

**BILL OF SALE**  
(Form Must Be Completed In Ink)

I, \_\_\_\_\_ transferred a \_\_\_\_\_  
(Seller's Name) (Make) (Year)

\_\_\_\_\_ to \_\_\_\_\_  
(VIN #) (Buyer's Name)

for \$ \_\_\_\_\_ on \_\_\_\_\_.  
(Dollar Amount) (Date of Sale)

If applicable: VIN of trade \_\_\_\_\_,

trade value \$ \_\_\_\_\_.

\_\_\_\_\_  
Buyer's Signature

\_\_\_\_\_  
Seller's signature

**INSTRUCTIONS FOR BILL OF SALE**

**(Bill of Sale is required on ALL purchases effective January 1, 2020)**

A bill of sale is to be provided by the seller to the buyer before title transfer can occur. It is not necessary to use this particular form, but the below information should be included on all bill of sales.

**Bill of sales should be completed in ink:**

- Seller's name
- Make of the vehicle (Chevy, Ford, Dodge, etc.)
- Year of the vehicle
- VIN # - vehicle identification number
- Buyer's name
- Date of sale
- Signature of seller
- Signature of buyer
- Purchase price
- Any trade information