12,477.93 | ETS, Maint                                     | 846.00    |
| Buchanan Co Fair Assn, Fair Booth                   | 50.00     | Fairbank, City Of, Serv                        | 372.69    |
| Buchanan Co Health Center, Serv                     | 12,195.98 | Fareway Foods, Supplies                        | 962.54    |
| Buchanan Co Secondary Rd, Training                  | 219.00    | Farm & Home Publishers, Plat Books             | 275.00    |
| Buchanan Co Sheriff, Serv                           | 850.91    | Farmers Mutual Tele Co, Serv                   | 156.98    |
| Buds Electric Inc, Repairs                          | 632.15    | Fastenal Co, Parts                             | 3,597.87  |
| Burkhart, Tai, Mileage/Cell Phone Reimb             | 107.80    | Fauser Energy Resources, Fuel                  | 15,053.50 |
| Cabell, Sondra, Clothing Reimb                      | 69.54     | Fayette Co Sheriff, Serv                       | 15.50     |
| Carlson, Diana, Mileage Reimb                       | 50.60     | Fencl, Patricia, Mileage Reimb                 | 127.65    |
| Carpenter Uniform Co, Uniforms                      | 96.98     | Franzen, Clair, Serv                           | 400.00    |
| Carroll Cleaning Supply Co Inc, Supplies            | 832.20    | Frye, James, Mileage Reimb                     | 2.30      |
| Cedar Crest Cemetery Assn, VA Grave Markers & Care  | 336.00    | Gaffney Quarries, Rock                         | 20,772.15 |
| Centec Cast Metal Products, VA Grave Markers & Care | 474.55    | Galls-Quartermaster, Uniforms                  | 442.29    |
| Central IA Water Assn, Serv                         | 408.78    | Gissel Construction Inc, Serv                  | 1,083.56  |
| Central IA Distributing, Supplies                   | 190.30    | Gissel, Gary, Mileage Reimb                    | 136.85    |

|  |           |  |            |
|--|-----------|--|------------|
| Gosse, Cindy, Mileage Reimb              | 11.50     | Mail Services, Serv                        | 1,642.03   |
| Greenley Lumber Co, Supplies             | 37.08     | Manatts, Supplies                          | 8,522.02   |
| Greentree Nursery, Tree                  | 275.00    | Marco, Serv                                | 462.15     |
| Hamilton, Loren J, Mileage Reimb         | 100.63    | Marlow, Amy, Mileage/Cell Phone Reimb      | 73.88      |
| Hansen, Chris, Cell Phone Reimb          | 120.00    | Martin, Sandy, Peo Exp                     | 80.00      |
| Hardware Hank, Supplies                  | 17.26     | McElroys Food Market, Food                 | 77.80      |
| Harms, Brad, Mileage Reimb               | 119.60    | McGraw, Kriss A, Serv                      | 4.51       |
| Hartig Pharmacy, Serv                    | 547.62    | Medical Associates, Serv                   | 2,032.00   |
| Hawkeye Community College, Regist        | 100.00    | Menards, Supplies                          | 238.80     |
| Hawkeye Fire & Safety Co, Serv           | 211.70    | Mezera, Joan, Peo Exp                      | 101.50     |
| Hawkeye Tile Inc, Rock                   | 135.00    | Mid Tech Services Inc, Parts               | 345.00     |
| Hazleton, City Of, Serv                  | 100.00    | MidAmerican Energy Co, Serv                | 1,385.54   |
| Henderson Exterior Serv, Serv            | 240.00    | Mid-American Research Chemical, Supplies   | 54.86      |
| Henderson Farms, Serv                    | 2,062.50  | Miller Quarry, Rock                        | 1,653.99   |
| Henry M Adkins & Son Inc, Payment        | 43,029.00 | Mills, Karla, Mileage Reimb                | 366.28     |
| Hewlett-Packard Co, Supplies             | 2,772.01  | Modern Building Products, Supplies         | 352.59     |
| Hi-Way Products Inc, Supplies            | 243.06    | Monkeytown Office Supply, Supplies         | 2,004.89   |
| Hosch Tire Hauling, Serv                 | 2,536.74  | Moyna, Linda A, MSHA Training              | 750.00     |
| Hudson, Michael, Meals/Mileage Reimb     | 306.66    | Myers Polaris Inc, Repairs                 | 367.42     |
| Hulbert, Dave, VA Mileage/Per Diem Reimb | 480.48    | Myers-Cox Co, Inmate Provisions            | 5,301.02   |
| Hunter, Jennifer L, Serv                 | 235.00    | Napa Auto Parts, Parts                     | 482.13     |
| IA Co Public Hlth Assoc, Dues            | 150.00    | National Wildlife Federation, Subscription | 28.95      |
| IACCB, Dues                              | 2,000.00  | Neopost USA Inc, Meter Rental              | 135.00     |
| IACCVSO, Dues                            | 50.00     | Networking Solutions, Serv                 | 18,268.00  |
| ICOP, Supplies                           | 57.48     | O'Briens Own Gourmet Granola, Supplies     | 172.90     |
| IDALS , License                          | 15.00     | Oelwein Ace Hardware, Supplies             | 320.97     |
| IICA, Regist                             | 300.00    | Oelwein Publishing Group, Publications     | 1,965.38   |
| IIW Engineers & Surveyors Pc, Serv       | 21,026.92 | Oelwein Veterinary Clinic, Serv            | 26.00      |
| Illowa Culvert & Supply, Supplies        | 38,271.00 | Office Max Inc, Supplies                   | 332.34     |
| Indep Light & Power, Serv                | 12,218.49 | Office Towne Inc, Supplies                 | 3,326.74   |
| Indep Postmaster, Po Box Fee             | 274.00    | Olsen, Robert, Serv                        | 265.00     |
| Indep Telecommunication, Supplies        | 120.75    | Orkin Exterminating Co, Serv               | 59.35      |
| Inmate Services Corp, Serv               | 350.00    | Ott, Karen, Cell Phone Reimb               | 120.00     |
| Ion Exchange, Plantings                  | 167.03    | Overhead Door Co Inc, Repairs              | 3,650.00   |
| ICAP, Insurance                          | 1,446.17  | Pathways Behavioral Serv, Serv             | 390.00     |
| Iowa Dare Assoc, Regist                  | 50.00     | Patterson Medical Supply Inc, Supplies     | 197.85     |
| IDOT, Signs                              | 119.60    | Paul Niemann Construction Co, Rock         | 462,903.82 |
| IA Game & Fish, Subscription             | 39.97     | Pech, Charles, VA Mileage/Per Diem Reimb   | 179.95     |
| IA Law Enforcement Academy, Regist       | 100.00    | Pech, David, Mileage Reimb                 | 20.70      |
| INRCOG, Serv                             | 495.20    | Pictometry, Service Contract               | 375.00     |
| IA Prison Industries, Supplies           | 4,619.87  | Pinicon Ford, Repairs                      | 1,017.74   |
| IA Secretary Of State, Supplies          | 222.78    | Pm Systems Corp, Asphalt Overlays          | 21,270.00  |
| ISU, Regist                              | 70.00     | Polk Co Sheriff, Serv                      | 51.10      |
| Isaacs, Jessica, CPR Training Reimb      | 40.00     | Power Plan, Parts                          | 4,410.96   |
| ISACA, Regist                            | 350.00    | Prairie Road Builders Inc, Seal Coat       | 6,536.25   |
| ISCTA, Dues                              | 325.00    | Print Express, Printing                    | 1,297.70   |
| Jasper's RV, Supplies                    | 39.80     | Product Center, Supplies                   | 417.25     |
| Jerico Services Inc, Supplies            | 9,460.00  | Productivity Plus, Parts                   | 51.51      |
| John Deere Financial, Supplies           | 3,231.70  | Public Safety Center Inc, Supplies         | 523.42     |
| Johnson Co Medical Examiner, Serv        | 279.29    | Quad City Testing Laboratory, Inspections  | 1,144.00   |
| K Mart, Supplies                         | 128.41    | Quickseries Publishing Inc, Supplies       | 182.56     |
| Kayser, Christy, Meal Reimb              | 20.47     | Quill Corp, Supplies                       | 77.95      |
| Kelly, Amy, Mileage/Cell Phone Reimb     | 107.23    | Quinn, James, Travel Reimb                 | 1,087.21   |
| Knapps Service, Repairs                  | 537.16    | Racom Corp, Serv                           | 1,726.23   |
| Koch Brothers, Equip                     | 2,477.00  | Ray O'Herron Co Inc, Supplies              | 183.21     |
| Kress, Gary E, Well Plugging             | 300.00    | Ricoh USA Inc, Equip                       | 3,216.00   |
| Kwik Trip Stores, Fuel                   | 388.62    | Rite Price Office Supply Inc, Supplies     | 104.65     |
| Lamont, City Of, Serv                    | 131.36    | RJ Thomas Mfg Co Inc, Supplies             | 605.44     |
| Leisinger, Candy, Mailbox Replaced       | 12.68     | RJS Welding, Supplies                      | 225.00     |
| Lexisnexis, Subscription                 | 156.00    | Roepke, Leland C, VA Commissioners Exp     | 42.25      |
| Linn Co Sheriff, Serv                    | 118.13    | Rowley, City Of, Serv                      | 12.50      |
| M & C Mowing, Serv                       | 840.00    | Rueber, Deborah, Peo Exp                   | 101.50     |

|  |           |                                |              |
|--|-----------|--------------------------------|--------------|
| Ryherd, John, Mileage Reimb                | 17.83     | Winthrop Locker, Food          | 87.62        |
| Sadler Machine Co, Parts                   | 1,735.40  | Winthrop News, Publications    | 870.97       |
| Sadler Power Train Inc, Repairs            | 687.50    | Winthrop, City Of, Serv        | 78.67        |
| Safelite Auto Glass, Repairs               | 306.89    | Wolfe, Ronald A, Mileage Reimb | 161.00       |
| Schwartz Sawmill, Supplies                 | 651.79    | Wright, Amy, Mileage Reimb     | 78.21        |
| Scott, Grace, Peo Exp                      | 151.50    | Xerox Corp, Serv               | 31.31        |
| Security Storage, Serv                     | 450.00    | Zee Medical Serv Co, Supplies  | 113.40       |
| Shahriari, Daria T, Serv                   | 91.50     | Total                          | 1,124,379.62 |
| Sherrets, Larry, VA Commissioners Exp      | 25.00     |                                |              |
| Shonka Construction, Repairs               | 98.55     |                                |              |
| Shonka, Don, Mileage Reimb                 | 10.35     |                                |              |
| Short, Jan, Mileage Reimb                  | 15.53     |                                |              |
| Shred Master, Serv                         | 790.56    |                                |              |
| Signs & More, Uniforms                     | 220.50    |                                |              |
| Skyline Steel, Repairs                     | 19,789.67 |                                |              |
| Slattery, John, Mileage Reimb              | 10.93     |                                |              |
| Smith, Linda L, Peo Exp                    | 101.50    |                                |              |
| Spahn & Rose Lumber Co, Supplies           | 4,382.33  |                                |              |
| St Lukes Hospital, Serv                    | 6,111.00  |                                |              |
| Stanley, City Of, Transfer of Jurisdiction | 2,351.98  |                                |              |
| Star Equipment Ltd, Supplies               | 3,010.00  |                                |              |
| State Hygienic Laboratory, Well Test Kits  | 649.00    |                                |              |
| State Medical Examiner, Serv               | 3,218.00  |                                |              |
| State Of Iowa, Serv                        | 515.00    |                                |              |
| Stephenson, Karen, Mileage Reimb           | 108.68    |                                |              |
| Stetson Bldg Products, Materials           | 440.27    |                                |              |
| Stone, Larry A, Supplies                   | 62.00     |                                |              |
| Streicher, Blake, Serv                     | 50.00     |                                |              |
| Superior Cleaning Serv Ltd, Serv           | 3,400.52  |                                |              |
| Superior Welding Supply, Supplies          | 122.73    |                                |              |
| TMA Laser Group Inc, Supplies              | 898.36    |                                |              |
| Tritech Forensics Inc, Supplies            | 170.50    |                                |              |
| Truax Company Inc, Supplies                | 81.44     |                                |              |
| Trumbauer, Melissa, Meals/Mileage Reimb    | 201.78    |                                |              |
| Tyler Technologies Inc, Serv               | 4,753.20  |                                |              |
| Ultramax, Supplies                         | 1,708.00  |                                |              |
| UNI, Regist                                | 120.00    |                                |              |
| Uniform Den Inc, Uniforms                  | 143.99    |                                |              |
| Us Postal Serv, Postage                    | 1,200.00  |                                |              |
| Us Cellular, Serv                          | 2,795.44  |                                |              |
| Us Globe Service Corp, Supplies            | 36.76     |                                |              |
| Us Postmaster, Postage                     | 2,000.00  |                                |              |
| USDA, License Renewal                      | 85.00     |                                |              |
| Van Diest Supply, Chemicals                | 6,420.00  |                                |              |
| Van Meter & Assoc Inc, Serv                | 410.00    |                                |              |
| Vanguard Appraisals Inc, Serv              | 13,670.50 |                                |              |
| VanRaden, Mike, Cell Phone Reimb           | 120.00    |                                |              |
| Veridian Credit Union, Fees                | 53.60     |                                |              |
| Verizon Wireless, Serv                     | 543.02    |                                |              |
| Verns True Value, Supplies                 | 402.97    |                                |              |
| Visa, Supplies                             | 7,078.74  |                                |              |
| Walmart, Supplies                          | 290.78    |                                |              |
| Waste Management, Serv                     | 2,823.15  |                                |              |
| Weber Paper Co, Supplies                   | 1,609.32  |                                |              |
| Welch, William J, VA Commissioners Exp     | 37.65     |                                |              |
| Welter Storage Equip Co Inc, Supplies      | 673.00    |                                |              |
| Wendling Quarries Inc, Supplies            | 15,151.32 |                                |              |
| W Des Moines Marriott, Lodging             | 215.04    |                                |              |
| White, James W & Polly R, Fence Replaced   | 2,177.78  |                                |              |
| Whitney, Brenda, Serv                      | 113.90    |                                |              |
| Whittle, Jeremy, Fuel/Cell Phone Reimb     | 173.00    |                                |              |
| Windstream, Serv                           | 874.28    |                                |              |

**July 6, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m., Monday, July 6, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the June 30<sup>th</sup> minutes. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$1,272.91. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the liquor license renewal for the River Ridge Golf Club, Independence. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following FY16 Home Occupation Permit: Victoria Norris, d/b/a/ Reiki By Vicki, 3050 Quasqueton Ave., Rowley, massage therapy. All in favor, motion carried.

Discussion was held regarding the Senior Center parking lot repairs. It was determined that resurfacing the parking lot would make it too high which could cause water damage to the inside of the building. The top layer of asphalt will need to be removed, remove center parking guides and paint lines. Shonka will gather a minimum of two bids. No action was taken by the Board until further information can be obtained.

Supervisor Gissel updated the Board on the fence replacement around the courthouse generator. A written proposal has been received from Country Estate Fence, Waterloo, for \$5,443.43 and a verbal proposal from Novak Fencing, Winthrop, for \$4,800.00. After further discussion the Board will wait until the written proposal from Novak Fencing is received. No action was taken by the Board.

Motion by Gaffney second by Shonka to approve the contract with Specialty Underwriters for equipment maintenance and authorize the chairman to sign. All in favor, motion carried.

The Board reviewed the list of 2015 Disabled Veterans Tax Exemptions and additional 2014 Exemptions. After discussion, motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-54**

BE IT RESOLVED by the Buchanan County Board of Supervisors that all filed and recommended Disabled Veterans Tax Exemption applications as submitted by the County Auditor and recommended by the County Assessor for taxes payable 2016-17 are hereby approved.

BE IT FURTHER RESOLVED the additional Disabled Veterans Tax Exemption applications as recommended by the County Assessor for taxes payable 2015-16 are hereby approved.

Passed this 6<sup>th</sup> day of July, 2015.

Treasurer, Amy Wright, presented information to the Board regarding having her office painted. After discussion the Board recommended to the Treasurer to get two to three bids to determine who will complete the work. No action was taken by the Board.

Tony Reed, Executive Director, of Central Iowa Detention Center (CIDC), Eldora presented information on costs and services that are offered. CIDC is offering a membership to Buchanan County at no cost. The Board would need to approve a resolution and appoint a Supervisor and an alternative to sit on the Central Iowa Detention Center's Board. No action was taken by the Board.

County Engineer, Brian Keierleber presented contracts for the long term pavement markings project. After discussion, motion by Gaffney second by Shonka to approve the contract with Roadsafe Traffic Systems, Inc. of Des Moines, Iowa for the mill-in edge line and centerline pavement markings on county roads D22, W40, W35 and C57 west of Hazleton, project #HSIP-S-C010 (94)—6C-10 in the amount of \$344,956.90 and authorize the Chairman to sign. All in favor, motion carried.

At 9:30 a.m. the public hearing regarding the Dean Tournier rezoning request was called to order with Kris Wilgenbusch, Tari Robertson, Cody Tournier, Dean Tournier, Larry L. Rasmussen, Michael Hudson and Chad Beatty, Zoning Administrator present. Mr. Beatty read the minutes of the Zoning commissions meeting and stated the vote was 8 to 0 to approve the request with the condition the "I" industrial is for a recycling, salvage and automobile sales business. After discussion, motion by Gaffney second by Shonka to close the hearing at 9:35 a.m. All in favor, motion carried. Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted thereon. Motion carried.

**RESOLUTION 15-55  
AND NOTICE OF PUBLIC HEARING  
ZONING ORDINANCE AMENDMENT NO. 15-A-05  
BUCHANAN CO, IOWA**

The rezoning of property located in Byron Township, Section 5, 7.2 acres to include auto sales to the current and future land use restrictions and rezone the balance of the property from "A-1" agricultural and "I" industrial to "R-1" residential and "I" industrial.

BE IT ORDAINED:

That Section IV of the Buchanan County, Iowa, Zoning Ordinance be amended to reflect the zoning change on the official zoning maps as follows:

Industrial expansion – Beginning at the NE corner of Parcel #100-004 in Sec. 5 of Byron Township, thence 635 ft. S, 325 ft. W, 635 ft. N, 325 ft. E to the point of beginning. To expand the industrial use for salvage storage.

Residential – Beginning at the SW corner of Parcel #100-004 in Sec. 5 of Byron Township, thence N210 ft. to the point of beginning, E255 ft., N165 ft., W140 ft., S35 ft., W115 ft., S130 ft., to the point of beginning. To bring current land use into compliance with the Zoning Ordinance.

With the condition the "I" industrial is for a recycling, salvage and automobile sales business.

Passed this 6<sup>th</sup> day of July 2015.

Motion by Gaffney second by Shonka to adjourn at 9:41 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Vanessa Tisl, Auditor's Administrative Assistant

**July 13, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m., Monday, July 13, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the July 6<sup>th</sup> minutes. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve claims filed with the County Auditor for payment in the amount of \$520,128.67. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following officer's reports: monthly - Recorder \$10,660.55; Clerk of Court \$2,859.82; Jail \$7,678.05; quarterly – Sheriff \$13,231.71; Auditor \$37,262.58.

Motion by Shonka second by Gaffney to approve the fireworks permit for Lori Ingersoll, 3247 Dugan Ave, Brandon, August 7, 2015. All in favor, motion carried.

Public Health Director, Amy Marlow presented her monthly report. Additional funds have been received in the amount of \$8,511 for Emergency Response. Emergency Preparedness Plans continue to be updated. Director Marlow is working with the County Attorney's office and Environmental Health Director to update the Quarantine and Isolation Ordinance to include animals. The Department continues to work with the Amish Community for vaccine administration. College students from Allen College and University of Iowa will be assisting the department with projects this summer and fall. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

GIS/E911 Coordinator, James Quinn presented the monthly report of the department. Coordinator Quinn reported on the progress of the Mutual Aid survey and questionnaire. Of the 87 surveys mailed 29 responses were received. Static maps were presented for the condition of bridges in Buchanan County. Quinn completed the statewide data schema field mapping spreadsheet required by GeoComm. The GPS units are not working properly and Quinn recommended the purchase of one or two tablets for field data collection by Roadside Management. Quinn will be attending the Esri conference in July. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following FY16 Business Permit: Mike Henninger, d/b/a/ County Line Taxidermy & Archery Supplies, 1948 100<sup>th</sup> St., Oelwein, taxidermy and archery supplies. All in favor, motion carried.

The Board received quotes for the replacement of the generator fence as follows: Country Estate Fence, Deck & Railing, \$5,443.43 and Novak Fencing & Brush Clearing, \$4,800.00. After discussion, motion by Gaffney second by Shonka to accept the quote from Novak Fencing & Brush Clearing. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolutions. On roll call all voted aye thereon. Motion carried

**RESOLUTION 15-56 and  
NOTICE OF PUBLIC HEARING**

BE IT RESOLVED that a public hearing on the preliminary plat of Walnut Grove Addition will be held at 9:15 a.m., July 27, 2015 in the Board of Supervisors' Chambers of the Buchanan County Courthouse, Independence, Iowa.

Passed this 13<sup>th</sup> day of July 2015.

**RESOLUTION 15-57  
AND NOTICE OF PUBLIC HEARING  
ZONING ORDINANCE AMENDMENT NO. 15-A-06  
BUCHANAN CO, IOWA**

The rezoning of property located in Fairbank Township, Sections 6 & 7, 89 acres from "A-1" agricultural to "A-2" agricultural.

BE IT ORDAINED:

That Section IV of the Buchanan County, Iowa, Zoning Ordinance be amended to reflect the zoning change on the official zoning maps as follows:

Parcels 01.06.300.002; 01.06.300.008 and 01.07.100.006 in Sections 6 and 7 of Fairbank Township, Buchanan County, Iowa. To construct three small wind turbines for a small wind energy development.

The Buchanan County Board of Supervisors will hold a public hearing on the aforementioned amendment at 9:30 a.m. on July 27, 2015 in the Supervisors' Chambers of the Buchanan County Courthouse, Independence, Iowa.

Passed this 13<sup>th</sup> day of July 2015.

Motion by Gaffney second by Shonka to adjourn at 9:56 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **July 20, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, July 20, 2015 with Gary Gissel, Chairman in the Chair and Ellen Gaffney present. Don Shonka absent.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Gissel to approve the minutes of the July 13<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Gissel to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$343.05. All in favor, motion carried.

Roadside Manager, Sherlyn Hazen presented the monthly report of the Roadside Management Department. During the month of June the department sprayed approximately 630 miles of brush and thistles. Five areas were hydro-seeded. Hazen continues to work with organic farmers in the Amish community. After discussion, motion by Gaffney second by Gissel to accept the monthly report. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. The mitigation grant has been awarded and meetings will be held with INRCOG. The inventory of the command trailers is complete. The department received a Community Foundation Grant for training equipment. After discussion, motion by Gaffney second by Gissel to accept the monthly report. All in favor, motion carried.

IT Director, Ray McDonald presented his monthly report. McDonald reported on the work completed the past month and what is scheduled to be completed the next 30 days. After discussion, motion by Gaffney second by Gissel to accept the monthly report. All in favor, motion carried.

County Auditor, Cindy Gosse presented the June financial report. After discussion, motion by Gaffney second by Gissel to accept the report. All in favor, motion carried.

Auditor Gosse presented the June Health Insurance Trust financial report. After discussion, motion by Gaffney second by Gissel to accept the report. All in favor, motion carried.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 114 clients. Davison reported on the Managed Care Organization contracts. Two residents received rental assistance and four residents received utility assistance. Thirty-three veterans were served. Discussion was held regarding the closing of state mental health facilities. After discussion, motion by Gaffney second by Gissel to accept the monthly report. All in favor, motion carried.



Supervisor Gissel updated the Board on the pasture land lease and that Mr. Junk verbally stated he wants out of the lease. Mr. Junk was not in attendance at the meeting. No action was taken by the Board.

Motion by Gaffney second by Gissel to approve the construction permit for Kevin Klotzbach, Sec. 24 of Washington Township. All in favor, motion carried.

Discussion was held regarding the resurfacing of the Senior Center parking lot and power washing the north side of the building. No action was taken by the Board.

Motion by Gaffney second by Gissel to adjourn at 10:09 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **July 27, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, July 27, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the July 20<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$414,007.70. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept the resignation of Jerry Furness, Lieutenant in the Sheriff's office, effective September 24, 2015. All in favor, motion carried. Lieutenant Furness is retiring after 28 years of service.

Motion by Shonka second by Gaffney to approve the fireworks permit for Randy Bast, 1129 175<sup>th</sup> St., Jesup, August 15, 2015. All in favor, motion carried.

Motion by Gaffney second by Shonka to confirm the appointment of Ben Lange, non-resident on the Independence Library Board. All in favor, motion carried.

Environmental Health/Zoning Administrator, Chad Beatty presented the monthly report of his department. Beatty reported the Grant to Counties was awarded in the amount of \$26,350; this is down from previous years. The septic maps and inspection information is being scanned into computer storage from 1974 to present. The Floodplain maps have been released. Administrator Beatty announced his resignation effective August 14<sup>th</sup>. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

At 9:15 a.m. the public hearing regarding the Ken and Kathy Cole preliminary plat of Walnut Grove Addition was called to order. Present were Ken Cole, Kathy Cole, Kris Wilgenbusch, Assistant County Attorney, Michael Hudson and Zoning Administrator, Chad Beatty. After discussion, motion by Gaffney second by Shonka to close the hearing at 9:18 a.m. All in favor, motion carried. Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-58**

WHEREAS, a plat of Walnut Grove Addition to Buchanan County, Iowa, containing four (4) lots has been filed with the County Auditor, and after consideration, the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa and the ordinance of Buchanan County, Iowa, in relation to platting and the subdivision of land.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Buchanan County, Iowa, the said plat of, Walnut Grove Addition to Buchanan County, Iowa, be approved, and the same is hereby acknowledged on the part of Buchanan County, Iowa.

BE IT FURTHER RESOLVED that the Chairman and County Auditor are hereby directed to certify this Resolution of Approval and affix the same to said plat as by law provided.

Passed this 27<sup>th</sup> day of July 2015.

Supervisor Gissel presented a letter received from Joe Junk d/b/a Junk Brother Land & Cattle notifying the county on the termination of the pasture lease. After discussion, motion by Gaffney second by Shonka to approve the following solicitation for bids and authorize the County Auditor to advertise. All in favor, motion carried.

### **SOLICITATION FOR BIDS**

**PASTURE LAND FOR RENT BY BUCHANAN COUNTY:** 86 ½ acres more or less of pasture and building site in its current condition. The NE ¼ of the SW ¼, except Parcel B in the SW ¼ and except the S410 ft. of the E335 ft.; and the SE ¼ of the SW ¼ except the N400 ft. of the E335 ft. and except the N150 ft. of the S920 ft. of the E295 ft. and except the S770 ft. of the E430 ft.; and the N ½ of the SW ¼ of the SW 1/4 , except the W430 ft., and except the County Home Cemetery and the NW ¼ of the SW ¼ lying S & E of County Road, except the S245 ft. of the W430 ft. and the building site in the SE ¼ of the SW 1/4; all located in Section 25, Township 89 North, Range 9 West, West of the 5<sup>th</sup> P.M. in Buchanan County, Iowa. Containing approximately 86 ½ acres. The rent is for the remaining season commencing September 1, 2015 to February 28<sup>th</sup> and three (3) consecutive years thereafter. Payments are due September 1, 2015; March 1, 2016, 2017 and 2018.

All bids shall be submitted on bid proposal forms which can be obtained at the County Auditor's office. Bids must be submitted in a sealed envelope mailed or given to the Buchanan County Auditor's office not later than 9:45 a.m., Monday, August 17, 2015. The words "Farmland bid" must be written on the outside of the envelope. Bids will be opened beginning at 10:00 a.m., August 17, 2015 in the Supervisors boardroom at the Buchanan County Courthouse. Those submitting sealed bids will be allowed to raise their bids at that time. Contact the Board of Supervisors at 319-334-3578 for further information.

At 9:30 a.m. the public hearing regarding the Thomas and Kimberly Rourke rezoning request with Tom Rourke, Kim Rourke, Kris Wilgenbusch, Assistant County Attorney, Michael Hudson, Zoning Administrator, Chad Beatty and 28 residents present. After discussion, motion by Gaffney second by Shonka to close the hearing at 10:35 a.m. All in favor, motion carried. Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-59**

WHEREAS, Gaffney proposed the adoption and enactment of a Zoning Ordinance Amendment on the 13<sup>th</sup> day of July 2015, which action is recorded in Book X Page 60 of the Minutes of the Board of Supervisors; and

WHEREAS, the same was duly published in the Independence Bulletin Journal, an official newspaper of general circulation in the county and complying with Sections 618.3 and 618.14 of the Code of Iowa, on 22<sup>nd</sup> day of July 2015; and

UPON MOTION made by Gaffney and second by Shonka a vote was held to suspend the requirement for three successive readings and votes, which motion passed by a vote of a majority of the Board of Supervisors, as follows:

THOSE VOTING FOR SUSPENSION OF THE REQUIREMENT: Gaffney, Gissel and Shonka

THOSE VOTING AGAINST SUSPENSION OF THE REQUIREMENT: None

NOW THEREFORE the following was read and voted upon by the Board of Supervisors, and it passed by a vote of a majority of the Board of Supervisors:

AND IT IS NOW THEREFORE ENACTED AND ORDAINED:

**ZONING ORDINANCE AMENDMENT 15-A-02  
BUCHANAN COUNTY, IOWA**

The rezoning of property located in Fairbank Township, Sections 6 & 7, 89 acres from "A-1" agricultural to "A-2" agricultural.

The rezoning of the following described property is denied:

Parcels 01.06.300.002; 01.06.300.008 and 01.07.100.006 in Sections 6 and 7 of Fairbank Township, Buchanan County, Iowa. To construct three small wind turbines for a small wind energy development.

THOSE VOTING FOR THE PASSAGE: Gaffney, Gissel and Shonka.

THOSE VOTING AGAINST THE PASSAGE: None

Passed this 27<sup>th</sup> day of July 2015.

County Engineer, Brian Keierleber presented information on the diamond grinding on Hwy. V-62. Motion by Shonka second by Gaffney to authorize the County Engineer to proceed with the diamond grinding on Hwy. V-62 the first 2.6 miles north of Jesup. All in favor, motion carried.

Engineer Keierleber presented information regarding a proposed ordinance for FEMA regulations. No action was taken until additional information can be obtained.

Engineer Keierleber presented information on replacement of the "Sand Road" bridge on 305<sup>th</sup> St. in Section. 17 of Homer Twp. No action was taken by the Board.

Motion by Gaffney second by Shonka to adjourn at 10:35 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

Claims paid the month of July 2015:

|  |                     |                                     |          |
|--|---------------------|-------------------------------------|----------|
|  | Aspro Inc, Concrete | 1,571.40                            |          |
|  | AT&T, Serv          | 40.64                               |          |
| Aable Pest Control, Serv                   | 55.00               | Automatic Door Group Inc, Repairs   | 1,701.56 |
| Advance Auto Parts, Parts                  | 67.98               | B & B Farm Store Inc, Parts         | 39.95    |
| Aerial Services By Hoskie, Serv            | 1,417.75            | B2b Computer Products Llc, Supplies | 1,055.00 |
| AgVantage Fs Inc, Fuel                     | 7,327.41            | BankIowa, Fees                      | 163.53   |
| Ahlers & Cooney Pc, Serv                   | 36.00               | Banning, Tammy L, Serv              | 377.50   |
| Alliant Energy, Serv                       | 1,049.54            | Benton's Ready Mix, Concrete        | 5,860.00 |
| Altorfer Inc, Parts                        | 1,127.63            | Berns, Allan, VA Mileage/Per Diem   | 2,279.63 |
| Anderson Erickson Dairy, Inmate Provisions | 239.96              | Best Services, Repairs              | 298.14   |
| Area Education Agency 267, Serv            | 14.96               | Best Way Inc, Parts                 | 64.99    |

|  |           |  |            |
|--|-----------|--|------------|
| Black Hawk Co Auditor, Fy16 Allocation     | 1,379.98  | Hunters Auto Center, Serv              | 297.20     |
| Black Hawk Co Sheriff, Serv                | 92.01     | Ia Precinct Atlas Constortium, Dues    | 1,777.00   |
| Black Hills Energy, Serv                   | 32.20     | Illowa Culvert & Supply, Parts         | 14,407.10  |
| Blake, Scott J, Repairs                    | 550.00    | Imwca, Ins                             | 83,684.00  |
| Bodensteiner Implement Co, Parts           | 1,811.59  | Independence Fire Dept, Fy14 Daec      | 2,000.00   |
| Brandon Water Works, Serv                  | 145.00    | Independence Light & Power, Serv       | 13,438.88  |
| Brecke Inc, Repairs                        | 1,267.82  | Independence Lp, Serv                  | 223.00     |
| Brown, Marlene, Mileage Reimb              | 18.98     | Independence, City Of, Serv            | 40.00      |
| Bruening Rock Products Inc, Rock           | 66,051.94 | Ia Community Serv Assoc, Dues          | 50.00      |
| Buch Co Auditor, Serv                      | 303.33    | IA County Attorney's, Maint Contract   | 4,425.00   |
| Buch Co Secondary Rd, Labor/Materials      | 309.32    | IA Crime Prevention Assn, Dues         | 50.00      |
| Buch Co Sheriff, Serv                      | 663.27    | IDNR, Well Permits                     | 275.00     |
| Buch Co Tourism, Fy16 Approp               | 7,500.00  | IA Law Enforcement Academy, Regist     | 750.00     |
| Burkhart, Tai, Mileage Reimb               | 57.50     | INRCOG, Serv                           | 744.41     |
| Cabell, Sondra, Supplies Reimb             | 53.09     | Iowa Prison Industries, Supplies       | 1,323.20   |
| Central Ia Water Assn, Serv                | 425.34    | ISAC, Dues                             | 5,500.00   |
| Central Iowa Distributing, Supplies        | 91.30     | Iowa State Bar Assn, Dues              | 415.00     |
| Centurylink, Serv                          | 527.72    | Irvine Water Conditioning, Supplies    | 17.88      |
| Chase Oil Inc, Fuel Contract               | 2,300.00  | ISAC Group Unemployment, Unemp Tax     | 3,632.70   |
| Citizen Herald, Publications               | 961.06    | Jesup Fire Department, FY14 DAEC       | 2,000.00   |
| City Laundering Co, Serv                   | 469.92    | Jesup, City Of, Serv                   | 55.00      |
| Coast To Coast Computer Products, Supplies | 1,740.83  | John Deere Financial, Supplies         | 452.80     |
| Cohen, Dan, Regist Reimb                   | 10.00     | Karl Chevrolet, Vehicles               | 22,195.06  |
| Conklin, Pam, Uniforms                     | 58.50     | Kayser, Christy, Meal Reimb            | 6.42       |
| Connell, Karen, Mileage Reimb              | 2.30      | Keierleber, Brian, Meal Reimb          | 16.87      |
| Consolidated Energy Co, Fuel               | 11,593.44 | Kelly, Amy, Mileage Reimb              | 34.50      |
| Construction Materials, Supplies           | 358.20    | Kwik Trip Stores, Fuel                 | 358.76     |
| Corkery, Timothy G, Well Plugging          | 400.00    | Lamont, City Of, Serv                  | 83.52      |
| County Case Mngt Serv, Serv                | 1,021.50  | Larson, Kerry, Meal Reimb              | 10.69      |
| Crime Victim Assist Division, Regist       | 20.00     | Law Enforcement Equip Dist, Parts      | 151.75     |
| Crop Production Serv, Supplies             | 125.00    | Lexisnexis, Serv                       | 156.00     |
| Cy & Charleys Inc, Repairs                 | 1,134.02  | Linn Co Public Health, Supplies        | 125.00     |
| Dental Distributors Inc, Supplies          | 360.80    | Littleton Cemetary Assoc, Serv         | 148.00     |
| Dettbarn, Chad, Boot Reimb                 | 131.65    | Longmuir, RJ, Serv                     | 30.00      |
| Dons Truck Sales Inc, Repairs              | 4,051.58  | L-Tron Corp, Supplies                  | 339.00     |
| Dooley-Rothman, Sarah, Serv                | 258.00    | M & C Mowing, Serv                     | 700.00     |
| Doyle, Tom, Mileage Reimb                  | 14.38     | Mail Services, Serv                    | 18.83      |
| Dubuque Co Auditor, Fy16 Allocation        | 294.15    | Marco, Serv                            | 355.31     |
| East Buchanan Telephone, Serv              | 999.54    | Marlow, Amy, Mileage Reimb             | 42.56      |
| East Central Iowa Rec, Serv                | 844.70    | Maynard, Steve, Lodging Reimb          | 99.68      |
| Eastern Ia Tourism Assn, Dues              | 500.00    | McDonald, Ray, Mileage Reimb           | 158.70     |
| Eschens Clothing, Uniforms                 | 341.20    | Medical Associates, Serv               | 1,280.00   |
| Fairbank, City Of, Serv                    | 192.06    | Mental Health Institute, FY14 DAEC     | 2,000.00   |
| Fairview Cemetery, Serv                    | 132.00    | MHDS-ECR, FY16 Payment                 | 228,755.00 |
| Fareway Foods, Supplies                    | 230.68    | MidAmerican Energy Co, Serv            | 560.89     |
| Farmers Mutual Telephone Co, Serv          | 156.76    | Midwest Radar & Equip, Repairs         | 440.00     |
| Fastenal Co, Parts                         | 2,222.15  | Mills, Karla, Mileage Reimb            | 392.16     |
| Forney, Sandra Kay, Refund Deposit         | 100.00    | Monkeytown Office Supply, Supplies     | 121.24     |
| Gaffney, Ellen, Mileage Reimb              | 588.24    | Myers Polaris Inc, Parts               | 34.99      |
| Gaffney Quarries, Rock                     | 12,081.36 | Myers-Cox Co, Inmate Provisions        | 3,729.68   |
| Galls-Quartermaster, Uniforms              | 162.20    | Napa Auto Parts, Parts                 | 793.69     |
| Gissel, Gary, Mileage Reimb                | 115.58    | Nauman, Carrie, Serv                   | 98.50      |
| Gosse, Cindy, Mileage Reimb                | 171.93    | NE District ISAA, Regist               | 150.00     |
| Greenley Lumber Co, Parts                  | 357.25    | Northland Securities Inc, Serv         | 1,250.00   |
| Hardware Hank, Parts                       | 4.98      | Oelwein Publishing Group, Publications | 1,493.06   |
| Hartig Pharmacy, Serv                      | 184.41    | Office Towne Inc, Supplies             | 494.41     |
| Hawkeye Alarm Co, Serv                     | 822.75    | Olsen, Robert, Serv                    | 265.00     |
| Hazleton, City Of, Serv                    | 100.00    | O'Reilly Automotive Inc, Parts         | 112.50     |
| Henderson Farms, Tile Payment              | 12,793.00 | Orkin Exterminating Co, Serv           | 59.35      |
| Hersom, Gary, Repairs                      | 3,813.40  | Overhead Door Co Inc, Repairs          | 406.50     |
| Hi-Way Products Inc, Parts                 | 2,616.00  | Pathways Behaviorial Serv, Serv        | 390.00     |
| Hulbert, Dave, Va Mileage/Per Diem         | 321.67    | Paul Niemann Construction Co, Rock     | 181,990.37 |

|   |           |   |            |
|---|-----------|---|------------|
| Pech, David, Mileage Reimb                  | 20.70     | Storm Water Supply, Supplies                | 1,471.22   |
| Pictometry, License                         | 30,755.83 | Streicher, Blake, Serv                      | 100.00     |
| Pinicon Ford, Repairs                       | 1,211.04  | Superior Cleaning Serv Ltd, Supplies        | 3,427.75   |
| Power Plan, Parts                           | 2,301.03  | Superior Lamp Inc, Supplies                 | 566.87     |
| Primrose Heating & Air, Repairs             | 200.50    | Taser Training Academy, Regist              | 200.00     |
| Print Express, Serv                         | 719.25    | Thoma, Daniel M, Well Plugging              | 400.00     |
| Public Safety Center Inc, Supplies          | 432.02    | Titan Rentals, Rental                       | 12,448.00  |
| Quality Computer Serv, Computer             | 110.69    | Treasurer State Of IA, Sales Tax            | 288.00     |
| Racom Corporation, Serv Contract            | 31,404.00 | Tyler Technologies Inc, Service Contract    | 60,754.20  |
| Ratchford, Rick, Serv                       | 100.00    | Ultramax, Supplies                          | 1,495.00   |
| Ray O'Herron Co Inc, Supplies               | 63.27     | Uniform Den Inc, Uniforms                   | 248.08     |
| Ricoh USA Inc, Supplies                     | 57.60     | Us Cellular, Serv                           | 1,778.76   |
| Rite Price Office Supply Inc, Supplies      | 52.68     | Us Postmaster, Postage                      | 3,000.00   |
| Roepke, Leland C, VA Comm Exp/Mileage Reimb | 42.25     | VandeVoorde, Brenda, Meal Reimb             | 11.20      |
| Rowley, City Of, Serv                       | 12.50     | Veridian Credit Union, Fees                 | 54.60      |
| Rv Horizons Inc, Serv                       | 225.00    | Verizon Wireless, Serv                      | 239.66     |
| Ryherd, John, Mileage Reimb                 | 17.83     | Verns True Value, Supplies                  | 324.88     |
| Safety Vision, Supplies                     | 4,999.00  | Visa, Supplies                              | 2,950.72   |
| Schultz, Chris, Serv                        | 200.00    | Wahltek Inc, Service Contract               | 2,493.00   |
| Schumacher Elevator Co, Maint Contract      | 334.35    | Walmart, Supplies                           | 112.21     |
| Sherrets, Larry, VA Commissioners Exp       | 25.00     | Waste Management, Serv                      | 2,346.00   |
| Shonka, Don, Mileage Reimb                  | 86.25     | Weber Paper Co, Supplies                    | 814.83     |
| Short, Jan, Mileage Reimb                   | 15.53     | Welch, William J, VA Comm Exp/Mileage Reimb | 37.65      |
| Shred Master, Serv                          | 37.50     | Widner Drug, Serv                           | 5.14       |
| Simplexgrinnel, Serv                        | 856.50    | Windstream, Serv                            | 489.90     |
| Sioux City Foundry, Parts                   | 1,950.00  | Winthrop News, Publications                 | 1,368.58   |
| Slattery, John, Mileage Reimb               | 10.93     | Winthrop, City Of, Serv                     | 25.85      |
| Specialty Underwriters, Maint Contract      | 2,836.00  | Wulfekuhle, Ann M, Publications             | 18.00      |
| Star Equipment Ltd, Supplies                | 2,075.00  | Xerox Corp, Serv                            | 34.44      |
| State Hygienic Laboratory, Supplies         | 304.00    | Zee Medical Service Co, Supplies            | 341.27     |
| State Medical Examiner, Serv                | 1,766.00  | Total                                       | 939,745.08 |
| Stetson Bldg Products, Supplies             | 2,044.71  |   |            |

## **August 3, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, August 3, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the July 27<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$2,506.24. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept the resignation of Chad Beatty, Environmental Health and Zoning Administrator effective August 14, 2015. All in favor, motion carried.

Motion by Shonka second by Gaffney to accept the resignation of Jeff White, Secondary Road staff effective September 7, 2015. All in favor, motion carried. Mr. White is retiring after 33 years of service. All in favor, motion carried.

The Board met with Tony Reed, Executive Director of Central Iowa Detention to discuss membership to the center. No action was taken until additional information can be obtained.

The Board met with Nyle McMartin, Chairman of the Board of Health and Amy Kelly from the Public Health Department to discuss the Environmental Health position. After discussion, motion by Shonka second by Gaffney to approve the updated job description for the Environmental Health and Zoning Administrator and set the deadline for applications for August 21, 2015 at 4:30 p.m. All in favor, motion carried.

County Engineer, Brian Keierleber presented plans for the construction of a maintenance shop in Brandon. After discussion, motion by Shonka second by Gaffney to approve the following resolution. All in favor, motion carried.

### **RESOLUTION 15-60**

BE IT RESOLVED that the Buchanan County Board of Supervisors is soliciting bids from qualified contractors for a public improvement. Interested contractors are advised of the following:

1. Interested contractors shall submit sealed proposals in person or by mail to the Office of the Buchanan County Auditor. All proposals shall be received at the Auditor's Office not later than 9:00 a.m., Tuesday, September 8, 2015.
2. Sealed proposals will be opened and considered on behalf of Buchanan County Board of Supervisors at the Supervisor's meeting room, Buchanan County Courthouse, Independence, Iowa at 9:15 a.m., September 8, 2015.
3. The general nature of the public improvement for which sealed proposals are solicited is for a 64 ft. x 68 ft. Secondary Road shop. Written copies of the specifications, technical requirements and plans for this project are available at the office of the Buchanan County Auditor, beginning August 5, 2015.
4. The successful bidder shall commence work on the project approximately September 15, 2015 and shall complete the project not later than January 15, 2016.
5. Each contracting bidder shall accompany its bid with a bid security, as specified below, as security that the successful bidder will enter into a contract for the work bid upon, and will furnish, after awarded contract, a corporate surety Performance and Payment Bond acceptable to the Buchanan County Board

of Supervisors for the faithful performance of the contract, in an amount equal to 100% of the amount of the contract. The bid security shall be in the amount of five percent of the bid or the estimated total contract cost of the public improvement and shall be in the form of a cashier's or certified check drawn on a bank in the State of Iowa or on a bank chartered under the laws of the United States, a certified share draft drawn on a credit union in Iowa or chartered under the law of the United States, or other corporate surety satisfactory to the Buchanan County Board of Supervisors.

BE IT FURTHER RESOLVED that the Board of Supervisors directs the County Auditor to publish said Notice to Contractors.

Passed this 3<sup>rd</sup> day of August 2015.

Motion by Gaffney second by Shonka to accept the proposal from B.G. Brecke, Inc. for the replacement of the fan coil units in the courthouse and authorize the chairman to sign. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 10:36 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **August 10, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, August 10, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the August 3<sup>rd</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the claims filed with the County Auditor for payment in the amount of \$208,331.24. All in favor, motion carried.

Public Health Director, Amy Marlow presented her monthly report. The City of Independence west side boil advisory will be used as a drill for the department. Director Marlow reported on the Quality Assurance FY15 outcomes and the FY16 targets. The department will begin administering flu shots as soon as the vaccine is received. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

Environmental Health/Zoning Administrator, Chad Beatty presented the monthly report of his department. Twenty-three water samples were completed in July. Optimum Renewables have an application in Black Hawk County just west of Sections 18 and 19 of Fairbank Township for the construction of wind turbines. They also have an application in Buchanan County in Sections 2 and 3 of Fairbank Township. The zoning meeting will be set for September 1, 2015. Administrator Beatty is working on procedures for his department that will assist the new administrator. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

GIS/E911 Coordinator, James Quinn presented the monthly report of the department. Coordinator Quinn reported Iowa HSEMD has announced they are offering a \$100,000 E911 Traditional Grant for FY16 with no local match. The E911 Board will be applying for the grant to upgrade the Zetron radio console system. The Iowa HSEMD is also offering a \$15,000 E911 GIS Grant for FY16. The E911 Board will be applying for the grant to update the CAD "Street Span Database". There will be an E911 Executive Board meeting on August 26<sup>th</sup> to discuss the grants and two proposed ordinances. Quinn is working with the Assessor's office to scan all paper survey plats, re-plats, additions, etc. The next step will be to scan available survey plats in the Recorder's office. Quinn reported

on the 2015 Esri Conference. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

The Board proceeded to canvass the votes cast at the August 4, 2015 City of Independence Special Election. The results were as follows: Public Measure B – 769 Yes, 245 No with the public measure passing. Motion by Gaffney and second by Shonka to place the canvass on file with the County Auditor and forward an Abstract of Election to the City of Independence. All in favor, motion carried.

The Board discussed the resurfacing of the Senior Center parking lot. After discussion, motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-61**

BE IT RESOLVED that the Buchanan County Board of Supervisors is soliciting bids from qualified contractors for a public improvement. Interested contractors are advised of the following:

1. Interested contractors shall submit sealed proposals in person or by mail to the Office of the Buchanan County Auditor. All proposals shall be received at the Auditor's Office not later than 9:15 a.m., Tuesday, September 8, 2015.
2. Sealed proposals will be opened and considered on behalf of Buchanan County Board of Supervisors at the Supervisor's meeting room, Buchanan County Courthouse, Independence, Iowa at 9:30 a.m., September 8, 2015.
3. The general nature of the public improvement for which sealed proposals are solicited is the placement of a 2" asphalt overlay on the parking lot at the Senior Citizen Center.
4. The successful bidder shall commence work on the project no later than October 1, 2015 and shall complete the project not later than October 30, 2015.
5. Each contracting bidder shall accompany its bid with a bid security ("bid bond"), as specified below, as security that the successful bidder will enter into a contract for the work bid upon, and will furnish, after awarded contract, a corporate surety Performance and Payment Bond acceptable to the Buchanan County Board of Supervisors for the faithful performance of the contract, in an amount equal to 100% of the amount of the contract. The bid security shall be in the amount of five percent of the bid or the estimated total contract cost of the public improvement and shall be in the form of a cashier's or certified check drawn on a bank in the State of Iowa or on a bank chartered under the laws of the United States, a certified share draft drawn on a credit union in Iowa or chartered under the law of the United States, or other corporate surety satisfactory to the Buchanan County Board of Supervisors.
6. All bids must be filed on the forms furnished by the Buchanan County Auditor's office, sealed and plainly marked "Public Improvement Bid #2." Proposals containing any reservations not provided for in the forms furnished may be rejected. The County Board of Supervisors reserves the right to waive technicalities and to reject any and all bids.
7. Buchanan County, Iowa in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat.252, 42 USC 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, the Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations and this assurance.
8. Bidder shall acquire adequate liability insurance coverage and provide satisfactory proof of such coverage to the County upon acceptance of bid. For purposes of this paragraph, "adequate liability insurance coverage" shall mean coverage in an amount not less than Five Hundred Thousand Dollars (\$500,000.00) for personal injury proximately caused by negligence of contractor and/or his agents or employees, Five Hundred Thousand Dollars (\$500,000.00) for any one accident proximately caused by negligence of contractor and/or his agents or employees, and Five Hundred Thousand Dollars (\$500,000.00) for any



damage to property caused by negligence of contractor and/or his agents or employees. Said insurance policy shall name Buchanan County as an insured.

BE IT FURTHER RESOLVED that the Board of Supervisors directs the County Auditor to publish said Notice to Contractors.

Passed this 10<sup>th</sup> day of August 2015.

The Board met with Lou Cox, Executive Director from the North Iowa Juvenile Detention Center to discuss the programs the center has to offer. No action was taken by the Board until additional information can be obtained.

Discussion was held with Sheriff, Bill Wolfram and Juvenile Probation Officer, Ben Loeb regarding juvenile detention services, specifically the transportation issues, Judges Orders for transportation and availability of beds for Buchanan County juveniles. No action was taken by the Board until additional information can be obtained.

The Board met with Jail Administrator, Russ West to discuss the Security Policy amendment. After discussion, motion by Shonka second by Gaffney to exempt the uniformed patrol laptops and correctional facility monitors from Section 4.2(2) of the Security and Proprietary Information Policy. All in favor, motion carried.

The Board received a request from Kevin Klotzbach to waive the 14 day waiting period to issue the construction permit for his facility. After discussion, motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-62**

##### **APPROVAL OF WAIVER OF BUCHANAN COUNTY'S RIGHT TO APPEAL ISSUANCE OF FINAL CONSTRUCTION PERMIT FOR THE CONSTRUCTION OF CONFINED ANIMAL FEEDING OPERATION BY THE IOWA DEPARTMENT OF NATURAL RESOURCES**

BE IT RESOLVED by the Buchanan County Board of Supervisors as follows:

Section 1. The Buchanan County Board of Supervisors has received notice from the Iowa Department of Natural Resources (DNR) that Kevin Klotzbach has been issued a draft permit for the construction of a confined animal feeding operation building at 1982 Lawrence Ave. in unincorporated Buchanan County.

Section 2. The Buchanan County Board of Supervisors reviewed the construction permit application and the manure management plan and determined that both appeared to be in compliance with the requirements of the Master Matrix, Iowa Code Section 459 and Iowa DNR rules and recommended approval of said application on September 30, 2013.

Section 3. The Buchanan County Board of Supervisors hereby waives its right to appeal the issuance of the final permit within the fourteen (14) day limit from the time of receipt of notice of the issuance of the draft permit.

Section 4. The Buchanan County Board of Supervisors encourages the Iowa DNR to issue the Final Permit immediately upon notification of this waiver.

Section 5. The Buchanan County Board of Supervisors authorizes the Board Chairman to notify the Iowa DNR of this waiver.

Section 6. This resolution shall take effect immediately.

Passed this 10<sup>th</sup> day of August 2015.

Supervisor Gissel reported on the consultation meeting he attended regarding the City of Quasqueton Voluntary Petition for Annexation of Property. After discussion, motion by Gaffney second by Shonka to direct the County Auditor to send a letter to the City of Quasqueton with no objections to the annexation. All in favor, motion carried.

Motion by Shonka second by Gaffney to adjourn at 11:12 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **August 17, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, August 17, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the August 10<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$957.96. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following officer's monthly reports: Clerk of Court \$1,702.02; Recorder \$9,198.15 and Jail \$6,162.27. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept the resignations of the following part-time seasonal Roadside Management department staff: Blake Henderson, effective August 14, 2015 and Kaleb Budzine, effective August 21, 2015. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept the resignations of part-time seasonal Conservation department staff: Katherine Cantin, effective August 15, 2015; Mark Kleitsch and Ben Milius, effective August 22, 2015. All in favor, motion carried.

Roadside Manager, Sherlyn Hazen presented the monthly report of the Roadside Management Department. During the month of July the department sprayed approximately 474 miles of brush and thistles. Several trees were removed. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. The first meeting regarding the hazard mitigation grant will be scheduled with INRCOG, which includes all entities in Buchanan County. Director Wulfekuhle plans to hold a "drill day" the first Wednesday of each month. This would include fire and tornado drills for the courthouse. Work continues on two projects; the weather service for the schools and the county Storm Ready renewal. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the business permit application for Nick Thole d/b/a Thole Plumbing, 3310 150<sup>th</sup> St., Lamont, plumbing and heating business. All in favor, motion carried.

The Board discussed the letter received from the City of Fairbank regarding an amendment to the Urban Renewal Plan. After discussion, motion by Gaffney second by Shonka to direct the County Auditor to send a letter to the City of Fairbank with no objections to the amendment. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following resolutions. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-63**

BE IT RESOLVED that the Buchanan County Board of Supervisors approves the transfer from the General Fund to the Supplemental Fund for operating expenses in the amount of \$400,000.

Passed this 17<sup>th</sup> day of August 2015.

#### **RESOLUTION 15-64**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from general basic fund and rural services basic fund to the secondary road fund during the 2015-2016 budget year; and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Buchanan County, Iowa, as follows:

Section 1. The total maximum transfer from the rural services basic fund to the secondary road fund for the fiscal year beginning July 1, 2015 shall not exceed the sum of \$1,397,477 from the rural basic fund; which includes \$450,000 of local option tax dollars and \$75,000 from the general basic fund.

Section 2. The total transfers to the secondary road fund shall not exceed the amount specified in Section 1.

Section 4. Notwithstanding the provisions of Section 1, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 5. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

Passed this 17<sup>th</sup> day of August 2015.

County Auditor, Cindy Gosse presented the July financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the July Health Insurance Trust financial report. Motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

Auditor Gosse presented the FY15 REAP report. Motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the FY15 Local Effort Provision worksheet for secondary road funding. Motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Economic Development Director, George Lake presented the annual update of the Buchanan County Economic Development Commission. No action was taken by the Board.

At 10:02 a.m. the Board proceeded to open the bids received for the rental of 86 ½ acres of pasture as follows: Donnelly Farms, Independence, \$55; James H. Hansen, Independence, \$115.61; Dustin Oswald, Independence, \$40; Q Farm Land Trust, Cedar Rapids, \$30; and Lyle Saunders, Winthrop, \$40. The bidders were allowed to raise their bids with James H. Hansen raising his final bid to \$200 per acre. After discussion, motion by Gaffney second by Shonka to accept the bid from James H. Hansen in the amount of \$200 per acre for a three and one half year contract effective September 1, 2015. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 10:16 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**August 24, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, August 24, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the August 17<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the claims filed with the County Auditor for payment in the amount of \$890,452.16. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the fireworks permit for Amanda and Josh Coonrad, 2083 Wapsi Access Blvd., Independence, September 11, 2015. All in favor, motion carried.

Supervisor Gissel presented information on the progress of the fence replacement on the county pasture property and the additional fence that will be replaced. The Board agreed to replace additional fence at \$6,900 with Novak Fencing Inc.

Motion by Shonka second by Gaffney to approve the correction warrant application submitted by the County Treasurer on parcel JSJE #05.31.284.006, \$892 in the name of the City of Jesup. All in favor, motion carried.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 113 clients. Davison reported the Managed Care Organization contracts have been awarded. Five residents received rental assistance and nine residents received utility assistance. Twenty-four veterans were served. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

The Board proceeded to canvass the votes cast at the August 18<sup>th</sup> City of Hazleton Special Election. The results were as follows: term ending 12-31-15 council member – Christopher Hayzlett 68 votes and Gene Seiffert 79 votes with Gene Seiffert declared the winner; term ending 12-31-17 council member – Randy Blume 1 vote, Troy McAllister 71 votes, and Ronald J. Vawter 76 votes with Ronald J. Vawter declared the winner. Motion by Shonka and second by Gaffney to place the canvass on file with the County Auditor and forward an Abstract of Election to the City of Hazleton. All in favor, motion carried.

IT Director, Ray McDonald presented his monthly report. McDonald reported on the work completed the past month and what is scheduled to be completed in the next 30 days. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

County Engineer, Brian Keierleber presented information on the purchase of a motor grader and end loader. Also present, Scott Timmer representative from Murphy Tractor and Equipment Company. Motion by Gaffney second by Shonka to purchase the John Deere 544K end loader in the amount of \$118,500 and the John Deere 772G motor grader in the amount of \$236,300 from Murphy Tractor and Equipment Co. All in favor, motion carried. Note an additional discount of \$8,000 will be applied by purchasing both pieces of equipment.

Motion by Gaffney second by Shonka to adjourn at 10:01 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**August 31, 2015**

The Buchanan County Board of Supervisors met at 9:00 a.m. on Monday, August 31, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the August 24<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$1,017.89. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept the resignation of Melanie Jencks, part-time Mental Health Advocate effective September 2, 2015. All in favor, motion carried.

The Board met with Julie Davison, Community Services Director to discuss the Mental Health Advocate position. After discussion, motion by Gaffney second by Shonka to authorize Julie Davison to seek an advocate from another county to review and organize the counties current records. All in favor, motion carried.

Motion by Shonka second by Gaffney to accept the resignation of Karen Ott, Conservation Department Park Technician, effective September 17, 2015. All in favor, motion carried.

The Board met with John Boorman and Karsen Rumpf from Optimum Renewables LLC and Mike Fisher, from Impact Seven G to discuss wind generator facts and the proposed site in Buchanan County. No action was taken by the Board.

County Auditor, Cindy Gosse presented two requests for recount of the ballots cast at the City of Hazleton Special Election. After discussion, motion by Gaffney second by Shonka to order the recount of the ballots cast at the August 18<sup>th</sup> City of Hazleton Special Election. All in favor, motion carried.

Auditor Gosse presented the IT Director revised job description for discussion. After discussion, motion by Shonka second by Gaffney to accept the IT Director job description as drafted. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 9:54 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

Claims paid the month of August:

|  |           |   |           |
|--|-----------|---|-----------|
| 1st Class Lighting, Supplies               | 32.69     | B2b Computer Products, Supplies         | 826.19    |
| 310 3rd St S, Serv                         | 450.00    | BankIowa, Fees                          | 41.46     |
| Advance Auto Parts, Parts                  | 459.89    | Bantz, Barbara J, Serv                  | 5.50      |
| Agvantage FS Inc, Fuel                     | 10,403.10 | Barrier Group, Support Renewal          | 5,700.00  |
| Ahlers & Cooney PC, Serv                   | 90.00     | Benton's Ready Mixed Concrete, Concrete | 7,820.25  |
| Allen Memorial Hospital Corp, Serv         | 910.00    | Berns, Allan, VA Mileage/Per Diem       | 1,023.10  |
| Alliant Energy, Serv                       | 2,383.93  | Best Way Inc, Supplies                  | 71.86     |
| Anderson Erickson Dairy, Inmate Provisions | 230.37    | Beyer, Paul, Peo                        | 155.00    |
| Appliance Plus Of Oelwein, Cell Phone      | 80.16     | Beyer, Sharon, Peo                      | 80.00     |
| AT&T, Serv                                 | 40.54     | Big R Bridge, Metal Plating             | 49,745.15 |

|   |            |  |           |
|---|------------|--|-----------|
| Black Hawk Co Sheriff, Serv                   | 57.67      | Gustin, Cheryl, Peo                      | 80.00     |
| Black Hawk Co Treasurer, Serv                 | 500.00     | Hand, Cheryl, Peo                        | 155.00    |
| Black Hills Energy, Serv                      | 159.47     | Hardware Hank, Parts                     | 117.79    |
| Bob Barker Co Inc, Supplies                   | 2,939.90   | Harms, Brad, Lodging/Mileage Reimb       | 282.90    |
| Brecke Inc, Maint/Tower Sites                 | 1,100.00   | Hearn, Melissa, Peo                      | 15.00     |
| Bruening Rock Products, Rock                  | 614,586.49 | Hemmingsen, Sandra, Peo                  | 107.65    |
| Buchanan Co Conservation Board, Fund Transfer | 75.00      | Hewlett-Packard Co, Equip                | 4,401.78  |
| Buchanan Co Economic, FY16 Grant              | 26,335.65  | Hi-Way Products Inc, Supplies            | 2,418.78  |
| Buchanan Co Health Center, Serv               | 648.50     | Hoffman Trustee, C Dean, Well Plugging   | 400.00    |
| Buchanan Co Historical Society, FY16 Approp   | 7,165.00   | Howard, Ellen, Peo                       | 80.00     |
| Buchanan Co Sheriff, Serv                     | 177.38     | Hulbert, Dave, VA Mileage/Per Diem       | 386.39    |
| Buchanan Masonry Inc, Serv                    | 4,560.00   | Hunt Construction Co Inc, Serv           | 21,100.00 |
| Buds Electric Inc, Parts                      | 419.75     | IACCB, Regist                            | 950.00    |
| Burkhart, Tai, Mileage/Cell Reimb             | 127.93     | IACCVSO, Regist                          | 60.00     |
| Cabell, Sondra, Postage Reimb                 | 78.25      | ICEOO, Regist                            | 200.00    |
| Central IA Water Assn, Serv                   | 477.36     | IIW Engineers & Surveyors PC, Serv       | 7,247.00  |
| Central IA Distributing, Parts                | 636.70     | Independence Light & Power, Serv         | 13,923.65 |
| Centurylink, Serv                             | 524.89     | Independence LP, Serv                    | 223.00    |
| Citizen Herald, Publications                  | 747.67     | IA Dept of Public Safety, Serv           | 1,974.00  |
| City Laundering Co, Serv                      | 411.60     | INRCOG, Dues                             | 3,660.36  |
| Cj Cooper & Assoc Inc, Serv                   | 175.00     | IA State Assn of Assessors, Regist       | 550.00    |
| Collins, A Victor, Bales                      | 510.00     | ISACA Treasurer, Regist                  | 175.00    |
| Connell, Karen, Peo                           | 90.00      | ISU Extension Distribution Ctr, Supplies | 110.50    |
| Conrad, Alberta, Peo                          | 140.00     | ISU Science & Technology, Serv           | 888.45    |
| Consolidated Energy Co, Fuel                  | 11,155.28  | Jasper Co Treasurer, Serv                | 24.42     |
| Construction Materials, Supplies              | 2,611.26   | John Deere Financial, Supplies           | 1,359.89  |
| Covenant Health System, Serv                  | 3,750.00   | Johnson Co Medical Examiner, Serv        | 348.00    |
| Creative Product Sourcing Inc, Supplies       | 286.27     | Johnson Plbg Htg & Ac, Serv              | 192.00    |
| Crescent Electric Supply Co, Parts            | 58.67      | K Mart, Supplies                         | 54.98     |
| Crop Production Serv, Supplies                | 300.00     | Kauffman Jr, Dan, Bales                  | 125.00    |
| Cue, Lillian, Peo                             | 80.00      | Kegler Kegler & Arend, Serv              | 106.00    |
| Cue, Monte, Peo                               | 80.00      | Keierleber, Brian, Meals Reimb           | 8.13      |
| Curry, Mary Deborah, Peo                      | 155.00     | Kelly, Amy, Mileage/Cell Reimb           | 60.66     |
| Cy & Charleys Inc, Repairs                    | 1,151.70   | Knippel, Betty, Peo                      | 80.00     |
| Dan Deery Motor Co, Serv                      | 511.00     | KQMG Radio, Serv                         | 246.00    |
| Delagardelle, Lois, Peo                       | 123.00     | Kwik Trip Stores, Fuel                   | 395.88    |
| Delaware Co Clerk of Court, Serv              | 100.00     | Lamco Slings & Rigging Inc, Supplies     | 2,302.19  |
| Dell Marketing LP, Supplies                   | 23.74      | Latwesen, Jerald, Peo                    | 80.00     |
| Dental Distributors Inc, Supplies             | 145.45     | Latwesen, Judy K, Peo                    | 80.00     |
| Dons Truck Sales Inc, Repairs                 | 2,690.61   | Legal Directories, Supplies              | 59.75     |
| Dunlap Motors Inc, Repairs                    | 78.81      | Lexisnexis, Serv                         | 156.00    |
| Dywidag Systems, Equip Rental                 | 7,897.17   | Linn Co Sheriff, Serv                    | 16.15     |
| East Central Iowa Rec, Serv                   | 901.35     | M & C Mowing, Serv                       | 560.00    |
| Eric Zieser Construction LLC, Repairs         | 13,250.00  | Mail Services LLC, Mailing/Postage       | 762.43    |
| Esmoil, Darlene, Peo                          | 45.00      | Manatts, Concrete                        | 17,548.73 |
| Fairbank, City Of, Serv                       | 132.44     | Marco, Serv                              | 510.02    |
| Fareway Foods, Serv                           | 206.00     | Marlow, Amy, Mileage/Cell Reimb          | 54.33     |
| Farm & Home Publishers, Plat Books            | 59.20      | McCarter, John L, Serv                   | 116.44    |
| Farmers Mutual Tele Co, Serv                  | 120.76     | McGinnis, Sharon, Refund Cabin Rental    | 150.00    |
| Fastenal Co, Parts                            | 1,016.84   | Medical Associates, Serv                 | 640.00    |
| First Presbyterian Church, Serv               | 200.00     | MHDS-ECR, Qtrly Payment                  | 9,779.00  |
| Gaffney Quarries, Rock                        | 5,707.60   | MidAmerican Energy Co, Serv              | 410.86    |
| Galls-Quartermaster, Uniforms                 | 39.38      | Midwest Spray Team & Sales Inc, Supplies | 1,600.00  |
| Gazette Communications Inc, Publications      | 440.00     | Miller Quarry, Rock                      | 509.73    |
| Gissel, Gary, Mileage Reimb                   | 163.30     | Mills, Karla, Mileage Reimb              | 431.83    |
| Gitsch, Ann, Peo                              | 80.00      | Monkeytown Office Supply, Supplies       | 319.65    |
| Gitsch, Ron, Peo                              | 90.00      | Mumm, Donald, Peo                        | 80.00     |
| Gordon, Lynn A, Serv                          | 221.00     | Myers-Cox Co, Inmate Provisions          | 3,817.94  |
| Gosse, Cindy, Mileage Reimb                   | 38.53      | Napa Auto Parts, Parts                   | 569.56    |
| GPS Zone, Parts                               | 178.15     | Nels Agri-Serve Co, Timber Pymt          | 4,000.00  |
| Greenley Lumber Co, Parts                     | 861.96     | Neopost USA Inc, Serv                    | 346.90    |
| Gunderson Health System, Supplies             | 30.75      | N Iowa Juvenile Detention, Serv          | 1,375.00  |

|   |           |   |              |
|---|-----------|---|--------------|
| Northern IA Const, Supplies                 | 4,300.00  | Verizon Wireless, Serv                      | 391.43       |
| Novak Fencing Inc, Co Farm Fencing          | 6,117.00  | Verns True Value, Supplies                  | 396.90       |
| Oden Enterprises Inc, Sheet Piling          | 32,108.16 | Versluis, Jean, Peo                         | 100.00       |
| Oelwein Publishing Group, Publications      | 1,204.92  | Visa, Supplies                              | 2,349.53     |
| Office Towne Inc, Supplies                  | 1,341.38  | Walmart, Supplies                           | 94.56        |
| O'Reilly Automotive Inc, Supplies           | 604.83    | Waste Management, Serv                      | 2,579.41     |
| Orkin Exterminating Co, Serv                | 59.35     | Weber, Chad, Serv                           | 200.00       |
| Ott, Karen, Safety Boot/Repellant Reimb     | 80.98     | Weber, Charlean, Peo                        | 26.50        |
| Pathways Behaviorial Serv, FY16 Approp      | 5,000.00  | Weber, Kathleen C, Peo                      | 115.00       |
| Pathways Behaviorial Serv, Serv             | 390.00    | Wehner, Joann, Peo                          | 135.00       |
| Paul Niemann Const Co, Rock                 | 73,886.80 | Welch, William J, VA Comm Exp/Mileage Reimb | 37.65        |
| Pech, Charles, VA Mileage/Per Diem          | 323.10    | Welter Storage Equip Co Inc, Supplies       | 740.00       |
| Peters Law Offices, Serv                    | 30.00     | Westemeier, Norma, Peo                      | 123.00       |
| Pierce, Judy, Peo                           | 80.00     | Wieland & Sons Lumber Co, Supplies          | 86.94        |
| Pinicon Ford, Repairs                       | 36.60     | Windstream, Serv                            | 103.24       |
| Power Plan, Supplies                        | 3,823.72  | Winthrop News, Publications                 | 893.85       |
| Prinsco, Supplies                           | 838.32    | Winthrop, City Of, Serv                     | 125.85       |
| Print Express, Serv                         | 1,150.28  | Xerox Corp, Serv                            | 34.44        |
| Product Center, Supplies                    | 424.63    | Zee Medical Service Co, Supplies            | 152.49       |
| Productivity Plus, Repairs                  | 122.47    | Total                                       | 1,102,107.60 |
| Public Safety Center Inc, Supplies          | 738.32    |   |              |
| Quinn, James, Lodging/M meal Reimb          | 2,120.16  |   |              |
| Racom Corp, Serv                            | 22,260.31 |   |              |
| Rasmussen, Sheila, Peo                      | 80.00     |   |              |
| Ratchford, Rick, Serv                       | 4,393.09  |   |              |
| Ricoh USA Inc, Serv                         | 374.95    |   |              |
| Rife, A Jane, Serv                          | 60.00     |   |              |
| RJS Welding, Supplies                       | 134.40    |   |              |
| Roepke, Leland C, VA Comm Exp/Mileage Reimb | 42.25     |   |              |
| Rowley, City Of, Serv                       | 12.50     |   |              |
| Rueber, Betty, Peo                          | 80.00     |   |              |
| Ryan Pharmacy, Serv                         | 729.90    |   |              |
| Rydell Auto Group, Parts                    | 420.98    |   |              |
| Safety X-Treme, Supplies                    | 3,488.06  |   |              |
| Schares, Michael, Well Plugging             | 400.00    |   |              |
| Shaffer, Jan, Peo                           | 100.00    |   |              |
| Shahriari, Daria T, Serv                    | 30.00     |   |              |
| Sherrets, Larry, VA Commissioners Exp       | 25.00     |   |              |
| Shred Master, Serv                          | 37.50     |   |              |
| Signs & More, Uniforms                      | 317.00    |   |              |
| Simplexgrinnel, Service Contract            | 450.14    |   |              |
| Spahn & Rose Lumber Co, Supplies            | 2,830.68  |   |              |
| Star Equipment Ltd, Equip Rental            | 700.00    |   |              |
| State Hygienic Laboratory, Well Test Kits   | 499.00    |   |              |
| Stetson Bldg Products, Supplies             | 533.84    |   |              |
| Streicher, Blake, Serv                      | 75.00     |   |              |
| Superior Cleaning Services Ltd, Supplies    | 3,469.49  |   |              |
| Superior Welding Supply, Supplies           | 270.88    |   |              |
| Temeyer, Louise A, Well Rehab               | 600.00    |   |              |
| Terry's Gutter Service, Repairs             | 55.00     |   |              |
| Tisl, Andrea, Peo                           | 15.00     |   |              |
| Tonn, Billie Jo, Peo                        | 100.00    |   |              |
| Tournier Mfg Inc, Parts                     | 42.37     |   |              |
| Tri State Tower Inc, Serv                   | 2,665.00  |   |              |
| Trumbauer, Richard P, Well Plugging         | 299.25    |   |              |
| Ultramax, Supplies                          | 250.00    |   |              |
| Uniform Den Inc, Uniforms                   | 77.94     |   |              |
| United Rentals Inc, Equip Rental            | 867.14    |   |              |
| US Cellular, Serv                           | 1,703.83  |   |              |
| US Postmaster, Postage                      | 3,000.00  |   |              |
| VanCleave, Joanne K, Peo                    | 137.65    |   |              |
| Veridian Credit Union, Fees                 | 54.30     |   |              |

## **September 4, 2015**

The Buchanan County Board of Supervisors met in Special Session at 9:10 a.m. on Friday, September 4, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none. Also present Nyle McMartin, Chairman of the Board of Health.

The Board proceeded to interview three applicants for the position of Environmental Health and Zoning Administrator.

At 11:00 a.m. motion by Shonka second by Gaffney to recess until 1:00 p.m. All in favor, motion carried.

The Board reconvened at 1:15 p.m.

The Board proceeded to interview an additional applicant for the position of Environmental Health and Zoning Administrator.

Motion by Gaffney second by Shonka to proceed with reference checks and authorize the chairman to offer the position to the top applicant. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 2:23 p.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

## **September 8, 2015**

The Buchanan County Board of Supervisors met at 8:30 a.m. on Tuesday, September 8, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the August 31<sup>st</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the claims filed with the County Auditor for payment in the amount of \$242,587.21. All in favor, motion carried.

Motion by Shonka second by Gaffney to accept the resignations of Delores Wright and Robert Brown, seasonal part-time Roadside Management staff, effective September 11, 2015. All in favor, motion carried.

Roadside Manager, Sherlyn Hazen presented information on a student job internship program. After discussion, motion by Gaffney second Shonka to deny the request due to county liability. All in favor, motion carried.

The Board met with Community Services Director, Julie Davison to discuss the Mental Health Advocate position. After discussion, motion by Gaffney second by Shonka to authorize Director Davison to work with the County Attorney's office to develop a 28E Agreement between Buchanan County and Delaware County for interim mental health advocate services. All in favor, motion carried.

The Board discussed the county pasture lease. James Hansen failed to enter into the lease for the pasture. After discussion, motion by Shonka second by Gaffney to authorize the County Auditor to contact the original bidders to invite them to come to attend the Board of Supervisors meeting at 11:00 a.m. on Monday, September 21, 2015. At that meeting the original bidders will be allowed to raise their bids for the lease of the pasture. All in favor, motion carried.



Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-65  
AND NOTICE OF PUBLIC HEARING  
ZONING ORDINANCE AMENDMENT NO. 15-A-07  
BUCHANAN CO, IOWA**

The rezoning of property located in Hazleton Township, Sections 6 & 7, 78.8 acres from "A-1" agricultural to "A-2" agricultural.

BE IT ORDAINED:

That Section IV of the Buchanan County, Iowa, Zoning Ordinance be amended to reflect the zoning change on the official zoning maps as follows:

The SW NE (parcel #02.07.200.004) and the NW NE (parcel #02.07.200.001) of Sec. 7, T90N, R9W of the 5<sup>th</sup> P.M., Buchanan County, Iowa. To construct three wind turbines for a wind energy development.

The Buchanan County Board of Supervisors will hold a public hearing on the aforementioned amendment at 9:30 a.m. on September 28, 2015 in the Supervisors' Chambers of the Buchanan County Courthouse, Independence, Iowa.

Passed this 8<sup>th</sup> day of September 2015.

The Board discussed the continuance of the Law Enforcement Services Contracts with the communities in Buchanan County. After discussion, motion by Shonka second by Gaffney to set the rate at \$42 per capita for FY17 and increase \$2 per capita for FY18 and FY19. All in favor, motion carried.

The Board discussed the lease with the City of Independence. After discussion, motion by Gaffney second by Shonka to authorize Supervisor Shonka to contact the City of Independence regarding the lease of courthouse space for the Independence Police Department and report back to the Board at a future meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the contract between Buchanan County and Conference Technologies, Inc. for the video conferencing equipment and installation in the amount of \$25,359.84 and authorize the Sheriff to sign. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept public comment regarding a construction permit application filed by Mike Pech d/b/a Pech Home Site, Sec. 32 of Madison Twp. until 9:00 a.m., September 28, 2015. All in favor, motion carried.

At 9:15 a.m. the Board proceeded to open the bids received for the construction of the Secondary Road maintenance building in Brandon as follows: Matt Construction, Inc., Sumner, \$219,450; Spahn & Rose Lumber Co., Jesup, \$194,091. After discussion, motion by Shonka second by Gaffney to accept the bid from Spahn & Rose Lumber Co. in the amount of \$194,091. All in favor, motion carried.

Supervisor Gissel reported an offer has been given to an applicant for the Environmental Health/Zoning Administrator position. The applicant will be contacting Supervisor Gissel later today to confirm the offer. No further action was taken by the Board.

At 9:30 a.m. the Board proceeded to open the bids received for the resurfacing of the Senior Center parking lot as follows: Kluesner Construction, Inc., Farley, \$18,605. After discussion, motion by Gaffney second by Shonka to accept the bid from Kluesner Construction, Inc. in the amount of \$18,605. All in favor, motion carried.

The Board met with County Engineer, Brian Keierleber and Steve Becker to discuss the level "B" road on Daniel Ave. It was agreed per the current county ordinance the county will haul and grade rock on the road with the property owner paying for the rock.

Motion by Shonka second by Gaffney to adjourn at 10:04 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **September 11, 2011**

The Buchanan County Board of Supervisors met in special session at 8:15 a.m. on Friday, September 11, 2015 with Don Shonka, Chairman Pro-tem in the Chair, and Ellen Gaffney present. Absent, Gary Gissel.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the September 4<sup>th</sup> and September 8<sup>th</sup> meetings. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the employee reimbursement claims and the election expense claims filed with the County Auditor for payment in the amount of \$6,016.81. All in favor, motion carried.

The Board proceeded as the Board of Canvassers to canvass the votes cast at the September 8, 2015 School Election as follows: East Buchanan Community School District, declaring Jason Kress elected to Director District #2; Chad Staton elected to Director District #3 and Aaron Cook elected to Director at Large, East Buchanan Public Measure C not to be adopted; the Independence Community School District, declaring Brian C. Eddy elected to Director District #1; Eric B. Smith to Director District #2 and Kim Hansen elected to Director District #3; Jesup Community School District, declaring Luke Baldwin, Zak Knutson, Annie VanderWerff and Merritt Jones elected to Directors at Large. The Hawkeye Community College Public Measure A passed in Buchanan County, yes 1,028 votes to no 556 votes.

Motion by Gaffney second by Shonka to certify the canvass and place the original on file with the County Auditor's office for public viewing. All in favor, motion carried.

An Abstract of Votes was completed for each and certified to the School Board secretaries.

Motion by Gaffney second by Shonka to adjourn at 8:28 a.m. All in favor, motion carried.

Don Shonka, Chairman Pro-tem

ATTEST: Cindy Gosse, Auditor

### **September 21, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, September 21, 2015 with Don Shonka, Chairman Pro-tem in the Chair and Ellen Gaffney present. Gary Gissel absent.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the September 14<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the claims filed with the County Auditor for payment in the amount of \$241,583.55. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following monthly officer's reports: Recorder \$8,791.40; Clerk of Court \$1,680.15 and Jail \$6,357.79. All in favor, motion carried.

Motion by Gaffney second by Shonka to accept the resignation of Steve Bantz, Roads Superintendent effective September 30, 2015. All in favor, motion carried. Mr. Bantz is retiring after 46 years of service with the county.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-66**

BE IT RESOLVED the Board of Supervisors approve the hiring of Matthew Even, Environmental Health/Zoning Administrator, effective September 28, 2015 with an annual salary of \$43,000.

Passed this 21<sup>st</sup> day of September 2015.

Roadside Manager, Sherlyn Hazen presented her monthly report. During the month of August the department sprayed approximately 456 miles of brush and thistles. Bridge railings throughout the county were sprayed and two areas were hydro-seeded. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. Wulfekuhle attended the Iowa Disaster Human Resource Council meeting to discuss legislation for the upcoming session. Equipment received through the Community Foundation Grant has been installed at the annex. INRCOG continues to work on the update to the county plan. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Public Health Director, Amy Marlow presented her monthly report. September 28<sup>th</sup> is scheduled for the take back initiative; Pathways, Buchanan County Health Center and the Buchanan County Sheriff's office will be hosting the event. Tai Burkhart has developed draft environmental health policies for future use. The EMA emergency operations center drill was completed. An improvement plan is being instituted. The health vulnerability assessment has been completed and submitted according to the Emergency Preparedness contract. The role of Public Health in emergency planning may be changing by the Iowa Department of Public Health (IDPH). The Community Health Needs Assessment/Health Improvement Plan has been submitted to IDPH for additional funding. The flu vaccine has arrived and on-site clinics are being planned. The department will begin reviewing immunization cards in October. Students from Allen College and the University of Iowa will be working with the department this fall. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 112 clients. Six residents received rental assistance and eight residents received utility assistance. Twenty-three veterans were served. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

The Board discussed the contracts with managed care organizations with Community Services Director, Julie Davison. After discussion, motion by Gaffney second by Shonka to approve the contracts between Buchanan County and the following organizations: Amerigroup Iowa, Inc.; WellCare of Iowa, Inc., and AmeriHealth Caritas Iowa, Inc. and authorize the Chairman Pro-tem to sign. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the correction warrant applications submitted by the County Treasurer for parcels #03.05.202.004, \$354.00 and #03.05.204.004, \$54.00 for 2014 payable 2015-2016 in the name of the City of Stanley. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-67**

WHEREAS, the Board of Supervisors has the power to abate taxes on property that is owned by a political subdivision of the State of Iowa per Iowa Code Section 657A.10A.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors authorizes the County Treasurer to abate taxes, penalty and costs under the name of the City of Independence, parcel #10.04.432.001 in the amount of \$3,307.00 for the years 2012 through 2014 payable 2013-16.

Passed this 21<sup>st</sup> day of September 2015.

Motion by Gaffney second by Shonka to approve the contract between Buchanan County and Spahn & Rose Lumber Co., Jesup for the construction of the Brandon maintenance shop in the amount of \$194,091 and authorize the Chairman Pro-tem to sign. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the contract between Buchanan County and Kluesner Construction, Inc., Farley for the resurfacing of the Senior Center parking lot in the amount of \$18,605 and authorize the Chairman Pro-tem to sign. All in favor, motion carried.

County Auditor, Cindy Gosse presented the August financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the August Health Insurance Trust financial report. Motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

At 11:00 a.m. the Board opened the bidding of the county pasture ground for re-bidding to the original bidders. Supervisor Shonka reviewed the requirements of the tenants with the new lease. After discussion, the original bidders were allowed to raise their bids with Brian Donnelly d/b/a Donnelly Farms raising his final bid to \$95 per acre. After discussion, motion by Gaffney second by Shonka to accept the bid from Brian Donnelly d/b/a Donnelly Farms in the amount of \$95 per acre for a three years and five months contract effective October 1, 2015. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 11:09 a.m. All in favor, motion carried.

Don Shonka, Chairman Pro-tem

ATTEST: Cindy Gosse, Auditor

**September 28, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, September 28, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the September 21<sup>st</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$1,148.35. All in favor, motion carried.

The following members of the Fair Board presented the 2015 fair report and current financial report: Nick Dennie, Kelly Peyton, Julie Althaus and Matt Walthart. No action taken by the Board.

Motion by Gaffney second by Shonka to approve the construction permit for Mike Pech d/b/a Pech Home Site, Sec. 32 of Madison Township. All in favor, motion carried.

Motion by Shonka second by Gaffney to accept the First Judicial District FY15 financial report. All in favor, motion carried.

Discussion was held regarding the snow removal for the 2015-16 snow season. After discussion, motion by Gaffney second by Shonka to approve the following solicitation for bidding. All in favor, motion carried.

### **SOLICITATION FOR BIDS**

The Buchanan County Board of Supervisors will accept bids for a contract for snow removal at any or all of the following locations:

1. Parking lots and sidewalks, areas located on the east, north, west and south sides of the Buchanan County Courthouse/Jail complex, 210 5<sup>th</sup> Ave. N.E., Independence, Iowa.
2. Parking lot and sidewalks at the Buchanan County Human Services/Public Health building, 1413 1<sup>st</sup> St. West, Independence, Iowa.
3. Parking lot and sidewalks at the Buchanan County Senior Center building, 400 5<sup>th</sup> Ave. N.E., Independence, Iowa

Bids must be submitted for each location on a seasonal basis.

The proposed contract will have the following provisions:

1. Snow removal shall be completed not later than 7:30 a.m.
2. Snow removal shall be required upon the accumulation of one (1) inch or more of snowfall.
3. The Contractor shall salt and sand parking lots on County property. The Contractor shall be responsible for providing salt and sand.
4. The Contractor shall salt and sand the parking lots at a time to be determined by Buchanan County custodial staff or a member of the Buchanan County Board of Supervisors.
5. When snowfall occurs or continues during business hours, full snow removal will be delayed until after business hours are completed except snow will not be allowed to accumulate in excess of three (3) inches in the traveled ways.
6. Payment for service will be made monthly for five months beginning December 2015 and last payment to be made in April 2016.
7. The contract term shall be one year.

Within two (2) weeks following the County's acceptance of a bid, the successful bidder must provide to the County proof of adequate liability insurance coverage. For purposes of this paragraph, "adequate liability insurance coverage" shall mean coverage amount of not less than Two Million Dollars (\$2,000,000) for personal injury proximately caused by negligence of the contractor, Two Million Dollars (\$2,000,000) for any one accident proximately caused by negligence of the contractor, and One Million Dollars (\$1,000,000) for any damage to property proximately caused by negligence of the contractor. Said insurance policy shall name Buchanan County as an insured. Failure to provide such proof within two-week period shall be grounds for setting aside the bid and reopening the bidding process.

All bids shall be submitted on bid proposal forms which can be obtained at the County Auditor's office. Bids must be submitted in a sealed envelope mailed or given to the Buchanan County Auditor's office not later than 9:15 a.m., Monday, October 26, 2015. The words "snow bid" must be written on the outside of the envelope. Bids will be opened beginning at 9:30 a.m., October 26, 2015 in the Supervisors boardroom at the Buchanan County Courthouse.

Supervisor Shonka presented information from his meeting with Al Roder, Independence City Manager regarding the rental agreement for the police department. No action was taken until additional information can be obtained.

Motion by Gaffney second by Shonka to accept the resignation from Richard Hunter, Perry Township Trustee, effective September 28, 2015. All in favor, motion carried. After discussion, motion by Shonka second by Gaffney to direct the County Auditor to advertise for the Perry Township position in the Jesup Citizen Herald and the Independence Bulletin Journal. All in favor, motion carried.

The Board discussed the door replacement at the DHS office. Specifications will be prepared and presented at the next board meeting.

County Auditor, Cindy Gosse presented information received from Attorney Hugh Field, Beecher Law Firm, for the modification of Industrial Revenue Bonds (Independence Enterprises Project). After discussion, motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-68**

#### **RESOLUTION AUTHORIZING THE AMENDMENT TO THE ISSUANCE AND SALE OF \$1,000,000 INDUSTRIAL REVENUE BONDS, SERIES 2005(INDEPENDENCE ENTERPRISES PROJECT)**

WHEREAS, Buchanan County, Iowa, a political subdivision of the State of Iowa (the "Issuer"), is authorized by Chapter 419 of the Code of Iowa, 2015, as amended (the "Act") to issue revenue bonds and loan the proceeds to one or more parties to be used to acquire lands and to acquire by construction or purchase, buildings and improvements thereon and equipment; and

WHEREAS, the Issuer had made the necessary arrangements with Independence Enterprises, Inc. (the "Company"), an Iowa corporation, for its acquisition of land, buildings, improvements and equipment for an Industrial facility (the "Project") within the corporate boundaries of the Issuer; and

WHEREAS, the Issuer has issued its Industrial Revenue Bonds, Series 2005, (Independence Enterprises Project) in the principal amount of \$1,000,000 (the "Bond") to finance the cost of the Project in an amount not to exceed \$1,000,000 and the Issuer has loaned the proceeds of the Bond to the Company pursuant to the provisions of a Loan Agreement, between the Issuer and the Company (the "Agreement"), the obligations of which will be sufficient to pay the principal of and interest and prepayment premium, if any, on the Bond, as and when the same shall be due; and

WHEREAS, notice of intention to issue the Bond has, as directed by the Board of Supervisors, been duly given in compliance with the Act; and

WHEREAS, a public hearing has been held on the proposal to issue the Bonds at the time and place specified in said notice and all objections or other comments relating to the issuance of the Bonds have been heard; and

WHEREAS, the Issuer had sold the Bonds upon a negotiated basis to BankIowa, Independence, Iowa (the "Bank"); and

WHEREAS, the Issuer, Company and Bank have agreed to a modification to the terms of the Bonds.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Buchanan County, Iowa, as follows:

#### **DEFINITIONS**

**SECTION 1.** The definitions contained in the Resolution Authorizing the Issuance and Sale of \$1,000,000 Industrial Revenue Bonds, Series 2005 (Independence Enterprises Project), herein after the Resolution are incorporated herein.

SECTION 2. Pursuant to Section 14 of the Resolution, the Issuer and the Bank after issuance of the Bond may modify, alter, or amend or supplement the provisions of the Resolution by written agreement.

SECTION 3. The Bank and the Issuer agree to reduce the interest rate on the principal balance to four (4%) percent, which will modify the monthly payments on Bonds to Seven Thousand Six Hundred and Forty-Eight (\$7,648.00) dollars per month.

SECTION 4. Except as modified herein, in all other terms and respects the Resolution are ratified and confirmed.

PASSED and APPROVED this 28<sup>th</sup> day of September, 2015.

At 9:30 a.m. the public hearing regarding the Marion Rau West Hill Farm Partnership rezoning request was called to order with Marion & Richard Rau, Mike & Kim Rau, Assistant County Attorney, Michael Hudson, Kris Wilgenbusch, Tari Robertson and 32 citizens present. After discussion, motion by Gaffney second by Shonka to close the hearing at 10:47 a.m. All in favor, motion carried. Motion by Gaffney second by Shonka to approve the following resolution. On roll call vote: Ayes – Gaffney, Gissel & Shonka; Nays – None. Motion carried.

### **RESOLUTION 15-69**

WHEREAS, Gaffney proposed the adoption and enactment of a Zoning Ordinance Amendment on the 8<sup>th</sup> day of September 2015, which action is recorded in Book X Page 73 of the Minutes of the Board of Supervisors; and

WHEREAS, the same was duly published in the Independence Bulletin Journal, an official newspaper of general circulation in the county and complying with Sections 618.3 and 618.14 of the Code of Iowa, on 16<sup>th</sup> day of September 2015; and

UPON MOTION made by Gaffney and second by Shonka a vote was held to suspend the requirement for three successive readings and votes, which motion passed by a vote of a majority of the Board of Supervisors, as follows:

THOSE VOTING FOR SUSPENSION OF THE REQUIREMENT: Gaffney, Gissel and Shonka

THOSE VOTING AGAINST SUSPENSION OF THE REQUIREMENT: None

NOW THEREFORE the following was read and voted upon by the Board of Supervisors, and it passed by a vote of a majority of the Board of Supervisors:

AND IT IS NOW THEREFORE ENACTED AND ORDAINED:

### **ZONING ORDINANCE AMENDMENT 15-A-07 BUCHANAN COUNTY, IOWA**

The rezoning of property located in Hazleton Township, Sections 6 & 7, 78.8 acres from “A-1” agricultural to “A-2” agricultural.

The rezoning of the following described property is approved:

The SW NE (parcel #02.07.200.004) and the NW NE (parcel #02.07.200.001) of Sec. 7, T90N, R9W of the 5<sup>th</sup> P.M., Buchanan County, Iowa. To construct three wind turbines for a wind energy development.

THOSE VOTING FOR THE PASSAGE: Gaffney, Gissel and Shonka.

THOSE VOTING AGAINST THE PASSAGE: None

Passed this 28<sup>th</sup> day of September 2015.

Motion by Gaffney second by Shonka to adjourn at 10:56 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

Claims paid the month of September:

|  |           |   |           |
|--|-----------|---|-----------|
|  |           | Creative Product Sourcing Inc, Supplies | 33.75     |
|  |           | Curry, Mary Deborah, PEO Exp            | 155.00    |
|  |           | Cy & Charleys Inc, Repairs              | 13,849.72 |
|  |           | Donnelly, Brian, Boot Reimb             | 141.66    |
|  |           | Dons Truck Sales Inc, Supplies          | 1,172.59  |
|  |           | Dooley-Rothman, Sarah, Serv             | 348.00    |
|  |           | Doyle, Tom, Mileage Reimb               | 14.38     |
|  |           | Dubuque Co Sheriff, Serv                | 20.00     |
|  |           | Dunlap Motors Inc, Serv                 | 1,381.58  |
|  |           | Dykes, Skylar D, Supplies               | 3,379.00  |
|  |           | E Central Iowa Rec, Serv                | 255.68    |
|  |           | Esmoil, Darlene, PEO Exp                | 52.50     |
|  |           | Fairbank, City Of, Serv                 | 110.19    |
|  |           | Fareway Foods, Supplies                 | 214.33    |
|  |           | Farm & Home Publishers, Plat Books      | 59.20     |
|  |           | Farmers Mutual Telephone Co, Serv       | 140.76    |
|  |           | Fastenal Company, Parts                 | 1,606.85  |
|  |           | Fawcetts Inc, Serv                      | 199.02    |
|  |           | Fayette Co Sheriff, Serv                | 45.40     |
|  |           | Gaffney, Ellen, Mileage Reimb           | 396.18    |
|  |           | Gaffney Quarries, Rock                  | 3,792.90  |
|  |           | George A Lanxon Piling Sales, Supplies  | 19,897.92 |
|  |           | Gissel, Gary, Mileage Reimb             | 160.43    |
|  |           | Glaxosmithkline Pharmaceutical, Serv    | 4,893.82  |
|  |           | Gold Bar Solutions Inc, Maint Contract  | 700.00    |
|  |           | Gosse, Cynthia, Mileage Reimb           | 197.81    |
|  |           | Greenley Lumber Co, Supplies            | 2,514.47  |
|  |           | Grout Scouts Inc, Repairs               | 35,995.00 |
|  |           | Gruman, Delaine, PEO Exp                | 131.90    |
|  |           | Hager, Thereasa, PEO Exp                | 203.00    |
|  |           | Haisch, Lloyd, PEO Exp                  | 202.10    |
|  |           | Hardware Hank, Parts                    | 34.84     |
|  |           | Harms, Donna, PEO Exp                   | 101.50    |
|  |           | Hartig Pharmacy, Serv                   | 3,303.06  |
|  |           | Hawkeye Alarm Co, Equip                 | 5,950.00  |
|  |           | Hawkeye Fire & Safety Co, Serv          | 41.50     |
|  |           | Hawkeye Tile Inc, Rock                  | 90.00     |
|  |           | Hersom, Gary, Repairs                   | 143.80    |
|  |           | Hoskins, Lael D, Parts                  | 7,960.36  |
|  |           | IA Lein, Supplies                       | 175.00    |
|  |           | IDALS, Permits                          | 175.00    |
|  |           | IMWCA, Insurance                        | 1.00      |
|  |           | Indep Light & Power, Serv               | 13,969.07 |
|  |           | Independence LP, Serv                   | 155.00    |
|  |           | Independence Postmaster, Box Rent       | 155.00    |
|  |           | Industrial Supply Solutions, Supplies   | 345.00    |
|  |           | Intab Llc, Supplies                     | 29.37     |
|  |           | IA Chapter Of Apco, Registration        | 75.00     |
|  |           | ICAP, Ins                               | 2,370.77  |
|  |           | IA Co Attorneys Assn, Serv              | 65.00     |
|  |           | IA Dot, Supplies                        | 773.55    |
|  |           | INRCOG, Serv                            | 883.57    |
|  |           | IA Prison Industries, Supplies          | 3,821.88  |
| Aable Pest Control, Serv                   | 55.00     |   |           |
| Abernathey, Deanna Lea, PEO Exp            | 146.40    |   |           |
| Advance Auto Parts, Parts                  | 248.97    |   |           |
| Agvantage FS Inc, Fuel                     | 19,049.25 |   |           |
| Ahlers & Cooney Pc, Serv                   | 332.00    |   |           |
| Alliant Energy, Serv                       | 2,425.80  |   |           |
| Altorfer Inc, Supplies                     | 502.29    |   |           |
| American Legion Post, Rent                 | 110.00    |   |           |
| Anderson Erickson Dairy, Inmate Provisions | 234.53    |   |           |
| Aspen Rentals, Serv                        | 125.00    |   |           |
| AT&T, Serv                                 | 40.54     |   |           |
| B & B Farm Store Inc, Supplies             | 49.98     |   |           |
| B2b Computer Products, Supplies            | 2,221.61  |   |           |
| BankIowa, Serv                             | 14.04     |   |           |
| Barco Municipal Products, Supplies         | 386.81    |   |           |
| Benton's Ready Mixed Concrete, Concrete    | 10,195.00 |   |           |
| Berns, Rosalita, PEO Exp                   | 200.70    |   |           |
| Best Way Inc, Serv                         | 61.98     |   |           |
| Birdnow Motor Trade, Repairs               | 208.95    |   |           |
| Black Hawk Co Sheriff, Serv                | 73.73     |   |           |
| Black Hills Energy, Serv                   | 54.00     |   |           |
| Black Strap Inc, Salt                      | 17,273.27 |   |           |
| Blake, Scott J, Serv                       | 3,547.81  |   |           |
| Booth, Richard, Well Rehab Reimb           | 400.00    |   |           |
| Brandon Area Community Club, Rent          | 100.00    |   |           |
| Brandon Cemetery Assoc, Serv               | 204.00    |   |           |
| Brandon Water Works, Serv                  | 45.00     |   |           |
| Brecke Inc, Service Contract               | 5,155.00  |   |           |
| Brown, Marlene, Mileage Reimb              | 18.98     |   |           |
| Bruening Rock Products Inc, Rock           | 21,223.75 |   |           |
| Buchanan Co Health Center, Serv            | 1,392.36  |   |           |
| Buchanan Co Sheriff, Serv                  | 275.14    |   |           |
| Buds Electric Inc, Serv                    | 182.45    |   |           |
| Burkhart, Tai, Cell Phone/Mileage Reimb    | 46.28     |   |           |
| Burns, Doris, PEO Exp                      | 175.35    |   |           |
| Byron Twp Cemetery Assn, Serv              | 12.00     |   |           |
| Cabell, Sondra, Supply Reimb               | 20.00     |   |           |
| CCPOA of Iowa Inc, Dues                    | 130.00    |   |           |
| CDW Government, Supplies                   | 927.38    |   |           |
| Central IA Water Assn, Serv                | 456.74    |   |           |
| CenturyLink, Serv                          | 76.00     |   |           |
| Citizen Herald, Publications               | 1,162.70  |   |           |
| City Laundering Co, Serv                   | 429.04    |   |           |
| Clark, Cindy, PEO Exp                      | 146.40    |   |           |
| Cole, Katherine, PEO Exp                   | 20.00     |   |           |
| Connell, Karen, Mileage Reimb              | 34.80     |   |           |
| Consolidated Energy Co, Fuel               | 20,048.56 |   |           |
| Construction Materials, Supplies           | 1,764.13  |   |           |
| Coonrod Wrecker & Crane, Serv              | 4,642.50  |   |           |
| County Case Mngt Service, Serv             | 1,358.50  |   |           |
| Crawford Transport Inc, Serv               | 1,650.00  |   |           |



|  |           |   |           |
|--|-----------|---|-----------|
| ISU, Serv                                | 250.00    | Rasmussen, Sheila, PEO Exp                  | 105.00    |
| Irish, Krista, Serv                      | 223.50    | Ratliff, Kathryn, PEO Exp                   | 115.35    |
| Jasper Co Sheriff, Serv                  | 40.00     | Rau, Marion, PEO Exp                        | 81.85     |
| John Deere Financial, Supplies           | 961.62    | Reiff Funeral Home, Serv                    | 1,060.27  |
| Johnson Co Medical Examiner, Serv        | 311.26    | Roepke, Leland C, VA Comm Exp/Mileage Reimb | 42.25     |
| Johnson, Joel C, Serv                    | 200.00    | Rowley, City Of, Serv                       | 12.50     |
| Jones, Jeraline Kaye, PEO Exp            | 22.50     | RV Horizons Inc, Serv                       | 450.00    |
| K Mart, Supplies                         | 24.44     | Ryherd, John, Mileage Reimb                 | 17.83     |
| Kane, Mary Jane, PEO Exp                 | 43.00     | Safelite Auto Glass, Parts                  | 300.89    |
| Kelly, Amy, Cell Phone/Mileage Reimb     | 58.93     | Safety Vision, Supplies                     | 708.30    |
| Kirkendall, Elaine, PEO Exp              | 20.00     | Safety X-Treme, Supplies                    | 283.65    |
| Knapps Service, Supplies                 | 1,066.46  | Schultz, Chris, Serv                        | 200.00    |
| Kwik Trip Stores, Fuel                   | 186.60    | Scott, Grace, PEO Exp                       | 163.00    |
| Lamont, City Of, Serv                    | 153.25    | Shaffer, Janice, PEO Exp                    | 105.00    |
| Larson, Kerry L, Serv                    | 120.00    | Shahriari, Daria T, Serv                    | 94.50     |
| Lexisnexis, Serv                         | 156.00    | Sherrets, Larry, VA Comm Exp                | 25.00     |
| Lifeline Training Ltd, Registration      | 498.00    | Shield Technology Corp, Maint Contract      | 13,055.00 |
| Linn Co Sheriff, Serv                    | 41.35     | Shirley, Mary Jane, PEO Exp                 | 203.00    |
| M & C Mowing, Serv                       | 560.00    | Shonka, Don, Mileage Reimb                  | 10.93     |
| Mail Services LLC, Printing & Postage    | 6,734.81  | Shred Master, Serv                          | 48.45     |
| Mailing Services Inc, Printing & Postage | 2,960.47  | SHRM, Dues                                  | 190.00    |
| Malaise, Susan L, Serv                   | 4.50      | Signs & More, Supplies                      | 255.90    |
| Manatts, Concrete                        | 10,399.43 | Sioux City Foundry, Parts                   | 2,820.00  |
| Manson, Sally, PEO Exp                   | 176.50    | Slattery, John, Mileage Reimb               | 10.93     |
| Marco, Serv                              | 332.46    | Smith, Dian, PEO Exp                        | 344.70    |
| Marlow, Amy, Cell Phone/Mileage Reimb    | 178.53    | Smith, Linda L, PEO Exp                     | 101.50    |
| Martin, Sandra K., PEO Exp               | 128.00    | Spahn & Rose Lumber Co, Supplies            | 236.15    |
| Medical Assoc, Serv                      | 118.00    | Sproull, Julie, PEO Exp                     | 260.70    |
| Menards, Supplies                        | 273.17    | St Patricks Guild, Rent                     | 100.00    |
| MidAmerican Energy Co, Serv              | 646.76    | Staake/Vandersee Properties, Serv           | 165.00    |
| Miller Quarry, Rock                      | 141.18    | Stanford, Sheryl, PEO Exp                   | 263.00    |
| Mills, Karla, Mileage Reimb              | 533.61    | Star Equipment Ltd, Supplies                | 549.54    |
| Monkeytown Office Supply, Supplies       | 550.30    | State Hygienic Laboratory, Supplies         | 540.00    |
| Moroney, Sharon, PEO Exp                 | 175.35    | Stetson Bldg Products, Rock                 | 2,241.80  |
| Myers-Cox Co, Supplies                   | 4,262.21  | Streicher, Blake, Serv                      | 75.00     |
| Napa Auto Parts, Parts                   | 980.81    | Superior Cleaning Serv Ltd, Serv            | 3,352.50  |
| Nelson, Sandra, PEO Exp                  | 192.55    | Thedens, Lois, PEO Exp                      | 154.38    |
| Neopost USA Inc, Serv                    | 135.00    | Tisl, Andrea, PEO Exp                       | 20.00     |
| Northern IA Construction, Supplies       | 421.50    | Tisl, Vanessa, Mileage Reimb                | 21.85     |
| Novak Fencing Inc, Fencing               | 13,455.00 | Traffic Logix Corp, Supplies                | 142.24    |
| Oelwein Police Dept, Serv                | 20.00     | Uni Roadside Program, Registration          | 95.00     |
| Oelwein Publishing Group, Publications   | 1,884.41  | United Rentals Inc, Supplies                | 931.84    |
| Office Max Inc, Supplies                 | 26.80     | US Postal Service, Postage                  | 1,200.00  |
| Office Towne Inc, Serv                   | 337.42    | US Cellular, Serv                           | 1,784.58  |
| O'Loughlin, Pauline, Mailbox Replaced    | 15.00     | US Postmaster, Postage                      | 3,000.00  |
| O'Reilly Automotive Inc, Supplies        | 1,031.20  | Van Buren Co Auditor, Serv                  | 187.50    |
| Orkin Exterminating Co, Serv             | 59.35     | Van Diest Supply Co, Supplies               | 1,548.00  |
| Paul Niemann Const Co, Rock              | 71,052.04 | Vandersee, Barbara, PEO Exp                 | 223.70    |
| Pech, Charles, Mileage/VA Per Diem       | 396.70    | Veridian Credit Union, Fees                 | 54.30     |
| Pech, David, Mileage Reimb               | 20.70     | Verizon Wireless, Serv                      | 391.31    |
| Peck, Marilyn, PEO Exp                   | 204.15    | Verns True Value Inc, Parts                 | 26.99     |
| Peters Law Offices, James T, Serv        | 18.00     | Visa, Lodging/Meals                         | 1,405.54  |
| Pierce, Judith, PEO Exp                  | 112.50    | Von Bokern Assoc Inc, Serv                  | 5,350.00  |
| Pinicon Ford, Serv                       | 46,121.01 | Walmart, Supplies                           | 128.84    |
| Polk Co Treasurer, Serv                  | 218.50    | Waskow, Lauren, PEO Exp                     | 80.00     |
| Power Plan, Supplies                     | 7,055.56  | Waste Management, Serv                      | 2,616.68  |
| Print Express, Supplies                  | 380.95    | Weber Paper Co, Supplies                    | 159.80    |
| Priority Dispatch, Maint Contract        | 98.00     | Weber, Kathleen C, PEO Exp                  | 90.00     |
| Productivity Plus, Parts                 | 704.22    | Welch, William J, Va Comm Exp/Mileage Reimb | 37.65     |
| Public Safety Ctr Inc, Supplies          | 91.37     | Westemeier, Norma, PEO Exp                  | 128.00    |
| Quality Computer Serv Inc, Supplies      | 278.70    | Wilgenbusch, Kris, Mileage Reimb            | 20.70     |
| Quasqueton American Legion, Rent         | 110.00    | Windstream, Serv                            | 492.78    |

|                              |          |                               |            |
|------------------------------|----------|-------------------------------|------------|
| Winthrop News, Publications  | 1,263.38 | Zee Medical Serv Co, Supplies | 59.75      |
| Winthrop, City Of, Serv      | 8,904.07 | Total                         | 489,655.57 |
| Xerox Corp, Service Contract | 34.44    |                               |            |

**October 5, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, October 5, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the September 28<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$202,359.60. All in favor, motion carried.

GIS/E911 Coordinator, James Quinn presented the monthly report of the department. Coordinator Quinn reported on the Iowa One Call adjusted GPS Monument agreement. After discussion, motion to approve the GPS Monument Agreement and authorize the Chairman to sign. All in favor, motion carried. Quinn is working with Doug Tonnemacher from Pictometry on quotes for new flights. The E911 carryover grant was awarded in the amount of \$100,000 with no local match. The grant will be used to upgrade the existing Zetron radio console system. The E911 GIS carryover grant was awarded in the amount of \$15,000 with no local match. The grant will be used for GIS data remediation work. The draft Microwave Path Ordinance has been reviewed by the E911 Executive Board and is being reviewed by the County Attorney's office. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

The Board met with Mechelle Dhondt, CEO of the Mental Health Disability Services of the East Central Region for an update on the financial status and services provided by the region; with Community Services Director, Julie Davison present. No action was taken by the Board.

IT Director, Ray McDonald presented his monthly report. McDonald reported on the work completed the past month and what is scheduled to be completed in the next 30 days. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Discussion was held regarding the replacement of the door at the Human Services office. After discussion, motion by Gaffney second by Shonka to approve the following solicitation for bidding. All in favor, motion carried.

### **SOLICITATION FOR BIDDING**

The Buchanan County Board of Supervisors is soliciting bids from qualified contractors for a public improvement. Interested contractors are advised of the following:

1. Interested contractors shall submit sealed proposals in person or by mail to the Office of the Buchanan County Auditor. All proposals shall be received at the Auditor's Office not later than 9:30 a.m., Monday, October 26, 2015.
2. Sealed proposals will be opened and considered on behalf of the Buchanan County Board of Supervisors at the Supervisor's meeting room, Buchanan County Courthouse, Independence, Iowa at 9:45 a.m., October 26, 2015.
3. The general nature of the public improvement for which sealed proposals are solicited is the replacement of an exterior door at the Department of Human Services office.
4. The successful bidder shall commence work on the project no later than November 30, 2015 and shall complete the project not later than December 15, 2015.
5. All bids must be filed on the forms furnished by the Buchanan County Auditor's office, sealed and plainly marked "Public Improvement Bid #1." Proposals containing any reservations not provided for in the forms furnished may be rejected. The County Board of Supervisors reserves the right to waive technicalities and to reject any and all bids.
6. Bidder shall acquire adequate liability insurance coverage and provide satisfactory proof of such coverage to the County upon acceptance of bid. For purposes of this paragraph, "adequate liability insurance coverage" shall mean coverage in an amount not less than Five Hundred Thousand Dollars (\$500,000.00) for personal injury proximately caused by negligence of contractor and/or his agents or employees, Five Hundred Thousand Dollars (\$500,000.00) for any one accident proximately caused by negligence of contractor and/or his agents or employees, and Five Hundred Thousand Dollars (\$500,000.00) for any damage to property caused by negligence of contractor and/or his agents or employees. Said insurance policy shall name Buchanan County as an insured.

BE IT FURTHER RESOLVED that the Board of Supervisors directs the County Auditor to publish said Notice to Contractors.

Passed this 5<sup>th</sup> day of October 2015.

Discussion was held regarding hiring training assistance for the Environmental Health/Zoning Administrator. After discussion, motion by Gaffney second by Shonka to authorize the Chairman to enter into a contract with Chad Beatty. All in favor, motion carried.

The Board met with Bob Beatty, Parks and Recreation Director for the City of Independence to discuss a Community Attractions Tourism grant application for the Independence municipal swimming pool. After discussion, motion by Gaffney second by Shonka to approve the following resolution and send a letter of support for the grant application. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-70**

#### **RESOLUTION OF THE BUCHANAN COUNTY BOARD OF SUPERVISORS SUPPORTING AN APPLICATION TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY FOR A COMMUNITY ATTRACTION AND TOURISM GRANT AND COMMITTING FINANCIAL SUPPORT TO THE INDEPENDENCE AQUATIC CENTER PROJECT.**

WHEREAS, there is a recognized need for a new aquatic center to meet the growing outdoor recreation needs of its citizens, and;

WHEREAS, after reviewing and approving the concept of the Independence Aquatic Center project, the Buchanan County Board of Supervisors supports the City of Independence's submittal of a grant application for Community Attraction and Tourism (CAT) funds to support the development of the project, and;

WHEREAS, there has been widespread local support for the Independence Aquatic Center project, and the Buchanan County Board of Supervisors herewith commits \$10,000 towards the development of the project, subject to the City of Independence receiving a CAT grant.

NOW, THEREFORE, BE IT RESOLVED by the Buchanan County Board of Supervisors that they support the Independence Aquatic Center project and the submission of the Community Attraction and Tourism grant application.

BE IT FURTHER RESOLVED that the Buchanan County Board of Supervisors herewith commits \$10,000 total over five years to the Independence Aquatic Center project, subject to the City of Independence receiving funding from the Community Attraction and Tourism grant program.

Passed this 5<sup>th</sup> day of October 2015.

The Board met with the following members of the Buchanan County Library Association: Cindy Lellig, Jesup; Angie Happel, Lamont; and Laura Blaker, Independence to discuss a new library funding proposal. The new formula will be incorporated in the Buchanan County Library contract and submitted for approval at a future meeting.

Motion by Gaffney second by Shonka to adjourn at 10:21 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

#### **October 13, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Tuesday, October 13, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the October 5<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$586.20. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following officer's reports: monthly – Recorder \$9,822.88; Clerk of Court \$1,729.02 and Jail \$4,848.00; quarterly – Sheriff \$15,031.35 and Auditor \$47,840.56. All in favor, motion carried.

Conservation Director, Dan Cohen presented information regarding a property easement. After discussion, motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-71**

WHEREAS, Buchanan County ("County") owns property adjacent to property owned by Laura Klendworth and Leroy Klendworth, as husband and wife, Cleta Fuller and James Fuller, as husband and wife, Debra Platt, Robert Wyrick, and Marianne and Roland Cayouette, as husband and wife ("Grantees").

WHEREAS, the Grantees have no access to their property except through the property owned by the County; and,

WHEREAS, the County has only one point of access for foot traffic to its property except through the property owned by the Grantees; and,

WHEREAS, the proposed exchange of easements will be mutually beneficial to the County, the community at large, as well as the Grantees.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors hereby authorizes and grants an easement as proposed by the Buchanan County Conservation Board across property located in said written easement for the Grantees and subsequent land owners' use so long as said use is in compliance with terms and conditions of the written easement.

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and approved to execute said easement.

BE IT FURTHER RESOLVED that said easement shall be filed with the Buchanan County Recorder upon its approval.

Passed this 13<sup>th</sup> day of October 2015.

After further discussion, motion by Gaffney second by Shonka to authorize the Chairman to sign the easement. All in favor, motion carried.

Public Health Director, Amy Marlow presented her monthly report. Director Marlow reported on the upcoming B'Well events. The FY15 annual report was submitted and reviewed. The on-site flu shot clinics are underway with requests for clinics on the rise. Immunization card reviews have begun in the schools and registered daycares. Allen College and University of Iowa students are working with the department on educational projects. Director Marlow reported on the mumps outbreak in Iowa. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-72**

WHEREAS, the Board of Supervisors has the power to abate taxes on property that is owned by a political subdivision of the State of Iowa per Iowa Code Section 445.63.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors authorizes the County Treasurer to abate taxes, penalty and costs under the name of the City of Brandon, parcel #13.27.358.009 in the amount of \$2,474 plus penalty and interest in the amount of \$1,316 for the years 2008 through 2014 payable 2009-16.

Passed this 13<sup>th</sup> day of October 2015.

Motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried

#### **RESOLUTION 15-73**

APPROVAL OF WAIVER OF BUCHANAN COUNTY'S RIGHT TO APPEAL ISSUANCE OF FINAL CONSTRUCTION PERMIT FOR THE CONSTRUCTION OF CONFINED ANIMAL FEEDING OPERATION BY THE IOWA DEPARTMENT OF NATURAL RESOURCES

BE IT RESOLVED by the Buchanan County Board of Supervisors as follows:

Section 1. The Buchanan County Board of Supervisors has received notice from the Iowa Department of Natural Resources (DNR) that Mike Pech d/b/a Pech Home site has been issued a draft permit for the construction of a confined animal feeding operation building at 1588 Taylor Ave. in unincorporated Buchanan County.

Section 2. The Buchanan County Board of Supervisors reviewed the construction permit application and the manure management plan and determined that both appeared to be in compliance with the requirements of the Master Matrix, Iowa Code Section 459 and Iowa DNR rules and recommended approval of said application on September 28, 2015.

Section 3. The Buchanan County Board of Supervisors hereby waives its right to appeal the issuance of the final permit within the fourteen (14) day limit from the time of receipt of notice of the issuance of the draft permit.

Section 4. The Buchanan County Board of Supervisors encourages the Iowa DNR to issue the Final Permit immediately upon notification of this waiver.

Section 5. The Buchanan County Board of Supervisors authorizes the Board Chairman to notify the Iowa DNR of this waiver.

Section 6. This resolution shall take effect immediately.

Passed this 13<sup>th</sup> day of October 2015.

Community Services Director, Julie Davison presented information regarding the Business Associate Agreement with County Social Services. After discussion, motion by Gaffney second by Shonka to approve the Business Associate Agreement pending the approval by the County Attorney. All in favor, motion carried.

County Engineer, Brian Keierleber presented information regarding the posting of a structure on 165<sup>th</sup> St. After discussion, motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-74**

BE IT RESOLVED that the Board of Supervisors approve the posting of the following structure:

1. Fairbank Twp. Sec. 3, located on 165<sup>th</sup> St., west of Hwy. W-13 at a weight restriction of three (3) tons.

Passed this 13<sup>th</sup> day of October 2015.

Motion by Gaffney second by Shonka to adjourn at 9:55 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**October 19, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, October 19, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the October 13<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$214,707.77. All in favor, motion carried.

Roadside Manager, Sherlyn Hazen presented her monthly report. During the month of September the department sprayed approximately 80 miles of brush and cut trees. Six areas were hydro-seeded. Hazen will be presenting information on Buchanan

County's program to Winneshiek County. The equipment will be winterized this month. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 113 clients. Linn County has asked Buchanan County to serve their residents that live in Buchanan County. The Community Services staff will review this request. Director Davison presented information regarding the 24-hour crisis line. Three residents received rental assistance and six residents received utility assistance. Twenty-five veterans were served. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

A letter of resignation has been received from Veterans Affairs Commission member, Larry Sherrets. He will serve until a replacement is found. The Auditor's office will proceed and advertise for the position.

Motion by Gaffney second by Shonka to appoint Joel Waskow, Perry Township Trustee effective October 19, 2015. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the maintenance contract with Brecke Mechanical Contractors for the courthouse steam boilers and authorize the chairman to sign. All in favor, motion carried.

Discussion was held regarding the lease renewal with the City of Independence. After discussion, motion by Gaffney second by Shonka to send a proposed lease to the City of Independence with the following changes to the current lease: increase two percent annually with the first year lease amount of \$53,630; second year \$54,703; and third year \$55,797; and #14 Termination of Lease increase to ninety (90) days' notice. All in favor, motion carried.

The Board reviewed the IT Support Specialist job description. After discussion, motion by Shonka second by Gaffney to approve the description as presented and direct the County Auditor to advertise for the position. All in favor, motion carried.

County Auditor, Cindy Gosse presented the September financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the September Health Insurance Trust financial report. Motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 9:50 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

## **October 26, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, October 26, 2015 with Gary Gissel, Chairman in the Chair and Ellen Gaffney present. Don Shonka, absent.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Gissel to approve the minutes of the October 19<sup>th</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Gissel to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$776.41. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. Wulfekuhle reported the organizational meetings are completed for the mitigation grant. Another fire drill was completed this month. Winterization of equipment at the annex is underway. Wulfekuhle reported full state approval was received on the Emergency Support Function plans. The DAEC walk thru was September 29<sup>th</sup> at MHI. The countywide burn ban is in effect. After discussion, motion by Gaffney second by Gissel to accept the report. All in favor, motion carried.

At 9:30 a.m. the Board proceeded to open the bids received for the snow removal as follows: Henderson Exterior Services, LLC, Independence – Courthouse \$6,593.75; Public Health/Human Services \$3,320.00; Senior Citizen Center, \$2,700.00 and G & L Lawn Rangers, LLC – Courthouse \$5,399.00; Public Health/Human Services \$2,989.00; Senior Citizen Center \$2,299.00. After

discussion, motion by Gaffney second by Gissel to accept all three bids from G & L Lawn Rangers, LLC. All in favor, motion carried.

At 9:45 a.m. the Board proceeded to open the bid received for the door replacement project at the DHS office as follows: Porter & Porter Construction, LLC, Independence \$3,250.00. After discussion, motion by Gaffney second by Gissel to accept the bid from Porter & Porter Construction, LLC. All in favor, motion carried.

Motion by Gaffney second by Gissel to adjourn at 9:47 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**Claims paid the month of October:**

|   |           |  |           |
|---|-----------|--|-----------|
|   |           | East Central Iowa Rec, Serv              | 881.55    |
|   |           | Ehrlich, Beth A, Serv                    | 78.00     |
| Abildtrup, Joni, Meal Reimb                     | 23.41     | Eric Zieser Constructiion Llc, Serv      | 18,500.00 |
| Agvantage Fs Inc, Fuel                          | 9,327.33  | Esch, Laurie, Meal Reimb                 | 14.14     |
| Allen Memorial Hospital, Serv                   | 117.00    | Even, Matthew, Mileage Reimb             | 147.20    |
| Alliant Energy, Serv                            | 2,403.41  | Fangman, Phil, Meal Reimb                | 11.89     |
| Altorfer Inc, Parts                             | 211.95    | Fareway Foods, Inmate Provisions         | 270.96    |
| Amsterdam, Supplies                             | 448.88    | Fareway Foods, Supplies                  | 28.17     |
| Anderson Erickson Dairy, Inmate Provisions      | 315.70    | Farm & Home Publishers, Plat Books       | 342.00    |
| Andrews, Randy, Meal Reimb                      | 11.89     | Farmers Mutual Telephone Co, Serv        | 148.76    |
| Appliance Plus Of Oelwein, Supplies             | 55.92     | Fastenal Company, Parts                  | 78.49     |
| AT&T, Serv                                      | 40.91     | Forestry Suppliers Inc, Supplies         | 53.95     |
| B & B Farm Store Inc, Seed                      | 517.50    | Franzen, Clair, Serv                     | 2,338.87  |
| Bagbys Automotive, Repairs                      | 882.15    | Friedly-Pollack, Cathy, Serv             | 125.00    |
| BankIowa, Fees                                  | 49.16     | Furness, Jerry, Repairs Reimb            | 14.99     |
| Barrier Group, Equipment                        | 5,000.00  | Gaffney, Ellen, Mileage Reimb            | 754.98    |
| Benton Co Sheriff, Serv                         | 31.50     | Gaffney Quarries, Rock                   | 2,859.53  |
| Benton's Ready Mixed Concrete, Concrete         | 1,069.00  | Geo-Comm Inc, Support                    | 1,900.00  |
| Bergankdv Technology & Consult, Serv            | 9,000.00  | Glaxosmithkline Pharmaceutical, Serv     | 584.80    |
| Berns, Allan, VA Per Diem/Mileage Reimb         | 1,258.55  | Gosse, Cindy, Mileage Reimb              | 239.20    |
| Black Hawk Co Sheriff, Serv                     | 93.68     | Gov't Finance Officers Assoc, Serv       | 63.12     |
| Black Hawk Co Treasurer, Serv                   | 210.00    | GPS Zone, Supplies                       | 537.32    |
| Black Hills Energy, Serv                        | 168.35    | Greenley Lumber Co, Supplies             | 231.47    |
| Bodensteiner Implement Co, Parts                | 702.73    | Hardware Hank, Supplies                  | 3.99      |
| Brandon Water Works, Serv                       | 100.00    | Harms, Brad, Lodging Reimb               | 309.12    |
| Brecke Inc, Serv Contract                       | 3,921.00  | Hartig Pharmacy, Serv                    | 4,141.56  |
| Bruening Rock Products Inc, Rock                | 89,611.85 | Hawkeye Alarm Co, Serv                   | 72.00     |
| Buchanan Co Auditor, Postage                    | 812.01    | Henry Schein, Supplies                   | 635.75    |
| Buchanan Co Extension Office, Registration      | 35.00     | Hewlett-Packard Co, Equipment            | 2,729.30  |
| Buchanan Co Sheriff, Serv                       | 415.61    | Holle, Amy, Meal Reimb                   | 7.94      |
| Buchanan Masonry & Concrete, Sr Ctr Parking Lot | 300.00    | Holzappel, Suzanne L, Serv               | 153.50    |
| Buds Electric Inc, Repairs                      | 62.00     | Hoskins, Lael D, Serv                    | 148.41    |
| Burkhart, Tai, Cell Phone/Mileage Reimb         | 262.18    | Hughes Rentals, Serv                     | 425.00    |
| Capitol Vending Inc, Training                   | 207.00    | Hulbert, Dave, VA Per Diem/Mileage Reimb | 1,749.12  |
| Central IA Water Assn, Serv                     | 417.06    | IA EMD, Registration                     | 150.00    |
| Centurylink, Serv                               | 524.89    | Illowa Culvert & Supply, Supplies        | 8,091.00  |
| Chesmore, Chris, Meal Reimb                     | 8.60      | Independence Light & Power, Serv         | 13,931.38 |
| City Laundering Co, Serv                        | 509.83    | Independence Postmaster, Postage         | 245.00    |
| Clayton Co Sheriff, Serv                        | 111.42    | Industrial Supply Solutions, Supplies    | 1,287.47  |
| Clear View Service Inc, Serv                    | 225.00    | IA Assn Of Naturalists, Registration     | 118.00    |
| Conference Technologies Inc, Serv Contract      | 15,212.21 | IA County Attorneys Assn, Registration   | 650.00    |
| Consolidated Energy Co, Fuel                    | 8,419.61  | IDNR, Well Permits                       | 250.00    |
| Construction Materials, Supplies                | 877.20    | IDOT, Supplies                           | 159.30    |
| Coonrod Wrecker & Crane, Serv                   | 3,900.00  | IA Law Enforcement Academy, Registration | 270.00    |
| County Case Mngt Service, Serv                  | 654.00    | INRCOG, Serv                             | 2,282.65  |
| Cy & Charleys Inc, Repairs                      | 384.53    | Iowa Patch, Supplies                     | 716.80    |
| Dental Distributors Inc, Supplies               | 145.45    | IA Prison Industries, Supplies           | 149.20    |
| Des Moines Stamp Co, Supplies                   | 28.30     | IA Secretary of State, Maint Fee         | 1,917.95  |
| Dons Truck Sales Inc, Parts                     | 941.53    | ISAC, Registration                       | 2,075.00  |
| DTC Worldwide, Supplies                         | 76.00     | IA State Sheriffs & Deputies, Dues       | 625.00    |
| Dunlap Motors Inc, Repairs                      | 153.00    | ISU, Registration                        | 750.00    |
| Duwe, Suzy, Parking Fee Reimb                   | 8.00      | ISCTA, Registration                      | 50.00     |
| Dywidag Systems, Serv                           | 141.07    | J & D Body Shop, Repairs                 | 1,992.47  |
| East Buchanan Telephone, Serv                   | 999.54    | John Deere Financial, Supplies           | 855.35    |



|   |           |   |            |
|---|-----------|---|------------|
| Johnson, Ned, Safety Boots                | 127.33    | Public Safety Center Inc, Supplies          | 464.56     |
| Johnson Co Auditor, Equipment             | 107.00    | Quasqueton Cemetery Assn, VA Graves Repair  | 316.00     |
| Johnson Plbg Htg & Ac, Repairs            | 522.83    | Racom Corp, Serv                            | 2,618.98   |
| Junk, Joe, Rent Reimb                     | 3,784.40  | Rasmussen, Ryan, Well Rehab                 | 600.00     |
| Kayser, Christy, Meal Reimb               | 20.24     | Ratchford, Mike, Meal Reimb                 | 8.60       |
| K Mart, Supplies                          | 35.49     | Ray Allen Mfg LLC, Serv                     | 1,097.23   |
| Kam Line Hwy Markings, Serv               | 55,225.00 | Reliance Telephone Inc, Supplies            | 1,495.00   |
| Keierleber, Brian, Meal Reimb             | 9.93      | Reth, Amber, Mileage Reimb                  | 169.19     |
| Kelly, Amy, Cell Phone/Mileage Reimb      | 60.94     | Ricoh USA Inc, Serv                         | 33.92      |
| Kelm, Gayle A, Serv                       | 93.00     | Roepke, Leland C, VA Mileage Reimb          | 42.25      |
| Kluesner Const Inc, Asphalt               | 24,958.40 | Roto Rooter, Repairs                        | 145.00     |
| Knapps Service, Repairs                   | 85.95     | Rowley, City Of, Serv                       | 12.50      |
| Knowbe4 LLC, Serv                         | 1,704.38  | Safety X-Treme, Supplies                    | 96.05      |
| Kremer, Laurence, Safety Boots/Fuel Reimb | 158.18    | Schumacher Elevator Co, Serv                | 2,172.75   |
| Kwik Trip Stores, Fuel                    | 465.52    | Schwinghammer, Joe, Meal Reimb              | 8.60       |
| Lamont, City Of, Serv                     | 83.52     | Sherrets, Larry, VA Comm Exp                | 25.00      |
| Letts, Kathy, Meal/Mileage Reimb          | 84.34     | Shonka Construction, Repairs                | 237.60     |
| Lexisnexis, Serv                          | 156.00    | Shred Master, Serv                          | 62.55      |
| Linn Co Sheriff, Serv                     | 108.85    | Sidwell Company, Serv                       | 2,565.00   |
| M & C Mowing, Serv                        | 700.00    | Spahn & Rose Lumber Co, Supplies            | 603.48     |
| Mac I Inc, Training                       | 507.50    | Spangler Cemetery Assoc, Va Graves Repair   | 52.00      |
| Madison Cemetery Assoc, VA Graves Repair  | 236.00    | Sperfslage, Roger or Shelley, Well Plugging | 400.00     |
| Mail Services LLC, Printing/Postage       | 723.07    | Stanard & Associates Inc, Serv              | 94.00      |
| Manatts, Concrete                         | 12,793.96 | Streicher, Blake, Serv                      | 50.00      |
| Marco, Serv                               | 386.00    | Superior Cleaning Serv Ltd, Supplies        | 3,345.46   |
| Marlow, Amy, Cell Phone/Mileage Reimb     | 137.98    | Superior Welding Supply, Supplies           | 92.61      |
| Maynard, Steve, Lodging Reimb             | 309.12    | Takes, Carroll, Rock                        | 733.76     |
| McGraw, Kriss A, Shipping                 | 43.58     | Thomas Electric Motor Serv, Repairs         | 72.65      |
| McLoughlin & Eardley Group Inc, Repairs   | 531.15    | Thomas James Co LLC, Serv                   | 312.34     |
| Mid Tech Services Inc, Serv               | 159.95    | Tisl, Vanessa, Meal Reimb                   | 9.92       |
| MidAmerican Energy Co, Serv               | 436.82    | Treasurer State of IA, Sales/Use Tax        | 191.00     |
| Mills, Karla, Mileage Reimb               | 658.39    | Trumbauer, Melissa, Mileage Reimb           | 177.95     |
| Myers Polaris Inc, Equipment              | 10,900.00 | United Rentals Inc, Rental                  | 149.78     |
| Myers-Cox Co, Inmate Provisions           | 3,962.44  | Unitypoint Health, Serv                     | 793.00     |
| Nacctfo, Dues                             | 75.00     | US Cellular, Serv                           | 1,739.76   |
| Napa Auto Parts, Parts                    | 149.71    | Veridian Credit Union, Fees                 | 53.30      |
| Narey, Kari O, Serv                       | 8.50      | Verizon Wireless, Serv                      | 312.81     |
| NACO, Dues                                | 450.00    | Verns True Value Inc, Supplies              | 142.53     |
| Neopost USA Inc, Serv Contract            | 119.97    | Veterans Information Serv, Serv             | 55.00      |
| N Iowa Juvenile, Serv                     | 250.00    | Visa, Supplies                              | 2,073.20   |
| Oelwein Publishing Group, Publications    | 840.79    | Walmart, Supplies                           | 104.24     |
| Oelwein Veterinary Clinic, Serv           | 156.00    | Warren Transport Inc, Serv                  | 935.00     |
| Office Max Inc, Supplies                  | 32.07     | Waste Management, Serv                      | 2,544.26   |
| Office Towne Inc, Supplies                | 1,572.54  | Weber Paper Co, Supplies                    | 613.95     |
| O'Reilly Automotive Inc, Supplies         | 46.18     | Welch, William J, VA Mileage Reimb          | 37.65      |
| Pathways Behavioral Serv, Serv            | 390.00    | White, Gary, Materials Reimb                | 20.88      |
| Patterson Medical Supply Inc, Serv        | 329.40    | Whittle, Jeremy, Meal Reimb                 | 29.42      |
| Payne, Janet, Meal/Mileage Reimb          | 203.15    | Windstream, Serv                            | 493.00     |
| Pech, Charles, VA Per Diem/Mileage Reimb  | 309.60    | Winthrop News, Publications                 | 466.86     |
| Photo Pro, Repairs                        | 269.90    | Winthrop, City Of, Serv                     | 28.43      |
| Pinicon Ford, Repairs                     | 22,529.00 | Wright, Amy, Mileage Reimb                  | 319.70     |
| Power Plan, Supplies                      | 1,939.60  | Xerox Corp, Serv                            | 41.38      |
| Power Protection Products Inc, Serv       | 3,185.00  | Zee Medical Service Co, Supplies            | 97.89      |
| Print Express, Printing                   | 87.00     | TOTAL                                       | 421,128.22 |

**November 2, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, November 2, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the October 26<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$372,177.41. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-75**

BE IT RESOLVED the Board of Supervisors approve the hiring of Michael Maas, Conservation Technician, effective November 9, 2015 at an hourly rate of \$14.50.

Passed this 2<sup>nd</sup> day of November 2015.

Motion by Gaffney second by Shonka to approve the liquor license renewal for Three Elms Golf Course, LLC, Independence. All in favor, motion carried.

County Engineer, Brian Keierleber presented information on the bidding of materials for the Catt bridge located at 2280 215<sup>th</sup> St. The cost of the materials will be reimbursed by the Forest Products Lab. After discussion, motion by Gaffney second by Shonka to accept sealed bids at the Buchanan County Auditor's office until 9:00 a.m., December 14, 2015 for the bridging materials for a superstructure 30 feet wide and 50 feet long timber bridge.

A certified check for 10% of the bid shall accompany the bid. Delivery to the site shall be by April 4, 2016. A penalty of \$300.00 per calendar day for delivery every day after that shall be assessed against payment. Buchanan County shall be responsible for unloading at the site with 5 working days notice. All materials shall be delivered on the same date.

Proposal forms are available at the Buchanan County Auditor's office, 210 5<sup>th</sup> Ave. N.E., Independence. All bids must be filed on the forms furnished by the County, sealed and plainly marked "Bridge Materials." Sealed proposals will be opened and considered on behalf of the Buchanan County Board of Supervisors at 9:45 a.m., Monday, December 14, 2015. Buchanan County reserves the right to reject any or all bids. All in favor, motion carried.

The Board met with Dan Hoover to discuss a possible zoning violation. Mr. Hoover was advised to contact the Newton Township Trustees regarding a fence dispute. No action was taken by the Board.

Motion by Gaffney second by Shonka to adjourn at 9:41 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**November 9, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, November 9, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the November 2<sup>nd</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$909.09. All in favor, motion carried.

Motion by Shonka second by Gaffney to accept the resignation of Abby Lukas, Targeted Case Manager, effective November 20, 2015. All in favor, motion carried.

Public Health Director, Amy Marlow presented her monthly report. The on-site flu shot clinics are completed. Immunization card reviews are near completions. Director Marlow and Deputy Director Burkhardt attended two Iowa Department of Public Health conferences. Director Marlow reported on disease outbreak investigations and resurgence of vaccine-preventable disease. Department staff will be performing a drill on Public Health Point of Dispensing. The Health Emergency Coalition of Buchanan County will be holding a tabletop exercise in December. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

GIS/E911 Coordinator, James Quinn presented the monthly report of the department. Coordinator Quinn reported on the progress of the Iowa One Call adjusted GPS Monument project. Quinn presented the Pictometry six year/two flight contract for approval. After discussion, motion by Shonka second by Gaffney to approve the

contract with Pictometry International Corp. in the amount of \$210,992 and authorize the Chairman to sign. All in favor, motion carried. Information regarding the Alert Iowa Emergency Messaging System was presented. Quinn continues to work on the GIS data remediation work associated with the \$15,000 grant awarded by Iowa HSEMD. Static maps and interactive web mapping is completed for election precincts and road/bridge closures and are available on the county website. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following proclamation for National Hunger and Homelessness Awareness Week. All in favor, motion carried.

**PROCLAMATION  
NATIONAL HUNGER AND HOMELESSNESS AWARENESS WEEK**

WHEREAS, for the past several years the National Coalition for the Homeless and National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and

WHEREAS, the purpose of the proclamation is to educate the public and advocate with and on behalf of people experiencing homelessness about the many reasons people are hungry and homeless including the shortage of affordable housing in Buchanan County, Iowa for very low income residents; and to encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations; and

WHEREAS, there are many organizations committed to sheltering, providing supportive services as well as meals and food supplies to people experiencing homelessness including: The Buchanan County Homeless Council, Food Pantries in Independence, Brandon, Fairbank and Lamont, Buchanan County Habitat for Humanity, Buchanan County Salvation Army, Buchanan County Community Services, Cedar Valley Friends of the Family, Local Churches, and Several Non-profit and Civic Organizations; and

WHEREAS, the theme of National Hunger and Homelessness Awareness Week 2015 is “Being homeless is not a crime,” and

WHEREAS, the Buchanan County Board of Supervisors recognizes that hunger and homelessness continues to be a serious problem for many individuals and families in Buchanan County, Iowa; and

WHEREAS, the intent of National Hunger and Homelessness Awareness Week is consistent with the activities of the Groups and Organizations listed above.

NOW THEREFORE BE IT RESOLVED that we, the Board of Supervisors of Buchanan County, Iowa, hereby proclaim November 14-22, 2015 as National Hunger and Homelessness Awareness Week.

BE IT FURTHER RESOLVED that the Board of Supervisors encourages all citizens to recognize that many people do not have housing and need support from citizens, and private/public nonprofit service entities.

Passed and adopted this 9<sup>th</sup> day of November 2015.

Discussion was held regarding the replacement of the fire alarm system in the courthouse. After discussion, motion by Shonka second by Gaffney to accept the proposal from Hawkeye Alarm & Signal Co. in the amount of \$2,385 for the replacement of the courthouse fire alarm system. All in favor, motion carried.

The Board proceeded to canvass the votes cast from the November 3, 2015 City Election. An abstract of votes was completed for each city. Motion by Gaffney second by Shonka to certify the canvass and place the original on file with the County Auditor’s office for public viewing and approve the election claims for payment in the amount of \$8,719.91. All in favor, motion carried.

No action was taken regarding the building permit application until additional information can be obtained from Optimum Renewables LLC.

Motion by Shonka second by Gaffney to adjourn at 10:34 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**November 12, 2015**

The Buchanan County Board of Supervisors met in special session at 9:15 a.m. on Thursday, November 12, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Also present was County Engineer, Brian Keierleber.

The board proceeded to interview five individuals for the Road Superintendent position at the secondary road department.

Motion by Gaffney second by Shonka to adjourn at 12:27 p.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**November 16, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, November 16, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Shonka second by Gaffney to approve the minutes of the November 9<sup>th</sup> and November 12<sup>th</sup> meetings. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the claims filed with the County Auditor for payment in the amount of \$608,251.39. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the monthly officer's reports as followed: Clerk of Court \$1,173.40; Recorder \$9,742.10 and Jail \$4,423.53. All in favor, motion carried.

Motion by Shonka second by Gaffney to accept the resignation from Katherine Letts, Targeted Case Manager, effective November 25, 2015. All in favor, motion carried.

Roadside Manager, Sherlyn Hazen presented her monthly report. Director Hazen presented information regarding a Federal grant the State of Iowa received to help develop monarch habitat. Small trees were cut and she hydro-seeded four spots. The equipment has been winterized. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. Legislative work continues for the disaster casework proposal. Wulfekuhle completed a walk thru of the courthouse offices to discuss safety issues. The emergency support services facility is all ready for winter. The Storm Ready renewal has been submitted. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Environmental Health/Zoning Administrator, Matthew Even presented his monthly report. Statistics for permits, well testing, rehabilitation and plugging were presented. Six zoning inquires and one complaint was investigated in October. Administrator Even attended training classes for certification. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

County Auditor, Cindy Gosse presented a request for a recount of the ballots cast at the City of Fairbank election for the Council At Large seat. After discussion, motion by Shonka second by Gaffney to order the recount of the ballots cast at the November 3<sup>rd</sup> City of Fairbank election. All in favor, motion carried.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 113 clients. Director Davison reported the Center for Medicaid Services has not given their approval for the state to privatize Medicaid. Three case managers will be leaving by the end of this month. The Managed Care Organizations will begin taking over Community Based Case Management but may not be able to start immediately. Discussion was held on the Case Manager Supervisor positions in the four smaller counties in the Region. Two residents received rental assistance and four residents received utility assistance. Twenty-five veterans were served. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

Conservation Director, Dan Cohen presented the FY15 Annual report from the Buchanan County Conservation Board. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

The Board met with County Engineer, Brian Keierleber to discuss the Road Superintendent position. After discussion, motion by Gissel second by Shonka to authorize the County Engineer to offer the position to an applicant. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 10:58 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**November 23, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, November 23, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the November 16<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$738.56. Motion carried.

Motion by Shonka second by Gaffney to accept the resignation of Laurence L. Kremer, Secondary Road staff, effective November 30, 2015. All in favor, motion carried. Mr. Kremer is retiring after 30 years of service with the county.

Motion by Gaffney second by Shonka to accept the resignation of Joni Abildtrup, Targeted Case Manager, effective November 30, 2015. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the promotion of Rick Wendling to Road Superintendent effective November 17, 2015 at an hourly rate of \$25.48. All in favor, motion carried.

County Auditor, Cindy Gosse reported that Rita Hillman did not accept the position of Council Member for the City of Stanley. Iowa Code requires the Board of Supervisors to draw a second name. The Board proceeded to draw Julie Walker to fill the Council Member position for the City of Stanley.

Auditor Gosse presented the final draft of the Employee Handbook. After discussion, motion by Shonka second by Gaffney to adopt the Employee Handbook effective January 1, 2016. All in favor, motion carried.

Discussion was held regarding repairs to the Independence Area Food Pantry building. Supervisors Shonka and Gissel will develop specifications for the repairs to be acted on at a future meeting.

County Auditor, Cindy Gosse presented the October financial report. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

Auditor Gosse presented the October Health Insurance Trust financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the FY17 calendar that will be submitted to the department heads with budget worksheets. No action was taken by the Board.

County Engineer, Brian Keierleber presented information regarding the Hwy. C-57 paving project through the City of Hazleton regarding the re-payment timeframe. After discussion, motion by Shonka second by Gaffney to remain with current policy of ten years for re-payment of a project by a community. All in favor, motion carried.

Motion by Shonka second by Gaffney to adjourn at 9:53 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

### **November 30, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, November 30, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the November 23<sup>rd</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the payment of claims filed with the County Auditor in the amount of \$464,089.50. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15- 76**

BE IT RESOLVED the Board of Supervisors approve the hiring of Kevin Naber, Utility position for the Secondary Road Department, effective November 30, 2015 at an hourly rate of \$19.78.

Passed this 30<sup>th</sup> day of November 2015.

Motion by Gaffney second by Shonka to approve the following resolution. On roll call all voted aye thereon. Motion carried.

### **RESOLUTION 15-77**

BE IT RESOLVED the Board of Supervisors approve the hiring of Alex Bovy, Deputy Sheriff, effective December 14, 2015 at an hourly rate of \$21.23.

Passed this 30<sup>th</sup> day of November 2015.

Motion by Gaffney second by Shonka to approve the appointment of Alan D. Taylor as a Veterans Affairs volunteer driver effective November 30, 2015. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the increase of hours to full-time for Amy Holle, Targeted Case Manager for the Community Services Department effective November 30, 2015. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the payment of overtime on a temporary basis for case managers in the Community Services Department due to the long-term shortage of staff effective November 30, 2015. All in favor, motion carried.

Independence City Manager, Al Roder presented information regarding the progress of the Community Attraction and Tourism grant application. The State would like to see additional funds committed toward the project from the county. After discussion, motion by Gaffney second by Shonka to direct the County Auditor to send a letter to the City of Independence regarding the possibility of additional funding after the Board of Supervisors begins the budget process for FY17. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 9:22 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**Claims paid the month of November 2015:**

|  |           |   |           |
|--|-----------|---|-----------|
|  |           | Damge, Margaret, Peo Exp                | 114.73    |
|  |           | Daves Enterprises, Parts                | 12,621.00 |
| 1st Class Lighting, Supplies               | 306.60    | DDF Properties, Serv                    | 450.00    |
| Aable Pest Control, Serv                   | 55.00     | Delaware Co Sheriff, Serv               | 21.50     |
| Abernathey, Deanna Lea, Peo Exp            | 151.40    | Dental Distributors Inc, Supplies       | 285.25    |
| Accuracy Inc, Serv                         | 298.00    | DMACC, Serv                             | 500.00    |
| Advance Auto Parts, Parts                  | 88.96     | Dolan Kristi Gary & Jane Inc, Serv      | 392.10    |
| Ahlers & Cooney Pc, Serv                   | 173.65    | Dons Truck Sales Inc, Repairs           | 5,769.15  |
| Allen Memorial Hospital Corp, Serv         | 221.25    | Dutchtown Enterprises Inc, Uniforms     | 200.00    |
| Alliant Energy, Serv                       | 2,323.87  | Dywidag Systems, Serv                   | 5,048.00  |
| American Legion Post #435, Election Rent   | 110.00    | East Central IA Rec, Serv               | 1,535.40  |
| Andersen, Samuel, Peo Exp                  | 160.00    | Egloff, Vicki, Peo Exp                  | 252.00    |
| Anderson Erickson Dairy, Inmate Provisions | 322.72    | Erman Corporation Inc, Railroad Cars    | 51,000.00 |
| Area Ambulance Service, Serv               | 1,099.00  | Esmoil, Darlene, Peo Exp                | 95.00     |
| Area Education Agency 267, Serv            | 7.00      | Even, Matthew, Lodging/Mileage Reimb    | 267.22    |
| Aspro Inc, Cement                          | 1,999.35  | Even, Maureen, Peo Exp                  | 31.63     |
| AT&T, Serv                                 | 40.78     | Fairbank, City Of, Serv                 | 201.59    |
| B & B Farm Store Inc, Seed                 | 561.71    | Fareway Foods, Supplies                 | 709.24    |
| B2b Computer Products, Supplies            | 195.56    | Farm & Home Publishers, Plat Books      | 59.20     |
| Bagbys Automotive, Repairs                 | 615.04    | Farmers Mutual Telephone Co, Serv       | 146.76    |
| Bankers Trust, Int Payment                 | 96,835.00 | Fastenal Co, Parts                      | 287.77    |
| BankIowa, Fees                             | 142.90    | Fayette Co Sheriff, Serv                | 89.83     |
| Bantz, Barbara J, Serv                     | 4.00      | First Street Deli, Serv                 | 81.75     |
| Barco Municipal Products, Supplies         | 3,559.79  | Fischels, Barb, Mileage Reimb           | 145.60    |
| Bengston, Anthony A, Fuel Reimb            | 23.67     | Franzen, Clair, Tower Repair Reimb      | 305.00    |
| Berns, Allan, Va Mileage/Per Diem          | 1,633.68  | Gaffney, Ellen, Mileage Reimb           | 293.25    |
| Best Services, Serv                        | 500.00    | Gaffney Quarries, Rock                  | 271.43    |
| Big R Bridge, Multi Plate Arch             | 18,750.00 | Galls-Quartermaster, Uniforms           | 147.49    |
| Black Hawk Co Conservation, Resurfacing    | 19,072.71 | Gissel, Gary, Mileage Reimb             | 122.48    |
| Black Hawk Co Sheriff, Serv                | 147.46    | Gitsch, Ann, Peo Exp                    | 95.00     |
| Black Hills Energy, Serv                   | 237.12    | Gitsch, Ronald, Peo Exp                 | 95.00     |
| Black Strap Inc, Salt                      | 13,134.15 | Gordon, Lynn A, Serv                    | 45.00     |
| Bodensteiner Implement Co, Tractor         | 43,470.08 | GPS Zone, Supplies                      | 63.07     |
| Bonjour, Daniel, Serv                      | 88.00     | Greenley Lumber Co, Repairs             | 102.12    |
| Brandon Area Community Club, Election Rent | 100.00    | Growmark Inc, Fuel                      | 5,423.71  |
| Brandon Water Works, Serv                  | 55.00     | Gruman, Delaine, Peo Exp                | 115.30    |
| Brecke Inc, Serv                           | 380.00    | Gustin, Cheryl, Peo Exp                 | 95.00     |
| Bremer Co Sheriff, Serv                    | 47.42     | Hager, Thereasa, Peo Exp                | 135.30    |
| Bruening Rock Products Inc, Rock           | 21,850.26 | Haisch, Lloyd, Peo Exp                  | 202.10    |
| Buchanan Co Emergency, FY16 Approp         | 81,000.00 | Hand, Cheryl, Peo Exp                   | 160.00    |
| Buchanan Co Extension Office, Serv         | 135.00    | Hand, Doug, Peo Exp                     | 110.00    |
| Buchanan Co Fair Assn, FY16 Approp         | 86,500.00 | Hardware Hank, Supplies                 | 78.97     |
| Buchanan Co Health Center, Cpr Class       | 40.00     | Harms, Brad, Mileage Reimb              | 120.75    |
| Buchanan Co Secondary Rd, Signs            | 423.28    | Harms, Donna, Peo Exp                   | 133.00    |
| Buchanan Co Sheriff, Serv                  | 454.98    | Hartig Pharmacy, Supplies               | 17.48     |
| Burkhart, Tai, Mileage/Cell Phone Reimb    | 131.95    | Hawkeye Alarm Co, Serv                  | 255.00    |
| Burns, Doris, Peo Exp                      | 100.35    | Hawkeye Tile Inc, Fill Dirt             | 30.00     |
| Byersdorfer, Pam, Peo Exp                  | 113.00    | Henry M Adkins & Son Inc, Serv/Supplies | 2,375.34  |
| Campbell Supply Co, Parts                  | 53.92     | Higgins, Janet, Peo Exp                 | 130.70    |
| Case Management Service, Serv              | 538.50    | Hi-Way Products Inc, Supplies           | 10,245.04 |
| Central IA Water Assn, Serv                | 624.70    | Hoeffler, Mary Ellen, Peo Exp           | 90.00     |
| Central IA Distributing, Supplies          | 102.91    | Horan, Marlene, Peo Exp                 | 117.03    |
| Century IA Motels, Lodging                 | 123.20    | Howard, Ellen, Peo Exp                  | 137.60    |
| Centurylink, Serv                          | 973.60    | Hughes Rentals, Serv                    | 425.00    |
| Cerro Gordo Co Auditor, Shipping           | 16.74     | Hulbert, Dave, VA Mileage/Per Diem      | 613.40    |
| Chesmore, Chris, Mobile Hub Reimb          | 9.24      | Hummel, Rita, Peo Exp                   | 106.50    |
| Chief Supply Corp, Uniforms                | 394.50    | IA Freedom Of Info Council, Supplies    | 100.00    |
| Citizen Herald, Publications               | 1,502.87  | IDALS-Pesticide Bureau, Regist          | 30.00     |
| City Laundering Co, Serv                   | 689.45    | Illowa Culvert & Supply, Supplies       | 8,151.00  |
| Clark, Cindy, Peo Exp                      | 146.40    | Indep Light & Power, Serv               | 12,529.21 |
| Clark, Kathleen, Peo Exp                   | 90.00     | Indep Plumbing, Repairs                 | 324.05    |
| Cole, Katherine, Peo Exp                   | 17.50     | IA Dept Of Public Safety, Serv          | 1,974.00  |
| Conference Technologies Inc, Equip         | 10,147.63 | IA Division Of Labor Service, Serv      | 240.00    |
| Conrad, Alberta, Peo Exp                   | 130.00    | IA Law Enforcement Academy, Regist      | 55.00     |
| Consolidated Energy Co, Fuel               | 9,907.34  | INRCOG, Serv                            | 7,371.10  |
| Construction Materials Inc, Materials      | 4,430.70  | IA Prison Industries, Signs             | 2,410.33  |
| Creative Product Sourcing Inc, Supplies    | 216.00    | IA Secretary Of State, Notary           | 30.00     |
| Curry, Mary Deborah, Peo Exp               | 160.00    | Jerico Services Inc, Chemicals          | 9,460.00  |
| Cy & Charleys Inc, Repairs                 | 2,319.16  | John Deere Financial, Supplies          | 1,292.62  |
| Dahls Auto Glass, Repairs                  | 60.00     | Johnson Plumbing Heating & Ac, Repairs  | 64.00     |

|   |            |   |              |
|---|------------|---|--------------|
| Jones, Jeraline Kaye, Peo Exp             | 50.00      | Ray O'Herron Co Inc, Parts                  | 2,978.77     |
| K Construction Inc, Bridge                | 91,820.60  | Reedsburg Hardware Co, Supplies             | 5,549.75     |
| K Mart, Supplies                          | 21.97      | Reid, Shirley, Peo Exp                      | 80.00        |
| Kaberle, Janice, Peo Exp                  | 101.50     | Revize LLC, Support                         | 1,800.00     |
| Kayser, Patricia, Peo Exp                 | 95.00      | Rite Price Office Supply Inc, Supplies      | 39.24        |
| Kelly, Amy, Mileage/Cell Phone Reimb      | 41.68      | RJS Welding, Aluminum Frame                 | 143.14       |
| Kirkendall, Elaine, Peo Exp               | 95.00      | Roepke, Leland C, Va Comm Exp/Mileage Reimb | 42.25        |
| Kluesner Construction Inc, Repairs        | 76,125.60  | Rowley, City Of, Serv                       | 12.50        |
| Knapps Service, Supplies                  | 1,017.82   | Rueber, Betty, Peo Exp                      | 103.80       |
| Knippel, Betty, Peo Exp                   | 80.00      | RV Horizons Inc, Serv                       | 200.00       |
| Kress, Kevin B & Nancy A, Temp Easement   | 500.00     | S & G Harviuex, Serv                        | 175.00       |
| Kuhn, Justin & Molly, Purchase Addition   | 34,250.00  | Safety X-Treme, Signs                       | 150.47       |
| Kwik Trip Stores, Fuel                    | 457.68     | Schultz, Chris, Serv                        | 200.00       |
| Laminated Concepts Inc, Serv              | 3,800.00   | Schumacher Elevator Co, Elevator Maint      | 334.35       |
| Lamont, City Of, Serv                     | 167.04     | Scott, Grace, Peo Exp                       | 174.50       |
| Latwesen, Jerald, Peo Exp                 | 95.00      | Seedorff, Jane A, Peo Exp                   | 210.60       |
| Latwesen, Judy K, Peo Exp                 | 110.00     | Shaffer, Janice, Peo Exp                    | 110.00       |
| Lexisnexis, Serv                          | 156.00     | Shahriari, Daria T, Serv                    | 438.00       |
| Linn Co Sheriff, Serv                     | 36.26      | Sherrets, Larry, VA Comm Exp Reimb          | 25.00        |
| LSI, Serv                                 | 501.60     | Shirley, Mary Jane, Peo Exp                 | 135.30       |
| M & C Mowing, Serv                        | 520.00     | Shonka, Don, Mileage Reimb                  | 9.78         |
| Mail Services LLC, Serv                   | 644.81     | Shred Master, Serv                          | 75.00        |
| Mailing Services Inc, Postage & Mailing   | 1,311.15   | Signs & More, Signs                         | 1,620.25     |
| Manatts, Concrete Patch                   | 9,773.00   | Smith, Dian, Peo Exp                        | 245.10       |
| Manson, Sally, Peo Exp                    | 102.65     | Smith, Dorothy, Peo Exp                     | 95.00        |
| Marco, Serv                               | 375.45     | Smith, Linda L, Peo Exp                     | 118.00       |
| Marlow, Amy, Mileage/Cell Phone Reimb     | 340.10     | Spahn & Rose Lumber Co, Supplies            | 126.87       |
| Martin, Sandra K., Peo Exp                | 133.00     | Sperflage, Roger/Shelley, Well Plugging     | 400.00       |
| Matt Parrott & Sons Co, Supplies          | 85.26      | Sproul, Marcia, Peo Exp                     | 34.00        |
| McCarter, John L, Serv                    | 175.18     | St Patricks Guild, Peo Exp                  | 100.00       |
| McDonald, Ray, Mileage Reimb              | 152.38     | Stanford, Sheryl, Peo Exp                   | 167.60       |
| McFarlane, Sharry, Peo Exp                | 160.60     | State Hygienic Laboratory, Supplies         | 1,303.00     |
| McGraw, Kriss A, Shipping                 | 26.85      | State Medical Examiner, Serv                | 1,603.00     |
| Medical Associates, Serv                  | 1,656.00   | State Public Defender, Serv                 | 4,768.00     |
| Meyer, Patti, Lodging/Meal Reimb          | 599.83     | Stephenson, Karen, Peo Exp                  | 27.89        |
| Mezera, Joan, Peo Exp                     | 124.15     | Stoney Creek Hotel, Lodging                 | 241.92       |
| MHDS-ECR, FY16 Distribution               | 107,857.96 | Streicher, Blake, Serv                      | 25.00        |
| Michels, Paul A, Railroad Ties            | 120.00     | Superior Cleaning Services Ltd, Supplies    | 3,339.40     |
| MidAmerican Energy Co, Serv               | 1,454.94   | Superior Welding Supply, Supplies           | 33.12        |
| Mills, Karla, Mileage Reimb               | 557.76     | Taylor Construction Inc, Bridge             | 274,869.53   |
| Monkeytown Office Supply, Supplies        | 778.87     | Tempus, Lois J, Serv                        | 150.00       |
| Moroney, Sharon, Peo Exp                  | 80.00      | The dens, Lois, Peo Exp                     | 104.38       |
| Mph Industries, Repairs                   | 147.90     | Thompson, Judy, Peo Exp                     | 103.80       |
| Mumm, Donald, Peo Exp                     | 95.00      | Tisl, Andrea, Peo Exp                       | 60.00        |
| Murphy Tractor & Equip, Repairs           | 129,436.00 | Tisl, Ashley, Peo Exp                       | 160.00       |
| Myers, Sharon, Peo Exp                    | 118.00     | Treasurer State Of IA, Serv                 | 19,700.45    |
| Myers-Cox Co, Inmate Provisions           | 6,769.10   | Tri State Tower Inc, Serv                   | 2,342.10     |
| NACVSO, Dues                              | 60.00      | Uniform Den Inc, Supplies                   | 295.23       |
| Napa Auto Parts, Parts                    | 2,257.79   | US Cellular, Serv                           | 1,952.79     |
| Narey, Kari O, Serv                       | 4.00       | US Postmaster, Postage                      | 3,000.00     |
| Nelson, Sandra, Peo Exp                   | 196.40     | Van Wyngarden & Abrahamson Inc, Serv        | 123.55       |
| Neopost USA Inc, Postage                  | 64.05      | VanCleave, Joanne K, Peo Exp                | 212.90       |
| Neuhaus, Betty J, Serv                    | 125.00     | Vandersee, Barbara, Peo Exp                 | 153.70       |
| Oelwein Glass Inc, Repairs                | 10.50      | VanLaningham, Juanita, Peo Exp              | 110.00       |
| Oelwein Publishing Group, Publications    | 1,832.12   | VanRaden, Mike, Meal Reimb                  | 27.29        |
| Oelwein Veterinary Clinic, Serv           | 103.85     | Veridian Credit Union, Fees                 | 66.10        |
| Office Max Inc, Supplies                  | 293.56     | Verizon Wireless, Serv                      | 427.65       |
| Office Towne Inc, Supplies                | 928.20     | Verns True Value Inc, Supplies              | 231.90       |
| O'Reilly Automotive Inc, Repairs          | 1,148.94   | Visa, Supplies                              | 2,485.76     |
| Orkin Exterminating Co, Serv              | 118.70     | Walmart, Supplies                           | 215.98       |
| Pacer Service Center, Serv                | 29.40      | Waskow, Lauren, Peo Exp                     | 110.00       |
| Pathways Behavioral Serv, Serv            | 390.00     | Waste Management, Serv                      | 2,681.22     |
| Paul Niemann Construction Co, Rock        | 43,655.57  | Weber Paper Co, Supplies                    | 424.31       |
| Peck, Marilyn, Peo Exp                    | 201.40     | Weber, Kathleen C, Peo Exp                  | 140.00       |
| Peters Law Offices, James T, Serv         | 108.00     | Weepie, Mary Lou, Peo Exp                   | 134.10       |
| Pierce, Judith, Peo Exp                   | 95.00      | Welch, William J, VA Comm Exp/Mileage Reimb | 37.65        |
| Pinicon Ford, Repairs                     | 262.51     | Wertjes Uniforms, Uniforms                  | 112.00       |
| Pipestone Veterinary Serv, Serv           | 55.44      | Westemeier, Norma, Peo Exp                  | 133.00       |
| Polk Co Sheriff, Serv                     | 70.35      | Westpfahl, Austin, Equip Reimb              | 11.00        |
| Positive Promotions, Supplies             | 118.46     | Windstream, Serv                            | 882.42       |
| Power Plan, Parts                         | 488.32     | Winthrop Historical Ctr, FY16 Approp        | 1,022.00     |
| Print Express, Serv                       | 533.79     | Winthrop News, Publications                 | 2,607.89     |
| Product Center, Supplies                  | 429.99     | Winthrop, City Of, Serv                     | 27.14        |
| Productivity Plus, Supplies               | 108.25     | Witt, Stephanie, Peo Exp                    | 65.50        |
| Public Safety Center Inc, Supplies        | 755.89     | Woolfolk, Bruce, Serv                       | 120.00       |
| Quasqueton American Legion, Election Rent | 110.00     | Wulfekuhle, Ann M, Publications             | 53.88        |
| Quill Corp, Supplies                      | 35.46      | Xerox Corp, Serv                            | 34.44        |
| Racom Corporation, Repairs                | 6,587.50   | Zee Medical Service Co, Supplies            | 9.35         |
| Rapids Reproductions Inc, Serv            | 20.00      | Total                                       | 1,454,363.88 |
| Rasmussen, Sheila, Peo Exp                | 105.00     |   |              |

**December 7, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, December 7, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the November 30<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$546.26. All in favor, motion carried.

Economic Development Director, George K. Lake presented information on the Home Base Iowa program. After discussion, motion by Shonka second by Gaffney to approve the following resolution. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-78**

WHEREAS, the Office of the Governor of the State of Iowa has launched a public-private partnership called Home Base Iowa Initiative, which is an effort to match military veterans with jobs available across Iowa; and

WHEREAS, the Home Base Iowa Initiative consists of two programs, Home Base Iowa Businesses and Home Base Iowa Communities; and

WHEREAS, Governor Branstad is requesting Iowa businesses and communities to promote and support the Home Base Iowa Initiative and one of the requirements for Buchanan County to be a Home Base Community is that the Board of Supervisors adopt a resolution of support; and

WHEREAS, the Buchanan County Board of Supervisors finds that it is in the best interests of Buchanan County and veterans everywhere to support the Home Base Iowa Initiative.

NOW THEREFORE BE IT RESOLVED the Board of Supervisors of Buchanan County Iowa as follows:

Section 1. The Buchanan County Board of Supervisors hereby support the Home Base Iowa Initiative and encourages its residents to take whatever actions are necessary for Buchanan County to become and continue to be a Home Base Iowa Community.

Section 2. The Board of Supervisors also encourages Buchanan County businesses to take whatever actions are necessary to become and continue to be a Home Base Iowa Business.

Passed and adopted this 7<sup>th</sup> day of December 2015.

Motion by Shonka second by Gaffney to approve the following resolutions. On roll call all voted aye thereon. Motion carried.

**RESOLUTION 15-79  
AND NOTICE OF PUBLIC HEARING  
ZONING ORDINANCE AMENDMENT NO. 15-A-08  
BUCHANAN CO, IOWA**

The rezoning of property located in Perry Township, Section 18, 2.24 acres from "A-1" agricultural to "R-3" residential.

BE IT ORDAINED:

That Section IV of the Buchanan County, Iowa, Zoning Ordinance be amended to reflect the zoning change on the official zoning maps as follows:



Commencing 130 ft. north from the SW corner of the SW NW, Sec. 18, T89N, R10W of the 5<sup>th</sup> P.M., Buchanan County, Iowa, thence E446 ft., N204 ft., W446 ft., S204 ft. to the point of beginning. To allow the dwelling to be split from the farm.

The Buchanan County Board of Supervisors will hold a public hearing on the aforementioned amendment at 10:00 a.m. on December 21, 2015 in the Supervisors' Chambers of the Buchanan County Courthouse, Independence, Iowa.

Passed this 7<sup>th</sup> day of December 2015.

**RESOLUTION 15-80  
AND NOTICE OF PUBLIC HEARING  
ZONING ORDINANCE AMENDMENT NO. 15-A-09  
BUCHANAN CO, IOWA**

The rezoning of property located in Madison Township, Section 10, 75.75 acres from "A-1" agricultural to "I" industrial.

BE IT ORDAINED:

That Section IV of the Buchanan County, Iowa, Zoning Ordinance be amended to reflect the zoning change on the official zoning maps as follows:

The N ½ of the SE qtr., Sec. 10, T90N, R7W of the 5<sup>th</sup> P.M., Buchanan County, Iowa. To establish a sand pit.

The Buchanan County Board of Supervisors will hold a public hearing on the aforementioned amendment at 10:10 a.m. on December 21, 2015 in the Supervisors' Chambers of the Buchanan County Courthouse, Independence, Iowa.

Passed this 7<sup>th</sup> day of December 2015.

Discussion was held regarding the IT Support Specialist position. Motion by Gaffney second by Shonka to direct the County Auditor to contact three of the applicants for interviews on the 15<sup>th</sup> of December beginning at 10:00 a.m. All in favor, motion carried.

County Engineer, Brian Keierleber presented information on the purchase of a snow plow truck. After discussion, motion by Shonka second by Gaffney to authorize the Engineer to purchase the 2016 Freightliner in the amount of \$87,775 from Don's Truck Sales, Fairbank. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the fireworks application for Scott Anderson, 3145 Dugan Ave., Brandon for fireworks testing December 11, 12, 18 or 19. All in favor, motion carried.

Motion by Shonka second by Gaffney to adjourn at 9:58 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**December 14, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, December 14, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the December 7<sup>th</sup> meeting. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the claims filed with the County Auditor for payment in the amount of \$438,886.49. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the following monthly officer's reports: Clerk of Court \$1,529.81; Recorder \$10,805.00 and Jail \$6,873.75. All in favor, motion carried.

Public Health Director, Amy Marlow presented her monthly report. The immunization card reviews are completed. Homemaking policies have been updated to correlate with the new IAC 641. The Buchanan County Emergency Medical Services (EMS) Association is moving toward re-establishing. The department reviewed wages of all positions in other local health agencies for budget purposes. Director Marlow updated the Board on the mumps cases in the state and Johnson County. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the termination of the CodeRed contract and authorize the Chairman to sign. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the business permit application for Henry Detweiler, d/b/a Detweiler's Bulk Food Store, 1401 140<sup>th</sup> St., Fairbank, bulk food sales. All in favor, motion carried.

County Auditor, Cindy Gosse presented the November financial report. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

Auditor Gosse presented the November Health Insurance Trust financial report. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

Environmental Health/Zoning Administrator, Matthew Even presented his monthly report. Statistics for permits, well testing, rehabilitation and plugging were presented. There were three zoning inquires in November. Administrator Even became a Certified Time of Transfer Inspector. The department continues to digitize information in the office. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

At 9:45 a.m. the Board proceeded to open the proposals received for bridge materials as follows: Bell Lumber & Pole Co., New Brighton, MN, \$165,199.00; Wheeler Lumber, LLC, Bloomington, MN, \$210,095.00; and Laminated Concepts, Inc., Big Flats, NY, \$162,570.00. Motion by Gaffney second by Shonka to place under advisement with the County Engineer. All in favor, motion carried.

At 9:55 a.m. motion by Shonka second by Gaffney to recess until 12:30 p.m. All in favor, motion carried.

The Board of Supervisors reconvened at 12:30 p.m. with all members present.

The Board presented the county's initial bargaining proposals to the Secondary Road and Courthouse bargaining units.

Motion by Gaffney second by Shonka to adjourn at 3:27 p.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

## **December 15, 2015**

The Buchanan County Board of Supervisors met in special session at 10:15 a.m. on Tuesday, December 15, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

Also present IT Director, Ray McDonald.

The Board proceeded to interview two applicants for the IT Support Specialist.

After discussion, motion by Shonka second by Gaffney to offer the position to one of the applicants pending reference checks, physical and background check.

Motion by Gaffney second by Shonka to adjourn at 11:35 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

## **December 21, 2015**

The Buchanan County Board of Supervisors met in regular session 9:00 a.m. on Monday, December 21, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the December 14<sup>th</sup> and 15<sup>th</sup> meetings. All in favor, motion carried.

Motion by Shonka second by Gaffney to approve the employee reimbursement claims filed with the County Auditor for payment in the amount of \$1,111.09. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the liquor license renewal for Henderson Event Center, LLC, Independence. All in favor, motion carried.

Roadside Manager, Sherlyn Hazen presented her monthly report. Director Hazen presented information on purchasing an iPad to track work the department is doing. Hazen is working on the five-year plan for the State. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

EMA Director, Rick Wulfekuhle presented his monthly report. Director Wulfekuhle reported there has been some minor flooding in the county. The annual safety/benefits employee meetings were held this month. The switch from Code-red to Alert Iowa Emergency Notification System will be proceeding this coming month. Residents will have to re-apply for emergency notifications through Alert-Iowa. The work continues at the Emergency Support Services facility. The Storm Ready renewal as a county is submitted with spotter training scheduled for February 22<sup>nd</sup>. After discussion, motion by Gaffney second by Shonka to accept the report. All in favor, motion carried.

GIS/E911 Coordinator, James Quinn presented the monthly report of the department. Coordinator Quinn reported on the progress of the Alert Iowa Emergency Notification System transition. The GIS data remediation work continues. The final draft of the Microwave Radio Path Zoning Ordinance has been sent to the E911 Executive Board members for final comment. Quinn is working on the creation of an interactive web-map of snow plow and maintainer routes for county highways and secondary roads for the county website. After discussion, motion by Shonka second by Gaffney to accept the report. All in favor, motion carried.

IT Director, Ray McDonald presented his monthly report. McDonald reported on the work completed the past month and what is scheduled to be completed in the next 30 days. After discussion, motion by Shonka second by Gaffney to accept the monthly report. All in favor, motion carried.

County Auditor, Cindy Gosse presented the list of Commission/Board positions that will be up for re-appointment in January. No action was taken by the Board

At 10:00 a.m. the public hearing regarding the Janie Schmit rezoning request was called to order with Janie Schmit, Kris Wilgenbusch, Charlie Comfort, Brian Keierleber, Randy Reed, Ron Fadness and Zoning Administrator, Matthew Even present. Mr. Even read the minutes of the Zoning Commission meeting and stated their vote was 8 to 0 to approve the request. After discussion, motion by Gaffney second by Shonka to close the hearing at 10:03 a.m. All in favor, motion carried. Motion by Gaffney second by Shonka to approve the following resolution. On roll call vote: Ayes – Gaffney, Gissel & Shonka; Nays – None. Motion carried.

**RESOLUTION 15-81**

WHEREAS, Gaffney proposed the adoption and enactment of a Zoning Ordinance Amendment on the 7<sup>th</sup> day of December 2015, which action is recorded in Book X Page 93 of the Minutes of the Board of Supervisors; and

WHEREAS, the same was duly published in the Independence Bulletin Journal, an official newspaper of general circulation in the county and complying with Sections 618.3 and 618.14 of the Code of Iowa, on 16<sup>th</sup> day of December 2015; and

UPON MOTION made by Gaffney and second by Shonka a vote was held to suspend the requirement for three successive readings and votes, which motion passed by a vote of a majority of the Board of Supervisors, as follows:

THOSE VOTING FOR SUSPENSION OF THE REQUIREMENT: Gaffney, Gissel and Shonka

THOSE VOTING AGAINST SUSPENSION OF THE REQUIREMENT: None

NOW THEREFORE the following was read and voted upon by the Board of Supervisors, and it passed by a vote of a majority of the Board of Supervisors:

AND IT IS NOW THEREFORE ENACTED AND ORDAINED:

**ZONING ORDINANCE AMENDMENT 15-A-08  
BUCHANAN COUNTY, IOWA**

The rezoning of property located in Perry Township, Sections 18, 2.24 acres from “A-1” agricultural to “R-3” residential.

The rezoning of the following described property is approved:

Commencing 130 ft. north from the SW corner of the SW NW, Sec. 18, T89N, R10W of the 5<sup>th</sup> P.M., Buchanan County, Iowa, thence E446 ft., N204 ft., W446 ft., S204 ft. to the point of beginning. To allow the dwelling to be split from the farm.

THOSE VOTING FOR THE PASSAGE: Gaffney, Gissel and Shonka.

THOSE VOTING AGAINST THE PASSAGE: None

Passed this 21<sup>st</sup> day of December 2015.

At 10:10 a.m. the public hearing regarding the G & K Development, L.C. rezoning request was called to order with Kris Wilgenbusch, Charlie Comfort, Brian Keierleber, Randy Reed, Ron Fadness and Zoning Administrator, Matthew Even present. Mr. Even read the minutes of the Zoning Commission meeting and stated their vote was 8 to 0 to approve rezoning the eastern half of the request with conditions attached. Chairman Gissel read a letter from Bill Offerman in objection to the rezoning request. After discussion, motion by Gaffney second by Shonka to close the hearing at 10:24 a.m. All in favor, motion carried. Motion by Gaffney second by Shonka to approve the following resolution. On roll call vote: Ayes – Gaffney, Gissel & Shonka; Nays – None. Motion carried.

**RESOLUTION 15-82**

WHEREAS, Gaffney proposed the adoption and enactment of a Zoning Ordinance Amendment on the 7<sup>th</sup> day of December 2015, which action is recorded in Book X Page 93 of the Minutes of the Board of Supervisors; and

WHEREAS, the same was duly published in the Independence Bulletin Journal, an official newspaper of general circulation in the county and complying with Sections 618.3 and 618.14 of the Code of Iowa, on 16<sup>th</sup> day of December 2015; and

UPON MOTION made by Gaffney and second by Shonka a vote was held to suspend the requirement for three successive readings and votes, which motion passed by a vote of a majority of the Board of Supervisors, as follows:

THOSE VOTING FOR SUSPENSION OF THE REQUIREMENT: Gaffney, Gissel and Shonka

THOSE VOTING AGAINST SUSPENSION OF THE REQUIREMENT: None

NOW THEREFORE the following was read and voted upon by the Board of Supervisors, and it passed by a vote of a majority of the Board of Supervisors:

AND IT IS NOW THEREFORE ENACTED AND ORDAINED:

**ZONING ORDINANCE AMENDMENT 15-A-09  
BUCHANAN COUNTY, IOWA**

The rezoning of property located in Madison Township, Sections 10, 40 acres from "A-1" agricultural to "I" industrial.

The rezoning of the following described property is approved:

The NE qtr. of the SE qtr. of Sec. 10, T90N, R7W of the 5<sup>th</sup> P.M., Buchanan County, Iowa. With the restriction the specific industrial use be a sand pit.

THOSE VOTING FOR THE PASSAGE: Gaffney, Gissel and Shonka.

THOSE VOTING AGAINST THE PASSAGE: None

Passed this 21<sup>st</sup> day of December 2015.

Community Services Director, Julie Davison presented the monthly report of her department. Case Management has served 113 clients. Davison reported CMS has delayed implementation of Medicaid privatization to March 1, 2016. An update was given regarding the Mental Health Advocate position. Nine residents received rental and utility assistance. Twenty-three veterans were served. After discussion, motion by Gaffney second by Shonka to accept the monthly report. All in favor, motion carried.

County Engineer, Brian Keierleber presented additional information on the proposals received for the bridge materials on 215<sup>th</sup> St., west of Nathen Bethel Ave. The project will be using National Timber Bridge research funds. After discussion, motion by Shonka second by Gaffney to accept the bid from Laminated Concepts Inc., Big Flats, NY in the amount of \$162,570.00 and to authorize the Chairman to sign the contracts. All in favor, motion carried.

Motion by Gaffney second by Shonka to adjourn at 10:49 a.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**December 28, 2015**

The Buchanan County Board of Supervisors met in regular session at 9:00 a.m. on Monday, December 28, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the December 21<sup>st</sup> meeting. All in favor, motion carried.

Motion by Gaffney second by Shonka to approve the claims filed with the County Auditor for payment in the amount of \$214,058.22. All in favor, motion carried.

Motion by Gaffney second by Shonka to set 9:30 a.m. on Monday, January 25, 2016 for accepting bids for road rock. All in favor, motion carried.

County Engineer, Brian Keierleber presented information regarding the closing and posting of several bridges. After discussion, motion by Shonka second by Gaffney to approve the following resolutions. On roll call all voted aye thereon. Motion carried.

#### **RESOLUTION 15-83**

BE IT RESOLVED the Board of Supervisors approve the closing of the following bridge:

1. Bridge #FHWA82770 on O'Conner Ave. North of 205<sup>th</sup> Street in Byron Township, Section 28.

Passed this 28<sup>th</sup> day of December, 2015.

#### **RESOLUTION 15-84**

BE IT RESOLVED that the Board of Supervisors approve the posting of the following bridges:

1. Madison Twp. Sec. 31, located on 150<sup>th</sup> St., East of Slater Ave. at a weight restriction of three (3) tons, #FHWA 83450.
2. Madison Twp. Sec. 24, located on 130<sup>th</sup> St., West of Buchanan-Delaware Ave. at a weight restriction of three (3) tons, #FHWA 83410.
3. Washington Twp. Sec. 4, located on Indiana Ave., South of 150<sup>th</sup> St. at a weight restriction of three (3) tons, #FHWA 82810.

Passed this 28<sup>th</sup> day of December, 2015.

Motion by Gaffney second by Shonka to adjourn at 9:17 a.m. All in favor, motion carried

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

#### **December 31, 2015**

The Buchanan County Board of Supervisors met in regular session at 2:00 p.m. on Thursday, December 31, 2015 with Gary Gissel, Chairman in the Chair, Ellen Gaffney and Don Shonka present. Absent, none.

The Pledge of Allegiance was recited.

Motion by Gaffney second by Shonka to approve the minutes of the December 28<sup>th</sup> meeting. All in favor, motion carried.

The Board proceeded to count the cash in the County Treasurer's office as follows: cash \$5,973; return checks - Danielle Arnold \$323.00; checks \$156,049.01; internet and credit card payments \$7,534.00; Sheriff's Federal Forfeiture \$6,579.74; Sheriff's Forfeiture \$6,304.56; HiFi \$2,152,486.47; IPAIT \$4,921,025.29; Debt Escrow \$2,925,267.73.

Motion by Shonka second by Gissel to adjourn at 2:20 p.m. All in favor, motion carried.

Gary Gissel, Chairman

ATTEST: Cindy Gosse, Auditor

**Claims paid the month of December 2015:**

|  |           |  |           |
|--|-----------|--|-----------|
| Advance Auto Parts, Parts                    | 30.48     | Franzen, Clair, Reimb                      | 442.95    |
| Allen Memorial Hospital Corp, Serv           | 1,693.25  | Frye, James R, Mileage Reimb               | 2.30      |
| Alliant Energy, Serv                         | 2,360.85  | G & L Lawn Rangers LLC, Serv               | 2,562.40  |
| Altorfer Inc, Parts                          | 121.76    | Gaffney Quarries, Rock & Sand              | 1,760.29  |
| Ames Environmental Inc, Regist               | 125.00    | Gaffney, Ellen, Lodging/Parking/Meal Reimb | 727.57    |
| Anderson Erickson Dairy, Inmate Provisions   | 202.18    | Galls-Quartermaster, Uniforms              | 384.82    |
| AT&T, Serv                                   | 40.78     | Gosse, Cindy, Parking/Mileage Reimb        | 121.28    |
| B & B Farm Store Inc, Parts                  | 82.28     | Greenley Lumber Co, Supplies               | 95.76     |
| B2b Computer Products, Supplies              | 1,191.00  | Growmark Inc, Fuel                         | 7,626.77  |
| BankIowa, Fees                               | 29.23     | Hansen, Paul, Serv                         | 125.00    |
| Barco Municipal Products, Signs              | 413.91    | Harden, Shawn, Meal/Mileage Reimb          | 96.59     |
| Benton Co Sheriff, Serv                      | 46.70     | Hardware Hank, Supplies                    | 33.96     |
| Black Hawk Co Sheriff, Serv                  | 41.62     | Henry M Adkins & Son Inc, Maint Contract   | 11,100.00 |
| Black Strap Inc, Salt                        | 10,647.46 | Hersom, Gary, Repairs                      | 1,133.30  |
| Blue Book, Supplies                          | 42.95     | Hoskins, Lael D, Parts                     | 507.58    |
| Brecke Inc, Maint Contract                   | 61,274.00 | Hughes Rentals, Serv                       | 425.00    |
| Brown, Marlene, Mileage Reimb                | 18.98     | IICA, Regist                               | 25.00     |
| Bruening Rock Products Inc, Rock             | 2,317.10  | Illowa Culvert & Supply, Supplies          | 12,811.50 |
| Buchanan Co E911, Fy16 Approp                | 45,000.00 | Independence Light & Power, Serv           | 11,242.95 |
| Buchanan Co Health Center, Serv              | 166.75    | Independence Postmaster, Postage           | 459.00    |
| Buchanan Co Landfill Commission, FY16 Approp | 24,621.00 | Industrial Supply Solutions, Supplies      | 1,584.16  |
| Buchanan Co Public Health Dept, Serv         | 1,800.00  | IDNR, Plantings                            | 390.00    |
| Buchanan Co Sheriff, Serv                    | 240.95    | IDNR, Wildlife Permits                     | 55.50     |
| Buchanan Co Treasurer, Taxes                 | 12,309.00 | IA Law Enforcement Academy, Serv           | 140.00    |
| Buds Electric Inc, Repairs                   | 60.00     | INRCOG, Serv                               | 776.01    |
| Burkhart, Tai, Mileage Reimb                 | 6.91      | Iowa Outdoors, Subscription                | 48.00     |
| Cabell, Sondra, Sign Reimb                   | 67.50     | Iowa Plains Signing Inc, Serv              | 2,613.80  |
| Case Mngt Service, Serv                      | 504.00    | ISAC, Regist                               | 390.00    |
| Centec Cast Metal Products, VA Markers       | 235.48    | J & D Body Shop, Serv                      | 60.00     |
| Central IA Water Assn, Serv                  | 226.62    | Jerry Steward Trucking Inc, Supplies       | 75.00     |
| Central Iowa Distributing, Supplies          | 252.75    | Jesup, City Of, Uniforms                   | 270.00    |
| Centurylink, Serv                            | 524.80    | John Deere Financial, Supplies             | 4,148.66  |
| Chemsearch, Fuel                             | 408.40    | Jones, Tammy, Parking/Mileage Reimb        | 48.25     |
| Christopherson & Sons LLC, Parts             | 693.60    | K Construction Inc, Bridge Final Payment   | 91,861.40 |
| Citizen Herald, Publications                 | 383.21    | Keierleber, Brian, Parking Reimb           | 6.75      |
| City Laundering Co, Serv                     | 488.48    | Kelly, Amy, Mileage Reimb                  | 47.15     |
| CMI Inc, Repairs                             | 210.18    | Ken's Electric, Serv                       | 60.28     |
| Cone, Thomas E, Serv                         | 200.00    | Koch Brothers, Supplies                    | 79.65     |
| Conklin, Pam, Clothing Reimb                 | 40.86     | Kwik Trip Stores, Fuel                     | 181.89    |
| Connell, Karen R, Mileage Reimb              | 2.30      | Lamont, City Of, Serv                      | 83.52     |
| Consolidated Energy Co, Fuel                 | 12,912.87 | Legislative Services Agency, Supplies      | 25.00     |
| Curry, Diane, Parking Reimb                  | 15.00     | Lexisnexis, Serv                           | 156.00    |
| Cy & Charleys Inc, Repairs                   | 631.01    | Lindaman, John C, Serv                     | 100.00    |
| Dell Marketing LP, Supplies                  | 796.60    | Linn Co Sheriff, Serv                      | 17.23     |
| Dental Distributors Inc, Supplies            | 75.55     | LSI, Serv                                  | 1,839.20  |
| Depreciation Works, Support                  | 129.00    | Maas, Michael, Safety Boot Reimb           | 69.99     |
| Dons Truck Sales Inc, Parts                  | 8,328.93  | Mail Services LLC, Printing/Postage        | 1,675.02  |
| Dooley-Rothman, Sarah, Serv                  | 66.00     | Manatts, Concrete                          | 17,711.57 |
| Doyle, Thomas, Mileage Reimb                 | 14.38     | Marco, Serv                                | 443.88    |
| Dunlap Motors Inc, Repairs                   | 112.35    | Marlow, Amy, Mileage Reimb                 | 66.71     |
| Dutchtown Enterprises Inc, Uniforms          | 184.00    | MBN Cedar Rapids LC, Supplies              | 207.80    |
| E Central Iowa Rec, Serv                     | 799.44    | McGraw, Kriss A, Shipping                  | 28.34     |
| Employee Data Forms, Supplies                | 23.00     | Medical Associates, Serv                   | 597.00    |
| Eric Zieser Construction LLC, Serv           | 6,650.00  | MidAmerican Energy Co, Serv                | 3,366.05  |
| Eschens Clothing, Uniforms                   | 299.70    | Mills, Karla, Mileage Reimb                | 285.78    |
| Even, Matthew, Mileage Reimb                 | 69.23     | Monkeytown Office Supply, Supplies         | 122.33    |
| Fairbank, City Of, Serv                      | 101.68    | Myers-Cox Co, Inmate Provisions            | 3,519.73  |
| Fareway Foods, Supplies                      | 582.33    | NACE, Regist                               | 595.00    |
| Farm & Home Publishers, Plat Books           | 59.20     | Nada Appraisal Guides, Supplies            | 186.00    |
| Farmers Mutual Telephone Co, Serv            | 146.76    | Napa Auto Parts, Parts                     | 2,495.57  |
| Fastenal Co, Parts                           | 623.52    | Neopost USA Inc, Serv                      | 551.56    |
| Fayette Co Sheriff, Serv                     | 53.35     | N Iowa Juvenile, Serv                      | 4,500.00  |

|   |            |   |            |
|---|------------|---|------------|
| Northern IA Construction, Parts             | 2,952.00   | Stanley Convergent, Serv                    | 4,800.00   |
| O'Briens Own Gourmet Granola, Supplies      | 179.55     | Star Equipment Ltd, Repairs                 | 2,091.42   |
| Oelwein Ace Hardware, Parts                 | 35.00      | State Hygienic Laboratory, Well Test Kits   | 691.50     |
| Oelwein Police Dept, Serv                   | 41.00      | Steinbron, George A, Serv                   | 100.00     |
| Oelwein Publishing Group, Publications      | 1,449.21   | Superior Cleaning Services Ltd, Supplies    | 3,461.15   |
| Oelwein Veterinary Clinic, Serv             | 56.35      | Superior Welding Supply, Supplies           | 100.98     |
| Office Max Inc, Supplies                    | 83.83      | Takes, Carroll, Culvert Repair Reimb        | 445.00     |
| Office Towne Inc, Supplies                  | 2,800.36   | Taylor Construction Inc, Bridge Payment     | 60,576.42  |
| O'Reilly Automotive Inc, Parts              | 634.52     | Thomas Electric Motor Service, Parts        | 229.00     |
| Orkin Exterminating Co, Serv                | 59.35      | Thomas James Co LLC, Serv                   | 307.20     |
| Pathways Behavioral Services, Serv          | 390.00     | Treasurer State Of Iowa, Fees               | 35.00      |
| Paul Niemann Construction Co, Rock          | 5,383.65   | Uniform Den Inc, Uniforms                   | 782.29     |
| Pech, Charles, VA Mileage/Per Diem          | 214.45     | US Postal Service, Postage                  | 1,200.00   |
| Pech, David, Mileage Reimb                  | 20.70      | US Cellular, Serv                           | 1,790.56   |
| Pinicon Ford, Repairs                       | 6,890.70   | US Postmaster, Postage                      | 3,000.00   |
| Pioneer Communications Inc, Subscription    | 24.00      | Veridian Credit Union, Fees                 | 51.80      |
| Power Plan, Parts                           | 2,628.98   | Verizon Wireless, Serv                      | 469.60     |
| Print Express, Supplies                     | 526.75     | Verns True Value Inc, Supplies              | 20.95      |
| Public Safety Center Inc, Supplies          | 511.63     | Visa, Supplies                              | 1,175.86   |
| Racom Corporation, Repairs                  | 6,778.34   | Walmart, Supplies                           | 153.40     |
| Rasmussen, Mike, Safety Boot Reimb          | 150.00     | Waste Management, Serv                      | 3,689.16   |
| Roepke, Leland C, VA Comm Exp/Mileage Reimb | 42.25      | Weber Paper Co, Supplies                    | 630.10     |
| Rowekamp Assoc Inc, Serv                    | 400.00     | Weber Plbg & Electric Inc, Repairs          | 1,590.03   |
| Rowley, City Of, Serv                       | 12.50      | Welch, William J, VA Comm Exp/Mileage Reimb | 37.65      |
| S & G Harviuex, Annual Fee                  | 90.00      | Wilgenbusch, Kristin, Mileage Reimb         | 20.70      |
| Sherrets, Larry, VA Comm Exp                | 25.00      | Windstream, Serv                            | 341.35     |
| Shield Technology Corp, Maint Contract      | 750.00     | Winthrop News, Publications                 | 454.46     |
| Shonka, Don, Mileage Reimb                  | 151.80     | Winthrop, City Of, Serv                     | 25.85      |
| Short, Janice, Mileage Reimb                | 15.53      | Wright, Amy, Mileage Reimb                  | 138.00     |
| Shred Master, Serv                          | 37.50      | Xerox Corp, Serv                            | 34.44      |
| Slattery, John, Mileage Reimb               | 10.93      | Zaputil, Jena, Meal/Mileage Reimb           | 50.59      |
| Spahn & Rose Lumber Co, Supplies            | 71.09      | Zee Medical Service Co, Supplies            | 60.15      |
| Spahn & Rose Lumber Co, Brandon Shop Pymt   | 135,660.95 | Total                                       | 652,592.55 |